

CONSTITUTION FOR (*Organization Name*)

ARTICLE I – NAME & PURPOSE

State the name and purpose/mission of your organization. Think about what your organization's objective(s) will be.

ARTICLE II - MEMBERSHIP

Describe who is eligible to join your organization (keep in mind that only currently enrolled UNT Dallas students or faculty or staff members may join a student organization).

Also include a non-discrimination policy (please see the [UNT Dallas Non-discrimination Policy](#)). Think about the following when writing this section of your constitution:

- *Will you have different levels of membership classifications?*
- *What will be your membership eligibility and qualifications?*
- *Are there fees or dues associated with membership?*
- *What will be the requirements for attendance and/or participation?*

ARTICLE III - OFFICERS & ELECTIONS

List the requirements for officers as well as titles, job descriptions, and terms of office for each position. You can include committees in this section as well.

Consider including transition procedures.

Also, include information about elections and the appointment process for officer roles within the organization. What will be the procedure for filling vacancies?

ARTICLE VI - MEETINGS

State how your organization will conduct its meetings, including: how often you will meet, who may attend the meetings, and the parliamentary authority you will use (if any).

OPTIONAL ARTICLES

Additional articles that may be included are: Elections, Voting, Statement of National/Local Affiliation, Finances, Amendments, Advisors, Organization History (when established, calendar of regular events, etc.). Also, your organization may consider creating By-Laws for the Constitution, which give specifics for each article.

DATE ADOPTED: (*Date*)

DATE LAST AMENDED/APPROVED: (*Date*)

*Please work with your advisor when creating your organization constitution.