

Policies of the University of North Texas	Chapter 10
10.028 Tuition and Fee Billing	Fiscal Management

Policy Statement. The University of North Texas System Board of Regents sets tuition and fees for the University of North Texas (UNT). Tuition and fee information is published in the [Undergraduate Course Catalog](#) and in the [Graduate Course Catalog](#) in accordance with [Regents Rule 07.111](#). All tuition and fees are subject to change by action of the Texas Legislature and/or the Board of Regents. Certain fees are subject to change by student referendum.

Students are responsible for payment of tuition and fees due to UNT including those resulting from post audits and corrections.

Application of Policy. Students.

Definitions.

1. **Census Date.** “Census date” means the date in an academic term on which an institution of higher education is required to certify a student's enrollment to the Texas Higher Education Coordinating Board. The census date varies by term.
2. **Past Term Balance.** “Past term balance” means a balance incurred prior to the current term.
3. **Student.** “Student” means a person who is enrolled at UNT in one or more courses offered for academic credit, or a person who is not currently enrolled in courses but has a continuing academic relationship with UNT.

Procedures and Responsibilities.

- I. **Tuition and Fees Billing & Payment.**
 1. Students are assessed tuition and fees based on the location and programs in which they are enrolled and the degrees being pursued.
 2. Registration is not complete until a student has paid tuition and fees in full or has enrolled in an installment plan. Students who have not completed registration by the applicable early, regular, or late registration deadlines will be removed from enrollment by the Registrar or designee. These students may re-register according to the published registration schedule.

3. The Student Accounting and University Cashiering Services (SAUCS) Director or designee is responsible for billing students and collecting payments. Tuition and fee bills are available online within the Student's UNT account.
4. The SAUCS Director or designee is responsible for billing students for additional tuition or fee amounts resulting from post audits and corrections. Students are responsible for payment of these post audit amounts.
5. Students with delinquent payments will be assessed a late payment fee by the SAUCS Director or designee. Students with past term balances will be blocked from receiving an official transcript.
6. The Texas Higher Education Coordinating Board describes certain circumstances that may exempt students from payment of tuition and/or specific fees. The qualifications for exemptions/waivers are outlined in UNT [Policy 10.001 Exemptions and Waivers from Tuition and Fees](#).

Responsible Party: Registrar or designee, SAUCS Director or designee, Students

II. Tuition. UNT charges three different types of tuition and publishes those [tuition rates](#) online, on the university's website.

1. Statutory Tuition

Statutory Tuition is authorized under [Texas Education Code §54.051](#) for undergraduate students and is a mandatory amount set by the state.

2. Board Authorized Tuition

Board Authorized Tuition is authorized under [Texas Education Code §54.008](#) for graduate programs and the rate is set by the Board of Regents. [Texas Education Code §54.008](#) authorizes institutions to set tuition at rates not more than twice that of undergraduate tuition.

3. Designated Tuition

Designated Tuition is authorized under [Texas Education Code §54.0513](#) for undergraduate and graduate students and is set by the Board of Regents. It is the amount the Board of Regents considers necessary for the effective operation of the institution. Rates vary between undergraduate and graduate students.

III. Mandatory Fees. Mandatory fees are assessed for university-related services available to students. [Explanations of Fees](#), including amounts, are published on the university's website.

1. Environmental Services Fee

The Environmental Services fee is authorized under [Texas Education Code §54.5041](#). It is a fixed fee collected to fund environmentally related projects/activities on campus. The fee is waived for students taking all of their courses off campus and is not charged for summer sessions.

2. Intercollegiate Athletics Fee

The Intercollegiate Athletics fee is authorized under [Texas Education Code §54.5191](#). It is assessed in proportion to the number of semester credit hours for which a student registers to cover the cost of UNT athletics programs. The fee is capped at 15 hours.

3. International Education Fee

The International Education fee is authorized under [Texas Education Code §54.5132](#). It is a fixed fee collected from each enrolled student to be used in support of an international education financial aid fund. This fund allows an equal opportunity for all students to participate in student exchange and study abroad programs.

4. International Student Fee

The International Student fee is authorized under [Texas Education Code §54.504](#). It is a fixed fee charged to all non-immigrant visa students for each term in which they enroll in UNT. The fee is collected to support costs of compliance with federal regulations related to international students.

5. Library Use Fee

The Library Use fee is authorized under [Texas Education Code §54.504](#). It is collected in proportion to the number of credit hours for which a student registers to support the development and maintenance of library collections, as well as to provide expanded operating hours and other services to meet student needs.

6. Medical Services Fee

The Medical Services fee is authorized under [Texas Education Code §54.5081](#). It is a fixed fee used to provide medical services to students.

7. Publication Fee

The Publication fee is authorized under [Texas Education Code §54.504](#). It is a fixed fee collected from each enrolled student to defray costs associated with publication and distribution of schedules of classes, catalogs, tuition and fee registers and other publications available to all students.

8. Recreational Facility Fee

The Recreational Facility fee is authorized under [Texas Education Code §54.5091](#). It is a fixed fee collected from each enrolled student for the purpose of constructing and operating the recreational facility.

9. Student Service Fee

Student Service fees are authorized under [Texas Education Code §54.503](#). They are assessed in proportion to the number of semester credit hours for which a student registers to cover the cost of student services that directly involve or benefit students.

A student fee advisory committee is established at the University in accordance with [Texas Education Code §54.5031](#) and is outlined in [Policy 07.020 Student Service Fee Committee](#). The student fee committee makes recommendations to the President related to the student fee budget and may appear before the Board of Regents to address differences in its recommendations and the President's recommendations.

10. Student Union Fee

The Student Union fee is authorized under [Texas Education Code §54.519](#). It is a fixed fee collected from each enrolled student for the purpose of operating, maintaining, improving and equipping the Student Union.

11. Technology Use Fee

Technology Use fees are authorized under [Texas Education Code §54.504](#). They are collected in proportion to the number of credit hours for which a student registers to defray costs associated with the addition of instructional equipment in classrooms and student computer laboratories, development and maintenance of student computing systems and technology infrastructure, instruction-related activities, and classroom technology support.

12. Transportation Fee

The Transportation fee is authorized under [Texas Education Code §54.504](#). It is collected in proportion to the number of credit hours for which a student registers to support the shuttle bus systems that transport students to, and around, various locations on campus.

13. Undergraduate Advising Fee

The Undergraduate Advising fee is authorized under [Texas Education Code §54.504](#). It is collected in proportion to the number of credit hours for which a student registers to support the advising function for undergraduate courses.

IV. Instructional Fees. Instructional fees vary by course and fall into two fee categories. [Explanations of Fees](#), including amounts, are published online.

1. Academic Fees

Academic fees are authorized under [Texas Education Code §54](#). They are assessed at the college/school level based on the estimated costs of goods and services related to instruction at the college/school level.

2. Laboratory Fees

Laboratory fees are authorized under [Texas Education Code §54.501](#). They are only applicable to courses which require students to register for a laboratory section. Laboratory fees are collected to cover the cost of materials and supplies used by students in the laboratory.

V. Other Fees. [Explanations of Fees](#), including amounts, are published online.

1. Admission Application Fee

The Admission Application fee is authorized under [Texas Education Code §54.504](#). It is a fixed fee collected from each undergraduate and graduate applicant to support the processing of applications.

2. General Property Deposit

The General Property Deposit is authorized under [Texas Education Code §54.502](#). It is a fixed deposit collected from each enrolled student at the time of first registering at UNT. UNT may invest the funds received as general deposits in accordance with [Texas Education Code §54.5021](#) and [Texas Education Code §54.5022](#). Upon a student's withdrawal or graduation, the deposit may be applied towards any outstanding financial obligation owed by the student; or must be refunded to the student within a reasonable amount of time, not to exceed 180 days. A deposit which remains without call for refund for a period of four years from the date of the student's last attendance shall be forfeited as specified under [Texas Education Code §54.5021](#). The fee is waived for students taking all of their courses off campus.

3. Other Fees

Various other fees may be charged to Students as appropriate. Explanations of these fees along with their application are published online on UNT's website. Only fees authorized under [Texas Education Code §54](#) are charged.

References and Cross-references.

[Explanation of Fees](#)

[Graduate Course Catalog](#)

[Policy 07.020 Student Service Fee Committee](#)

[Policy 10.001 Exemptions and Waivers from Tuition and Fees](#)

[Regents Rule 07.111, Policy on Tuition and Fees](#)

[Texas Education Code, Chapter 54](#)

[Texas Higher Education Coordinating Board: Tuition Overview](#)

[Undergraduate Course Catalog](#)

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