## Setting up the Student Installment Plan

The installment plan is available for the fall and spring semesters. The first payment includes 10% of the tuition, mandatory fees, course fees, plus an installment plan fee of \$20.00. There will be three remaining monthly payments of 30% each. You must place yourself on the installment plan each semester you decide to use the installment plan. Please note that the first payment must be made in full before the installment plan is active.

- 1. Log on to my.unt.edu using your EUID and password
- 2. On the left-side menu, click on "Finances"
- 3. Click on "Enroll in Payment Plan"
- 4. Click on the "Installment Plan" tab
- 5. Click on "Installment Plan Information For Fall and Spring Semesters"
- 6. Read the terms and conditions
- 7. Click on "Pay Installment Amount and Go on Installment Plan."
- $8.\;\;$  Read the information and then click on "Make a Payment" in the green box, top left.  $^*$
- 9. Enter your payment and address information and click "Continue"

Installment due dates and additional information and answers to frequently asked questions are listed online <a href="mailto:studentaccounting.unt.edu">studentaccounting.unt.edu</a>

<sup>\*</sup>International Students paying with international currency will click on the "Click here to make a currency transfer from an international bank" link near the bottom of the page.