

# Petition to Appeal Academic Suspension

University College (UC) at the University of North Texas, Dallas

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## **Purpose:**

A *Petition to Appeal Academic Suspension* must be submitted by a student wishing to appeal an Academic Suspension due to compelling and extenuating circumstances.

## **Instructions:**

Please note that appeals must demonstrate extenuating circumstances; otherwise, they are generally denied.

- Write a Personal Statement (approx. 1-2 pages) describing time spent at UNT Dallas; address, where appropriate:
  - Plans upon entering UNT Dallas;
  - Behaviors that were successful and behaviors that were unsuccessful;
  - Any factors/events that prevented you from completing minimum requirements;
  - Changes made which will translate to academic/personal success upon your return;
  - Resources at UNT Dallas to be used upon return to ensure your success;
  - Detailed immediate and longer-term academic plans upon your return;
  - Plans for completing any missing/unreported (I) grades.
  
- Submit form, copy of transcripts and personal statement to:
  - University College
  - Attn.: Assistant Director of Academic Advising & Support
  - UNT Dallas
  - Phone: (972) 338-1645

## **Notification:**

You will receive written notification of the results of your *Petition to Appeal Academic Suspension* once it has been reviewed. Notification will be sent to the address and/or email address entered on this form. Failure to complete any, or part, of the requested information will delay the review of your request. Petitions without all required signatures will not be reviewed. Petitions submitted after the deadline may not be reviewed and/or may result in no change to your Academic Standing status.

# Petition to Appeal Academic Suspension

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Please complete the information below in print. Submit completed form and all supporting statements/documentation to University College.

## Petition Form

Name:

Student ID #:

Address:

Phone Number:

Email Address:

Major: Semester/year for appeal: \_\_\_\_\_

Current Overall Grade Point Average:

Current UNT Grade Point Average:

Total Hours needed to graduate:

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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## Checklist:

- Petition Form
- Personal Statement
- Other Supporting Documents \_\_\_\_\_

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## Office Use Only

Date Received:

Date of Review:

Decision:

Comments:

Signature: