REGISTRATION, ADD, DROP, CANCELLATION, & WITHDRAWAL FORM

UNT DALLAS
UNIVERSITY OF NORTH TEXAS AT DALLAS

OFFICE OF THE REGISTRAR

Student Name: Last_____**First**_____**MI**_____

Student ID: ☐ ☐ ☐ ☐ ☐ ☐ ☐

Semester/Session (select term)

☐Fall 20_____   ☐Spring 20_____   ☐Summer 20_____   **Session**_____ (8w1, 5w2, etc.)

A=Enroll and Add D=Drop (circle one)		Subject	Course Number	Section Number	Class Number	Instructor Signature (If after 4th class day)
A	D					
A	D					
A	D					
A	D					
A	D					
A	D					
A	D					

I wish to cancel all classes. (Complete before first day of classes).

Initials_____
Reason for cancellation:
_____

I wish to withdraw from all classes. I do not plan to return to UNT Dallas for this term. **Initials**____
Reason for withdrawal:
_____

DEAN: I understand that if a student is added to a class after the census date, UNT Dallas will not receive state or federal funding for the student. **Initials**_____

I understand it is my responsibility to withdraw from courses for which I am registered and do not attend, and it is my responsibility to read and understand the deadlines and policies for refunds and dropping classes according to the UNT Dallas Catalog. I further understand and agree that payment for tuition and fees is due by the published date to avoid cancellation of my classes and that any refund will be based on the refund schedule set forth in the Catalog. I understand my decision to drop courses may have the potential to affect my current and future financial aid eligibility. Initials_____

Student _____   Date_____   **Financial Aid**_____   Date_____

Dean _____   Date_____
(Signature needed only if student is receiving financial aid)

Processed by Registrar: Date_____   Initials_____

Provost _____   Date_____
(Signature required after census date)

7300 University Hills Blvd. * Dallas, Texas 75241 * TEL 972.780.3664 * registrar@untdallas.edu