

United States Department of the Interior

OFFICE OF NATURAL RESOURCES REVENUE

P.O. Box 25165
Denver, Colorado 80225-0165

JAN 29 2015



Subject: New web based reporting tab on ONRR's eCommerce Reporting website for rental payments

Dear Payor:

On January 5, 2015, we launched a new tab on the eCommerce website called "**Rental Information**". This tab provides a streamline method to make federal rental payments, other than the first year rents.

Currently the non-automated rental process has led to some issues with incorrect lease terminations. ONRR, BLM and industry must take additional time and effort to correct these terminations. The new eCommerce process will eliminate these issues. You will see rental amounts due by lease and any leases paid through eCommerce will automatically post to the lease selected. All rent payments made through the eCommerce site will process timely and accurately. ONRR will notify BLM of rents paid and leases that should terminate for late or insufficient payments.

This new tab has the shopping cart functionality to connect to Pay.gov where you **must** make your payment after you have selected the lease(s) you want to pay. Some of the benefits of the new tab are:

- The page will populate upcoming Federal rent payments due in the next 90 days from the current processing date for your payor code(s). This list may not be all-inclusive.
- Additional Federal leases can be searched by lease or agency number to see rental due amounts and due dates, and to pay rents for Federal leases due more than 90 days in the future.
- You can upload payment data using ASCII or CSV files formats.
- eCommerce will not keep payment information.
- Successful payments will receive a Pay.gov tracking number. Pay.gov tracking numbers help trace your payments.
- ONRR will reconcile between the Online Rental information and Treasury's Pay.gov information.

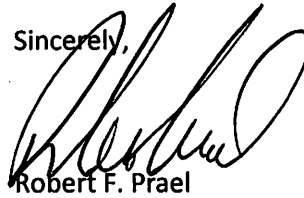
-The payment history page will allow you to see the status of your payments and provide capability to sort or download payment history records.

-ONRR will eliminate Courtesy Notice printing and mailing within a year of this notice in order to save costs.

-ONRR will also eliminate the ability to report rent for terminable leases on Form ONRR-2014 within a year of this notice.

If you have questions, please contact Michelle Jones @ 303 231-3812 or Trisha Potter @ 303 231-3699.

Sincerely,

A handwritten signature in black ink, appearing to read 'Robert F. Prael', written in a cursive style.

Robert F. Prael
Program Manager
Financial Management