

**DOE Hydrogen Program  
2011 Annual Merit Review  
Project Evaluation Form**

Project Number: Reviewer: 

Title of Project: \_\_\_\_\_

Presenter Name: \_\_\_\_\_

Provide **specific, concise** comments to support your evaluation.**1. Relevance**

To overall DOE objectives – the degree to which the project supports the Hydrogen and Fuel Cells Program and the goals and objectives in the Multi-Year RD&D Plan. (Weight = 20%)

	score	comments
<b>4 - Outstanding.</b> Project is critical to the Hydrogen and Fuel Cells Program and fully supports DOE RD&D objectives.		
<b>3 - Good.</b> Most project aspects align with the Hydrogen and Fuel Cells Program and DOE RD&D objectives.		
<b>2 - Fair.</b> Project partially supports the Hydrogen and Fuel Cells Program and DOE RD&D objectives.		
<b>1 - Poor.</b> Project provides little support to the Hydrogen and Fuel Cells Program and DOE RD&D objectives.		

**2. Approach**

To performing the work – the degree to which barriers are addressed, the project is well designed, feasible, and integrated with other efforts. (Weight = 20%)

	score	comments
<b>4 - Outstanding.</b> Sharply focused on critical barriers; difficult to improve approach significantly.		
<b>3 - Good.</b> Generally effective but could be improved; contributes to overcoming some barriers.		
<b>2 - Fair.</b> Has significant weaknesses; may have some impact on overcoming barriers.		
<b>1 - Poor.</b> Not responsive to project objectives; unlikely to contribute to overcoming the barriers.		

**3. Accomplishments and progress**

Toward overall project and DOE goals – the degree to which progress has been made and measured against performance indicators, and the degree to which the project has demonstrated progress toward DOE goals. (Weight = 40%)

	score	comments
<b>4 - Outstanding.</b> Excellent progress toward objectives; suggests that barrier(s) will be overcome.		
<b>3 - Good.</b> Significant progress toward objectives and overcoming one or more barriers.		
<b>2 - Fair.</b> Modest progress in overcoming barriers; rate of progress has been slow		
<b>1 - Poor.</b> Little or no demonstrated progress towards objectives or any barriers.		

**4. Collaboration and coordination with other institutions**

The degree to which the project interacts with other entities and projects. (Weight = 10%)

	score	comments
<p><b>4 - Outstanding.</b> Close, appropriate collaboration with other institutions; partners are full participants and well coordinated.</p> <p><b>3 - Good.</b> Some collaboration exists; partners are fairly well coordinated.</p> <p><b>2 - Fair.</b> A little collaboration exists; coordination between partners could be significantly improved.</p> <p><b>1 - Poor.</b> Most work is done at the sponsoring organization with little outside collaboration; little or no apparent coordination with partners.</p>		

**5. Proposed future work**

The degree to which the project has effectively planned its future in a logical manner by incorporating appropriate decision points, considering barriers to its goals and, when sensible, mitigating risk by providing alternate pathways. (Weight = 10%)

	score	comments
<p><b>4 - Outstanding.</b> Plans clearly build on past progress and are sharply focused on barriers.</p> <p><b>3 - Good.</b> Plans build on past progress and generally address overcoming barriers.</p> <p><b>2 - Fair.</b> Plans may lead to improvements, but need better focus on overcoming barriers.</p> <p><b>1 - Poor.</b> Plans have little relevance toward eliminating barriers or advancing the Program</p>		

**Project strengths:**

**Project weaknesses**

**Recommendations for additions/deletions to project scope**

Project Number:

Reviewer: