

NO PII

DO NOT PLACE

**PERSONALLY IDENTIFIABLE
INFORMATION (PII)**

IN THIS CONTAINER

For Example...

- *Personal Leave Chit*
- *Travel Document (Order)*
- *Evaluation/Fitness Report*
- *Leave and Earnings Statement*
- *Notification of Personnel Action (SF 50)*
- *Resume*

Improper disposal of PII will result in a PII breach and can have serious implications for you, your office and the individuals whose PII was compromised.