

**MEMORANDUM OF AGREEMENT
SUBMITTED TO THE ADVISORY COUNCIL ON HISTORIC PRESERVATION
PURSUANT TO 36 CFR 800**

Whereas, the **City of Huntington** has determined that the **Demolition and Clearance** project will have an adverse effect upon **2666 Chesterfield Avenue, Huntington, WV**, which is considered eligible to be listed in the National Register of Historic Places, and has consulted with the **West Virginia State Historic Preservation Officer (WVSHPO)** pursuant to 36 CFR 800, regulations implementing Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 4701); and

Now, therefor the **City of Huntington** and the **WVSHPO** agree that the undertaking will be implemented in accordance with the following stipulations in order to take into account the effect of the undertaking on historic properties.

STIPULATIONS

The **City of Huntington** will insure that the following measures are carried out regarding the demolition of:

**2666 Chesterfield Avenue
Huntington, West Virginia**

1. Prior to demolition, the **City of Huntington** shall ensure that **2666 Chesterfield Avenue** is documented under the supervision of the **WVSHPO**, and according to the following standards. The WV State Historic Inventory Form will be completed for the building with additional information prepared in outline form to be attached to the Form. All documentation must be approved by the **WVSHPO** prior to the initiation of the demolition.
2. A series of black and white photographs will be taken of all exterior facades and any significant interior spaces of the buildings. The use of a 35mm camera is acceptable. Negatives will be included in the documentation package. Any available historic image will be reproduced for inclusion or referenced by source per agreement with the **WVSHPO**.
3. A brief history of the building will be written. This will include a chain of title, construction date if possible, architect's name, if known, and any information regarding the use and alterations of the building. Research shall reference early City Directories and histories, if pertinent. Any information on the building's relationship to the surrounding neighborhood shall be researched and incorporated.
4. A brief architectural description will be included, describing materials, overall dimensions and features of the building.

5. A site plan, floor plan and elevation will be drawn. These may be sketch plans drawn to scale: Line drawings no larger than 8 1/2" X 14" in size. They can be freehand or hardline, on a sheet of archival paper or mylar. Labels, north arrow, overall dimensions and the date of the completion are required. Historic plans, if available, may be reproduced for inclusion.

6. Sources of information will be documented: locations of historic images, interviews and all sources listed in a bibliography. Author of documentation shall be identified also.

7. Future activity on this site shall be compatible with the historic and architectural characteristics of the property located at **2666 Chesterfield Avenue, Huntington, WV** and will be responsive to the recommended approaches for new infill as discussed in the Secretary of the Interior's Standards for Rehabilitation. The **City of Huntington** will insure that the elevations and plans for the new construction are provided for **WVSHPO** review and comment. Should the **WVSHPO** object to either, the **City of Huntington** will consult with the **WVSHPO** to address any concerns. The **WVSHPO** will provide written comments within thirty days. Final plans and specifications will be provided to the **WVSHPO** to confirm adherence to the Standards.


8. Should the **WVSHPO** object in writing to the documents submitted for review, the **City of Huntington** will consult with the **WVSHPO** to resolve the dispute. If the **City of Huntington** determines that the objection cannot be resolved, the **City** will seek the recommendations of the Advisory Council with reference only to the subject of the dispute; all other stipulations shall remain in full effect.

Execution of this Memorandum of Agreement evidences that the **City of Huntington** has afforded the Advisory Council an opportunity to comment on the project and its effects on historic properties, and the **City of Huntington** has taken account the effects of the undertaking on historic properties.



West Virginia State Historic Preservation Office

6-30-04
Date



City of Huntington, Mayor

6/16/04
Date

Concur:



City of Huntington
Unsafe Building Commission

6/15/04
Date