



United States Department of the Interior

MINERALS MANAGEMENT SERVICE

Royalty Management Program

P.O. Box 25165

Denver, Colorado 80225-0165

IN REPLY REFER TO:

ARD/RB
Mail Stop 3132

NOV 26 1997

Dear Reporter:

Release 2.0 of the *Production Accounting and Auditing System (PAAS) Reporter Handbook-Lease, Facility/Measurement Point, and Gas Plant Operators* (Handbook) is now available. Effective immediately, this Handbook replaces the previous Release 1.0 in its entirety. This Handbook provides instructions for reporting oil and gas production information on the *Oil and Gas Operations Report (OGOR)* and related reports.

By using current technology, we are able to make this newly released Handbook, as well as Release 3.0, dated June 30, 1993, of the *PAAS Onshore Oil and Gas Reporter Handbook* (Onshore Handbook), available to you on the Internet (available about November 25, 1997). This will provide all interested parties with easy access to current information while helping us keep our publication and mailing costs down. These Handbooks can be found at:


<http://www.rmp.mms.gov/library/techinfo/technica.htm>

For those of you who do not have access to the Internet, we have made it possible for you to request a copy of either Handbook on CD Rom or paper. Please note that the Onshore Handbook remains unchanged and if you already have a copy you do not need to request another. However, if you order an additional copy, you will be charged a fee based on whether you order CD Rom or paper. A Handbook can be requested by calling the "RMP Handbook order line" at: 1-800-525-7922, extension 3090. When ordering please specify which Handbook and the format type you are ordering. In addition, you may also send your request in writing to:

Minerals Management Service
Royalty Management Program
Accounting and Reports Division
P. O. Box 5760
Denver, Colorado 80217-5760

If you order more than one copy of the OGOR Handbook, you will be charged a fee based on whether you order CD Rom or paper. If you have any questions about this letter, please contact your production reporting representative at 1-800-525-7922.

Sincerely,

A handwritten signature in black ink that reads "Lucy Querques Denett". The signature is written in a cursive style with a large, prominent 'S' at the end.

Lucy Querques Denett
Associate Director for
Royalty Management