



**ACCOUNTING INTERNSHIP PROGRAM**

REGISTRATION APPROVAL REQUEST FORM

**Accounting Internship Requirements:** **(1)** a 3.0 academic average in accounting courses, beyond ACCT 2020, taken at UNT; **(2)** a 3.0 all-university academic average at UNT; **(3)** a minimum of 18 hours (BS) or 21 hours (BS/MS) of accounting (including ACCT 2020 and 2010), at the start of the internship; **(4)** completion of at least 9 hours of accounting at UNT; **(5)** at least senior academic standing (90 credit hours) at the start of the internship; **(6)** a minimum of one full semester, (two summer sessions) of academic work remaining (12 hours (BS) and 9 hours (MS)), of which 3 hours has to be an upper level accounting course) at the conclusion of the internship; **(7)** internship must contain a major accounting component requiring supervised professional judgment. A minimum of 320 hours in total must be worked; and **(8)** cannot work at other jobs or take college course(s) during the internship. **(9)** acceptance into graduate school is required to obtain credit for ACCT 5800 prior to registration for internship **(10) ACCT 5800/4800 can only be taken once for 3 hour credit.**

**REVIEWED**

**COURSE INFORMATION** ACCT (circle one) 4800 5800 Semester/Year \_\_\_\_\_

**STUDENT INFORMATION**

Name \_\_\_\_\_ Expected Graduation \_\_\_\_\_  
 Phone \_\_\_\_\_ E-mail \_\_\_\_\_ Student ID \_\_\_\_\_  
 Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**INTERNSHIP INFORMATION**

Employer \_\_\_\_\_ Phone \_\_\_\_\_  
 Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
 Supervisor \_\_\_\_\_ Title \_\_\_\_\_ E-mail \_\_\_\_\_  
 Student's Title \_\_\_\_\_ Start Date \_\_\_\_\_ End Date \_\_\_\_\_  
 Pay Rate/Hour (confidential) \_\_\_\_\_ Hours/Week \_\_\_\_\_  
 Intern's Duties/Responsibilities: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**APPROVAL**

\_\_\_\_\_  
 Harvey Zimmermann, Faculty Internship Supervisor \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_  
 Ananth Seetharaman, Accounting Department Chair \_\_\_\_\_ Date \_\_\_\_\_

(For office use only) Received by: \_\_\_\_\_ Date \_\_\_\_\_