



IN REPLY REFER TO:

United States Department of the Interior

MINERALS MANAGEMENT SERVICE
Royalty Management Program
P.O. Box 5760
Denver, Colorado 80217-5760



DMD
Mail Stop 3110

SEP 27 1993

Dear Payor:

Enclosed is a copy of the third release of the Minerals Management Service Oil and Gas Payor Handbook, Volume 1, Payor Information Form (Form MMS-4025). This release contains instructions for the Payor Information Form, which has been revised to more readily distinguish lease-level payments from royalty payments, and to provide modified criteria for establishing selling arrangements.

Effective immediately, the third release of Volume 1 supersedes the second release dated March 1987. Please remove all pages, including the figures and appendixes, of the second release, and replace with the enclosed Volume 1. Because tabs are no longer used, please remove all tabs from the previous release.

If you have any questions, comments, or suggestions, please feel free to call Data Management Division at (800) 525-9167 or (303) 231-3854, or write to:

Minerals Management Service
P. O. Box 5760
Denver, Colorado 80217-5760

Sincerely,

James W. Shaw
Associate Director for
Royalty Management

Enclosure