……………….Interactive Rubrics…………………

The newest update to Blackboard 9.1, Service Pack , allows instructors to help students organize their efforts to meet the requirements of an assignment while instructors interact with an associated rubric to explain their evaluation to students. This tutorial will explain how to create a rubric, associate a rubric with a gradable item and assess assignments, forums, blogs, wikis, and journals with grading with rubrics.

Creating a Grading Rubric
In this section you will learn how to create a rubric in Blackboard and edit the rubric grid.

1. To begin access rubrics from the Control Panel >> Course Tools >> Rubrics.

2. Next click Create Rubric.

3. On the next screen type a name for the rubric and a description. Note that rubric descriptions are for instructors only and are not visible to students.

4. Under Rubric Detail select the type of rubric indicating your choice of percent, point range, points or no points.

5. Rubrics are made up of rows and columns. The rows correspond to the various criteria of an assignment. The columns correspond to the level of achievement expressed for each criterion. You may add a row if you want to insert a new criterion or add a column to introduce a new level of achievement
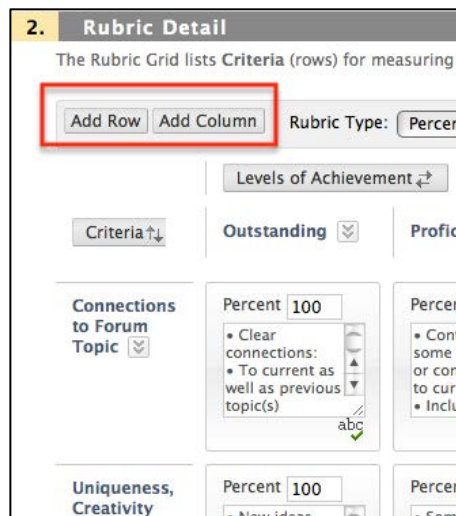
6.   You can change the levels of achievement and criteria names to suit your specific needs. To do so click the double down arrows next to each level of achievement (see A below) or criteria name and type the name you prefer and click "save" (see B. below).
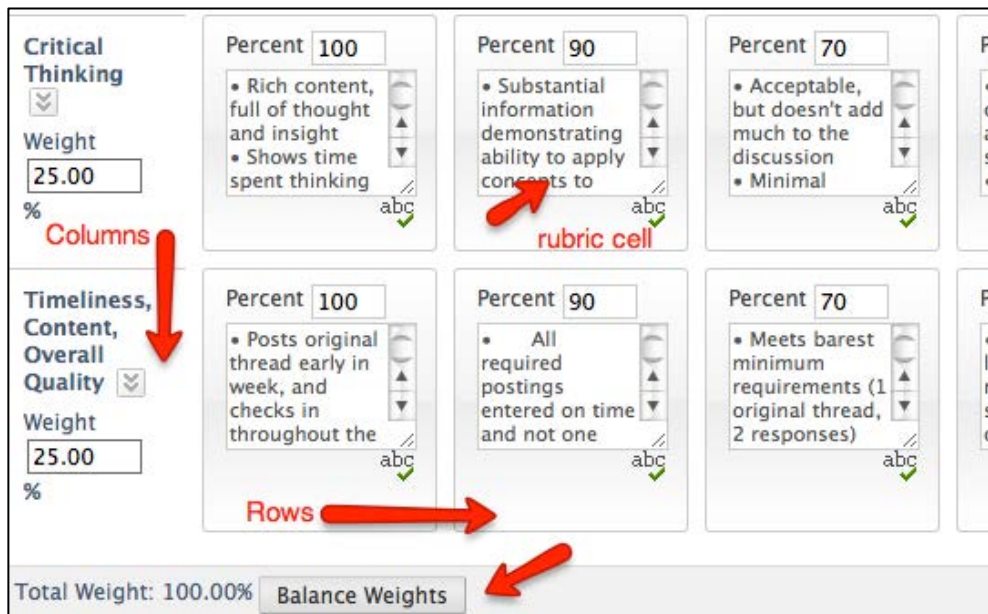
A.
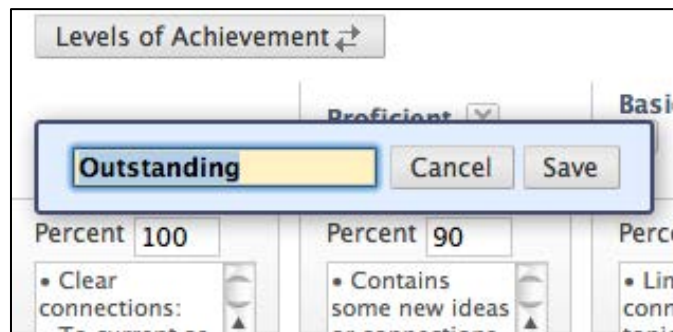
B.

7.   Now enter the information for each cell in the rubric. You may adjust the percentage weight of the criteria according to your preference; or, use the "Balance Weight" option to keep all criteria equal.

DISTANCE LEARNING
& INSTRUCTIONAL TECHNOLOGIES
e-learning
UNT DALLAS
UNIVERSITY OF NORTH TEXAS AT DALLAS

8. Next assign a percentage value for the levels of achievement and submit. The new rubric appears on the rubrics page located under Control Panel >> Course Tools >> Rubrics.


In summary, the steps to create a rubric are as follows: first access the Rubrics page, create a new rubric, enter a name and description for the rubric, edit the rubric grid and submit.

Associate a Rubric with a Gradable Item

You can associate rubrics when creating a gradable content item. You can also associate rubrics by editing existing content items. This tutorial will show you how to edit a content item, enable grading, and associate rubrics to a content item.

1. It is possible to associate rubrics with blogs, wikis, journals, discussion boards, assignments, and essay questions in tests and pools. To begin, access a content area such as a discussion forum or journal and edit it by clicking the double down arrows next to its title.
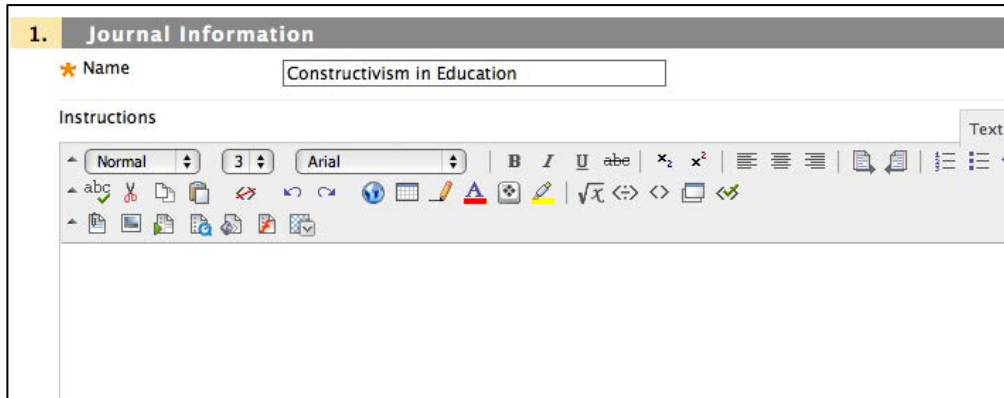
2. On the next page enable grading to associate rubrics to the content item. Associated Rubrics are now visible on the page under the Grade section. Set the points possible for grading. You can now associate rubric to the content item.
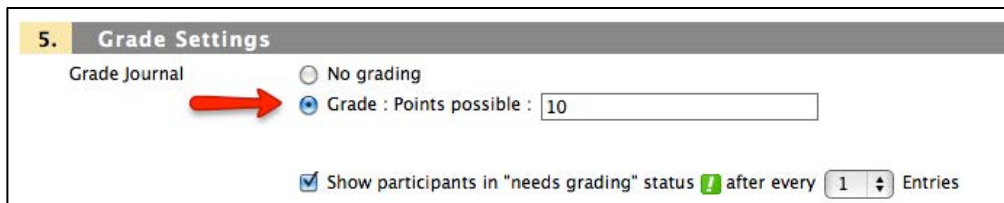
3. You have 3 options. You can "Select Rubric", "Create New Rubric", or "Create From Existing" as designated by A, B and C in the image below.
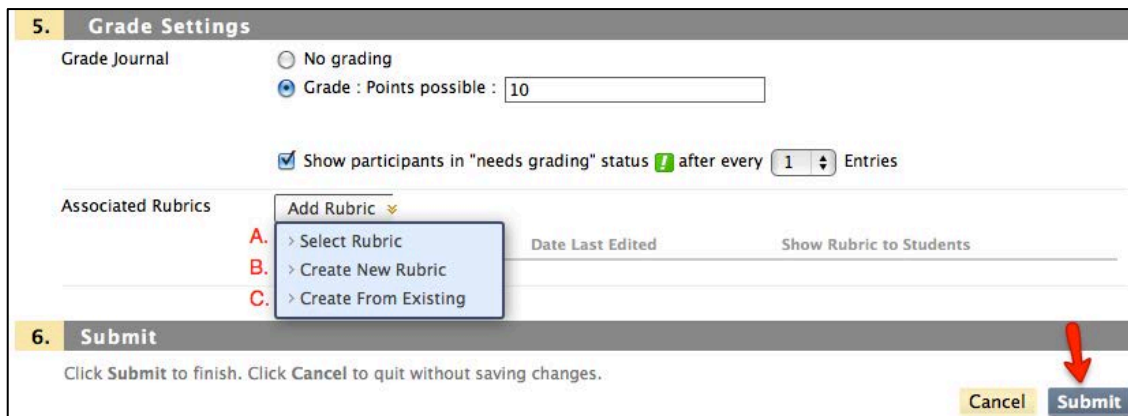
4. Multiple rubrics can be associated with an item. Rubrics can be designated as "Used for Grading" or "Used for Secondary Evaluation". Click the double down arrows to the left of "Used for Grading" to do this. If you associate multiple rubrics only one can be the primary rubric used for grading. The rubrics can be visible to students at any time or only after grading has been completed.
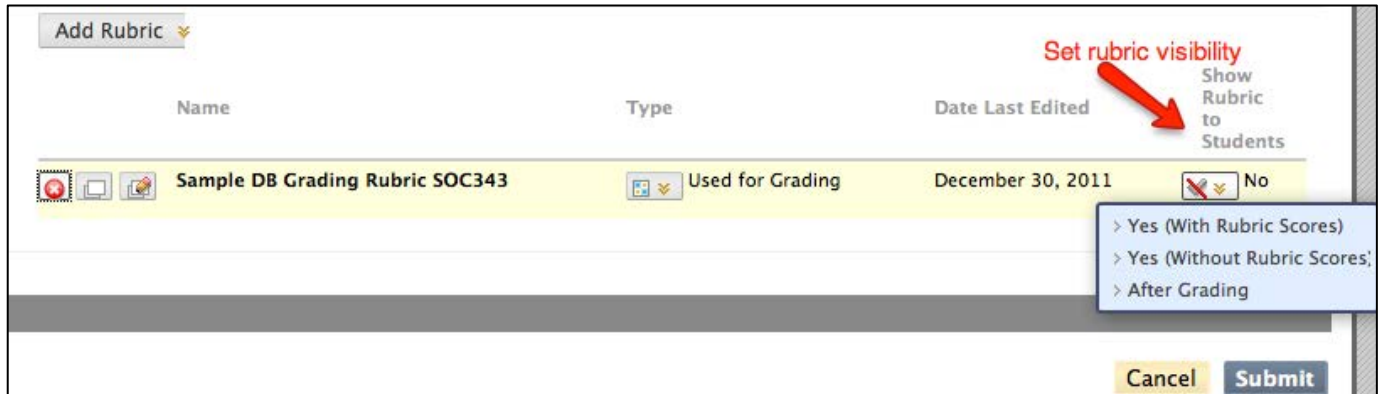
5. Now submit. A success message will appear on top of the page.

To review here is a summary of steps for associating a rubric with a gradable item:

1. Access a Content Area
2. Edit or create a content item
3. Enable grading
4. Associate rubric(s) to the item
5. Set rubric visibility
6. Submit

Keep in mind that rubrics can also be associated with multiple items, and all associations can be viewed from the Rubric Tool accessed from the control panel.

Grading with Rubrics
This tutorial will explain how to view a rubric and grade an assignment using a rubric.

1. To begin access the "Needs Grading" (see A below) link from Control Panel >> Grade Center and select a student's name (see B below). You can now view the item to be graded.


A.

B.
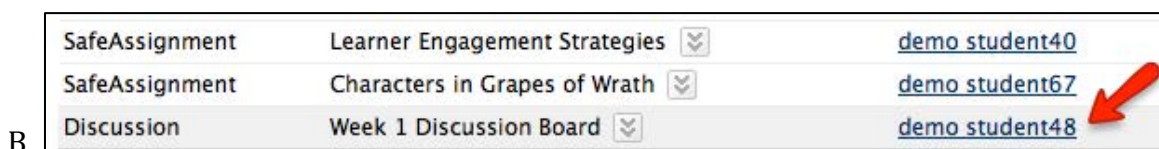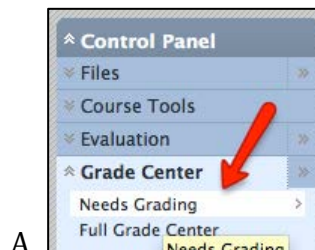
2. Assign a grade that was previously associated to the post under Forum Grade >> Edit Grade located on the right side of the screen (see A. below). Select "Used for Grading" under "Assessment Rubric" to access the rubric (see B. below).

A.
B.
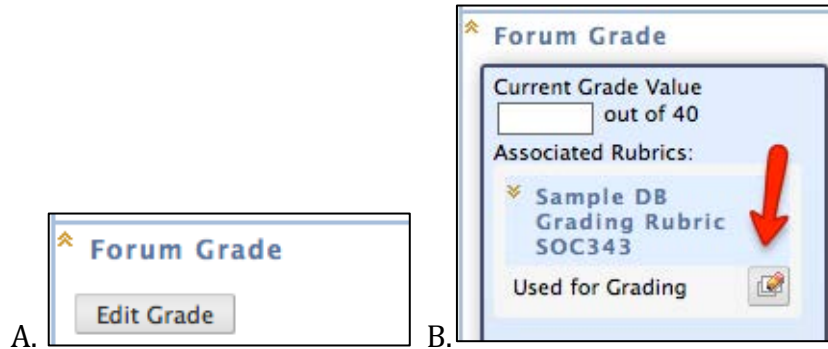
3. In Grid View rubrics are made up of rows and columns. The rows correspond to the various criteria of the assignment while the columns correspond to the levels of achievement expressed for each criterion. Select a radio button for each cell to apply the point value to the criterion.

4. Note that you can provide feedback in a text box when the cell is active.
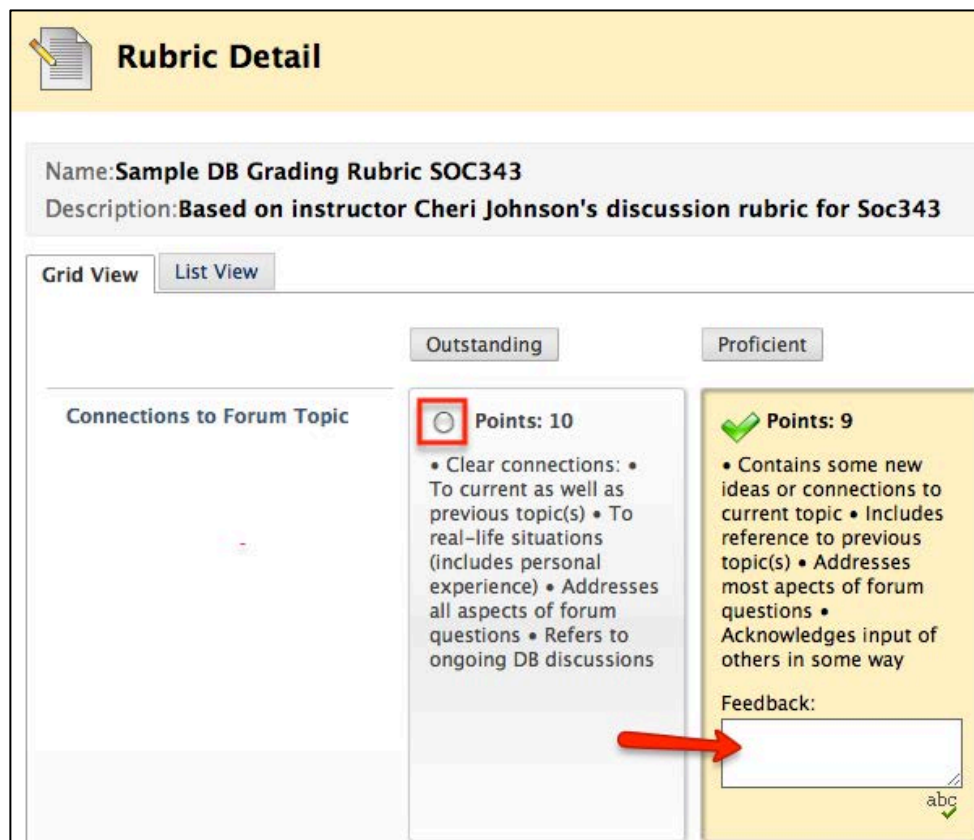
5. After selecting the point value for each criterion a Raw Total appears at the bottom of the rubric. You can override the value in the box below it. Note you can enter feedback to the student.
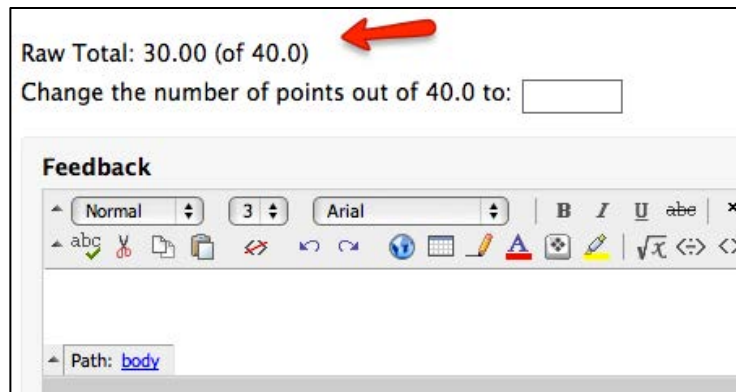
6. You also have the option to view the rubric in List View display. When grading is complete save the student's score and feedback. You may provide additional feedback to the user as well as grading notes. Grading notes are only visible to the instructor or designated grader.
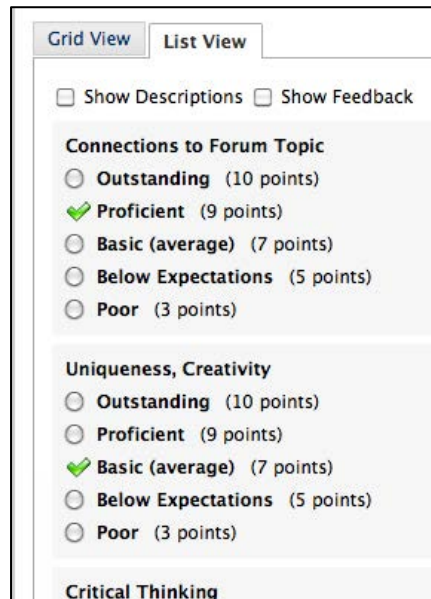
7. Now save the grade. A success message appears.

To review here is a summary of the steps for grading with rubrics:

1. Select a content item to grade
2. View a Rubric
3. Grade the item using the rubric
4. Provide feedback
5. Save the grade.

Keep in Mind that a single rubric can be associated with multiple assessments.