
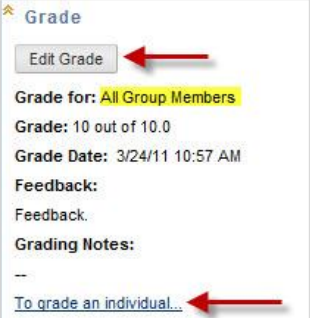
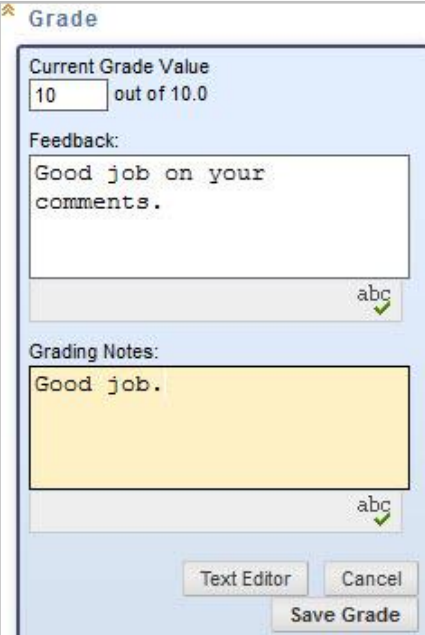



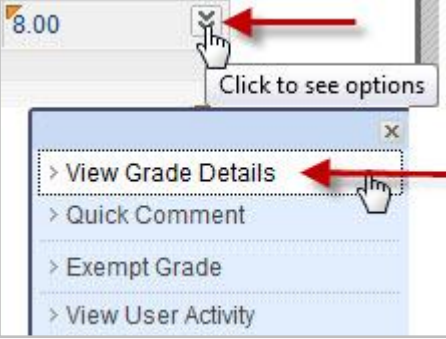




Group Journals

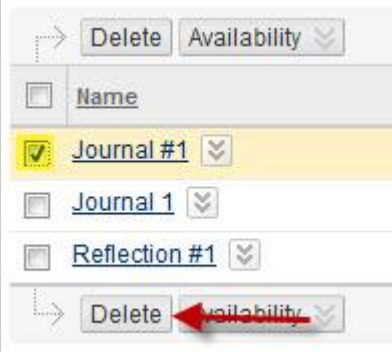

Grade group journals, revert members edited grade and delete journal group.


<p>Step 1</p>	<p>Select the journal title from the journals page.</p>	 <p>Journals</p> <p>Delete Availability ▾</p> <p><input type="checkbox"/> Name</p> <p><input type="checkbox"/> Journal #1 ▾ ←</p> <p><input type="checkbox"/> Journal 1 ▾ (Journal is not available. Last</p>
<p>Step 2</p>	<p>Click on Edit Grade. (right-hand column of page)</p> <p>Note: grading individual is also available.</p>	 <p>Grade</p> <p>Edit Grade ←</p> <p>Grade for: All Group Members</p> <p>Grade: 10 out of 10.0</p> <p>Grade Date: 3/24/11 10:57 AM</p> <p>Feedback:</p> <p>Feedback:</p> <p>Grading Notes:</p> <p>--</p> <p>To grade an individual... ←</p>
<p>Step 3</p>	<ul style="list-style-type: none"> Type a numeric grade in the Current Grade Value text box. Feedback: Add feedback for the student. Grading Notes: Appear to the Instructor and Grader only. Optionally, use the Spell Check function in the bottom of each text box. Click Text Editor to access all the Text Editor functions for formatting text and adding URLs, attachments, images, Mashups, and multimedia. <p>Click Save Grade.</p>	 <p>Grade</p> <p>Current Grade Value</p> <p>10 out of 10.0</p> <p>Feedback:</p> <p>Good job on your comments.</p> <p>abc ✓</p> <p>Grading Notes:</p> <p>Good job.</p> <p>abc ✓</p> <p>Text Editor Cancel</p> <p>Save Grade</p>

Revert Members Edited Grade

Step 1	From the Grade Center , access the student's Grade Details page	
Step 2	Go to the column that includes the grade/points. Click on action menu to View Grade Details .	
Step 3	Click Revert To Group Grade .	
Step 4	Click Return to Grade Center .	

Delete Journal Groups

Step 1	<ul style="list-style-type: none"> Click the checkbox next to the journal title. Click Delete. 	
Step 2	<ul style="list-style-type: none"> Before deleting, a graded Journal will prompt for confirmation. 	 <p>Reminder: Deleting is permanent and the action cannot be</p>

	<ul style="list-style-type: none"> Confirm by clicking OK or Cancel. <p>If grade columns exist in the Grade Center for the Group, the columns can be retained. On the Delete Confirmation page, do not select the check boxes for any columns that need to be preserved.</p>	<p>undone.</p>
	<p>Notes:</p> <ul style="list-style-type: none"> ○ Cross reference the Setting up Groups tutorial. 	