

University of North Texas EMPLOYMENT WAIVER FORM

Semester: Fall Spring Summer 33W 5W1 5W2 8W1 8W2 10W
Academic Year: _____

Student Required Information and Questions:

EMPL ID# _____

Last (Family) Name: _____ First Name: _____ Middle Initial: _____

Preferred Email Address: _____

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|---|-----|----|
| 1. Are you the primary employee eligible for an Employment Waiver? | YES | NO |
| 2. Are you the SPOUSE or DEPENDANT of the primary employee eligible for an Employment Waiver? | YES | NO |
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Employee Required Information and Questions:

EMPL ID# _____

Last (Family) Name: _____ First Name: _____ Middle Initial: _____

Employee's Major: _____ Employing Department: _____

Job Title: _____ Job Code: _____ Number of Hours Worked Each Week: _____

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|---|-----|----|
| 1. Will the employee be employed at least 50% (20 hours per week) by the university? | YES | NO |
| 2. Will the employee have direct contact with students in an academic capacity or be engaged in research activities directly related to fulfillment of the employed students' major requirements? | YES | NO |
| 3. Is this position administered by the department of the student employee's major? | YES | NO |
| 4. Is this this a Teaching Fellow, Teaching Assistant, or Research Assistant Position? | YES | NO |

If "no" was checked for question #3 or #4, please describe briefly how the employment position relates to employee's degree program and how the position and employee will interact directly with students in an academic capacity. (Attach additional sheets if necessary.) If employee is employed in a department other than degree major, an academic authority in their major department must certify there is a direct relationship between the employee's position and their degree program.

Please list the name of employee's major professor, advisor or chair:

_____ Extension: _____

