UNT DALLAS

Pay Online Today

Important: If you are needing to setup an installment plan, please review the set of instructions below for "Pay in Installments"

For Check Payments, Debit Card, MasterCard, Visa, Discover and American Express:

- 1. Log-on to www.untdallas.edu then MyUNTD using your EUID and password to sign in click "Finance"
- 2. Select "Make a Payment" > "Make a Payment by Credit Card or Echeck"
- 3. Click on "Pay Bill" > "Make a Payment"
- 4. Enter the Dollar Amount without any commas or dollar signs
- 5. Select a payment method, Click on "Continue", then fill out the information necessary to process your payment.
- 6. Wait for your Confirmation number to confirm the transaction

Payment must be completed by your designated due dates listed under your account summary at my.untdallas.edu. Additional information is available at www.untdallas.edu/SFS

Pay in Installments

The installment plan is available for the Fall and Spring semesters. The first payment includes 10% of the tuition, mandatory fees, course fees, plus an installment plan fee of \$20.00. There will be three remaining monthly payments of 30% each. You must place yourself on the installment plan each semester you decide to use the installment plan. Please note that the first payment must be made in full before the installment plan is active.

- 1. Log-on to **www.untdallas.edu**, MyUNTD your student portal using your EUID and password
- 2. On the left-side menu, click on "Finances"
- 3. Click on "Make a Payment"
- 4. Click on the "Installment Plan" (Purple tab)
- 5. Click on "Installment Plan Information For Fall and Spring Semesters"
- 6. Read the terms and conditions then click on "Pay Installment Amount and Go on Installment Plan."
- 8. Read the information and then click on "Make a Payment"
- 9. Enter your payment and address information and click "Continue"

Applying for a Short Term Loan

A Short Term Loan is only available when signed up for an installment plan, and is intended to pay the amount of your first installment payment due for the current term (not available for any past due balances). This loan amount will then be due on the same date as the third installment payment. There is a 1% origination fee that will be charged at the time the loan is granted.

- 1. Log-on to <u>www.untdallas.edu</u>, MyUNTD using your EUID and password to sign in click "Finance"
- 2. On the left-hand side menu, click on "Finances"
- 3. Click on "Make a Payment"
- 4. Click on the "Short Term Loan" (Purple tab)
- 5. Read carefully, then click "Continue Processing Loan"
- 6. Read the terms of the loan carefully and print them if you like, then click the check box stating "I accept the terms of the Short Term Loan & Installment Plan"
- 7. To finalize, click "Accept Terms and Proceed with Loan" and you will be taken to a screen Stating the amount of your short-term loan
- 8. If you wish to see your new payment schedule, click the "Account Inquiry" tab at the top. Then, click the "Charges Due" tab to review your due dates and print or record them for reference