**Privacy Impact Assessment
for the OIG LAN**

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1. **What information will be collected for the system?**

   The Office of the Inspector General Local Area Netwrok (OIG LAN) is a General Support System (GSS) that provides network infrastructure for major applications that contain OIG employees' user data files, OIG SQL server applications, Lotus Notes databases and OIG Intranet sites. The major applications contain privacy, proprietary, financial, audit and investigative data.

2. **Why is this information being collected?**

   The OIG LAN does not collect, maintain or disseminate PII. The OIG LAN supports a Principal Office (PO)-wide activity for the Office of Inspector General. The OIG LAN is a child domain of the EDUCATE network, in which all Department of Education personnel are electronically connected to share common information, business functions and decisions. The system supports the OIG major applications and user data files that can be accessed through EDUCATE.

3. **How will the OIG use this information?**

   The OIG LAN supports the daily business functions, mission and technology needs of the OIG.

4. **Will this information be shared with any other agency or entity? If so, with which agency or agencies/entities?**

   The OIG LAN is strictly for Education (ED) and ED/OIG employees only. The information is not shared with any other agency or entity. There is no information sharing on the OIG LAN GSS, since it does not collect, maintain, or disseminate PII.

5. **Describe the notice or opportunities for consent that would be or are provided to individuals about what information is collected and how that information is shared with other organizations.**

   No notice or opportunity for consent will be provided. Privacy protected data is collected and shared according to the applicable Privacy Impact Assessments (PIAs) and Privacy Act System of Records Notices (SORNs) for each individual application hosted by the OIG LAN. These PIAs are posted at http://www.ed.gov/notices/pia/index.html and the SORNS are at http://www.ed.gov/notices/ed-pia.html. The OIG LAN provides the IT infrastructure for these major applications that contain privacy, proprietary, financial, audit and investigative data, such as names, addresses, social security numbers, etc. For the last Quarterly Inventory, the OIG LAN received a Moderate rating for Sensitivity, due to the awareness of having personally identifiable information (PII) stored on it. The information being collected is not being shared with other organizations.

6. How will the information be secured?

The OIG LAN requires logging on to EDUCATE, using a valid network logon account (i.e. username/password). In addition, only ED/OIG employees have access to OIG's major applications, which is controlled via SQL Server accounts and permissions being granted to tables. In addition, all investigative data are encrypted. Physical access to the facility is controlled through the use of guards, identifications badges and cipher locks. Information is secured through valid network logon username/password. Uses are trained in their responsibilities to protect the PII maintained within the system. In addition, the servers that consist the OIG LAN are mounted on two racks that have combination locks and sensors that alert OIG IT staff when doors are opened. Combination numbers are only given to limited personnel with minimum security clearance of 6C.

7. Is a system of records being created or updated with the collection of this information?

No. The OIG LAN is not a Privacy Act System of Records. It provides network infrastructure, supporting the OIG major applications and user data files that can be accessed through EDUCATE.