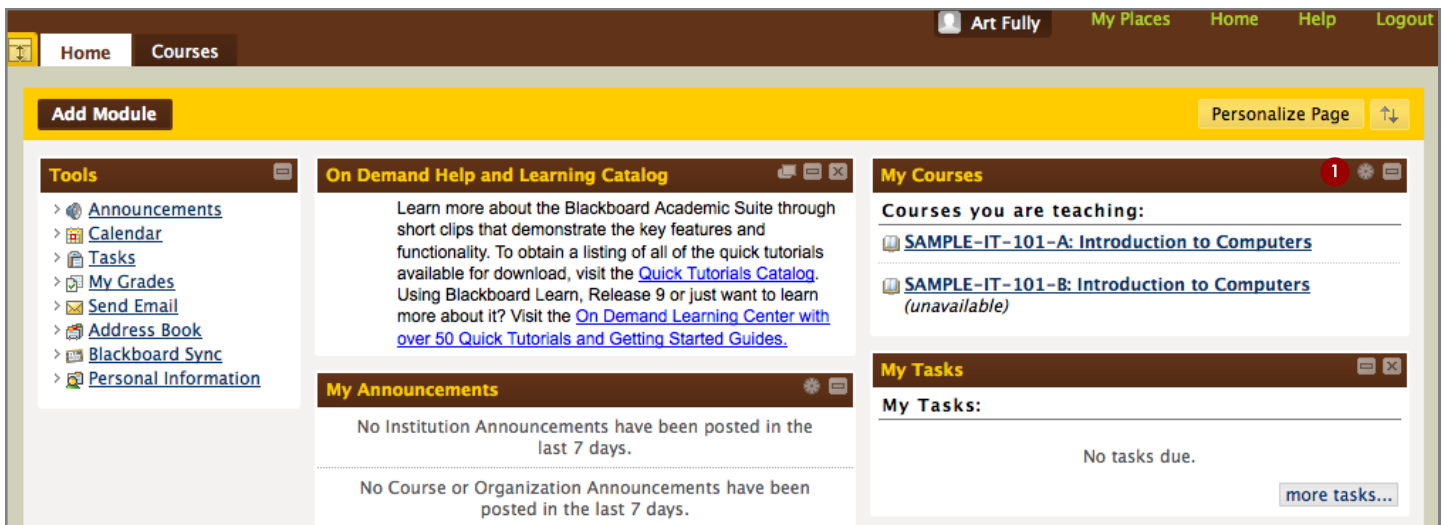
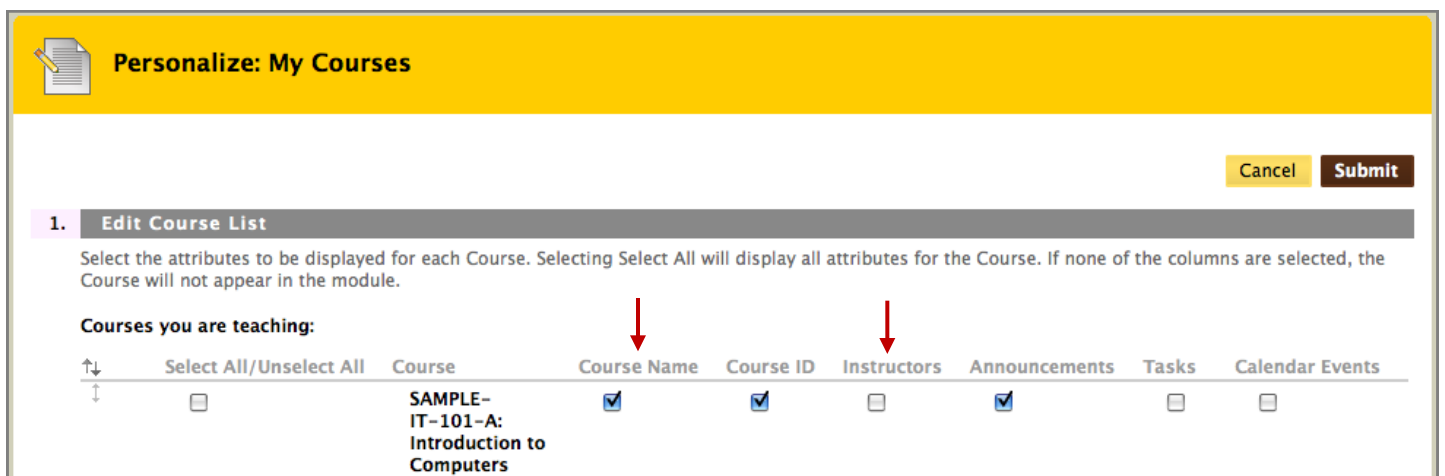


Hiding Courses from View on the Home Page

After you are finished with a course for a semester, the course listing stays on your home page. Hiding course you no longer need on your home page is very easy.



From the home page, **1** click on the Manage My Course Module Settings button. It looks like a wheel on the header of the My Courses module.



This will bring you to the Personalize: My Courses page. In the first area, the Edit Courses List box, there will be a grid of your course as well as check boxes for different items you can choose to display. Two important columns are the Display Course Name column and Display Instructors column.

Personalize: My Courses

Cancel **Submit 3**

1. Edit Course List

Select the attributes to be displayed for each Course. Selecting Select All will display all attributes for the Course. If none of the columns are selected, the Course will not appear in the module.

Courses you are teaching:

↑↓	Select All/Unselect All	Course	Course Name	Course ID	Instructors	Announcements	Tasks	Calendar Events
↑↓	<input checked="" type="checkbox"/>	SAMPLE-IT-101-A: Introduction to Computers	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
↑↓	<input type="checkbox"/>	SAMPLE-IT-101-B: Introduction to Computers (Unavailable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If you would no longer like to have a course on your home page, **2** simply deselect the box in the first column under Display Course Name.

If you would like to have the Instructor's name appear under the course on you home page, simply select the third box in the row for that course in the column Display Instructors.

When you have made all the changes you wish to make, **3** click Submit. If you would like to go back to the home page with out making any changes, click Cancel.

The module has been successfully updated. 4

Add Module Personalize Page ↑↓

Tools

- Announcements
- Calendar
- Tasks
- My Grades
- Send Email
- Address Book
- Blackboard Support

On Demand Help and Learning Catalog

Learn more about the Blackboard Academic Suite through short clips that demonstrate the key features and functionality. To obtain a listing of all of the quick tutorials available for download, visit the [Quick Tutorials Catalog](#). Using Blackboard Learn, Release 9 or just want to learn more about it? Visit the [On Demand Learning Center with over 50 Quick Tutorials and Getting Started Guides](#).

My Courses

Courses you are teaching:

SAMPLE-IT-101-A: Introduction to Computers **5**

My Tasks

My Tasks:

4 There will be a message at the top of your home page saying the module has been updates. **5** Now our course in the My Courses module look like this with only the course we want to see listed on the home page.