

# Stolen Laptop?

BOB JUST FIGURED OUT THAT IT'S NOT JUST THE VALUE OF THE LAPTOP HE SHOULD BE WORRIED ABOUT -- IT'S THE PRIVACY DATA THAT MAY BE USED TO COMMIT IDENTITY FRAUD.



#### SAFEGUARD PII AND SENSITIVE DATA

- Encrypt data with DON approved data-at-rest solution.
- Never store PII on personal laptops.
- Always use up-to-date antivirus software.
- Update software patches.
- Utilize the "time-out" feature.
- See DON CIO message DTG: 281759Z AUG 12 for hard drive disposal guidance.

#### PREVENT THEFT AND/OR LOSS OF YOUR LAPTOP

- Never leave it unattended.
- Keep it in a government controlled space or secured under lock and key when not in use.
- A locked car is not secure! Always take it with you.
- Checked airline baggage is not secure! Take it as your carry-on.
- Immediately report the loss, or suspected loss, of your laptop to your chain of command.

For more information consult your local Information Assurance Manager or Privacy Official and visit <http://www.doncio.navy.mil/privacy>

