

04.304 Accountholder Responsibility

It is the responsibility of each accountholder to ensure all funds entrusted to them are managed in accordance with state law, federal law and System policies and procedures. As custodian of those funds, the accountholder takes full accountability for all processes and personnel that might affect them. The accountholder must ensure that personnel who have delegated budget authority, or who process accounting or purchasing related documents, are fully trained by utilization of University Human Resources Department sponsored training seminars and/or individual on-site departmental training conducted by appropriate individuals.