

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 1 Monday	February 8, 2016		Tech Park: Training Room, Fish Lab
Due: Dispute Resolution Survey			
0730	Gear Drop Off	Staff	Warehouse
0800	Training Overview/ General Housekeeping Introductions/Training Standards/Data Confidentiality	Tania Lewandowski	Introduce training program and training staff General housekeeping and emergency procedures. Program Standards. Building security procedure.
0915	<u>Electronic Data Collection Part 1</u> Update Laptops/Toughbooks Presentation Thumbdrives	Erin Kupcha Charles Dunlap Meghan Plourde	Electronic Data Program intro. Issue thumb drives, complete PC updates/toughbook issue, collect Toughpads. Training files, reference aids overview.
0945	NEFOP Industry Funded Scallop Program Introduction	Amy Martins Chad Keith	Introduction of the Branch Chief. Student introductions. Overview of NEFOP IFS Program and Fisheries Sampling Branch organization. Explains the important role of observers within US fisheries. Observer video Part 1
1015	Introduction to the Scallop Fishery and Observing in the Scallop Industry	Beth Wetterhahn	Overview of the scallop industry and introduction on how to observe it.
1100	Training Survival Skills	Megg Reynolds	Tips on how to approach certification training successfully. Overview of the Skills Self Checklist.
1115	Species Verification Program (SVP)	Loren Kellogg	Species Verification Program: Overview of the SVP and a guide to properly photographing fish.
1130	Fish ID In Class Session	Meghan Plourde	Highlight Northeast fish species from the fish lab in a classroom setting to review difficult to identify species and characteristics.
1200	LUNCH (Mentoring Meeting 1)		
Session Times: 1300-1445	Session 1: Group 1 (Security Talk 1300) then Group 2 Station 1: Fingerprinting Station 2: Digital ID Pictures Station 3: Photocopy 2 forms of ID Photocopy First Aid/CPR (if needed) Station 4: Create g-mail account Gear Issuing	KB McArdle Kathy Abney Tania Lewandowski Diana Cowan Tyler Staples Erin Kupcha Charles Dunlap	All individuals will be fingerprinted as a part of the mandatory federal background check and issued gear. What to Bring: <ul style="list-style-type: none"> 2 forms of ID (drivers license, passport, SS card, military ID, birth certificate, etc)
Session Times: 1445-1630	Session 2: Group 2 then Group 1 <u>Fish ID Lab 1</u>	Megg Reynolds Meghan Plourde Beth Wetterhahn	Lab: Northeast fish species identification Location: Back Lot fish lab What to Bring: <ul style="list-style-type: none"> Closed toed shoes & Sweatshirt/jacket Pen/pencil Notebook/Fish ID Worksheet/Fish ID Guides

HOMEWORK ASSIGNMENT: Study fish ID, Fish ID Assessment

Readings: *Program Manual: Appendix A (Trip Identifier); Appendix B (Page Numbering Instructions); Appendices' N1, N2, N3, N4, N5, and N6(Statistical Areas); pg 12-22 (Vessel and Trip Log)*
PDF Folder: NEFOP Position Formats Handout 9-14; NEFOP vs ASM Logs
ODRGs: Purple Tab: SVP Section (Species Verification Program)

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 2	February 9, 2016		
Tuesday	<i>Intro. To Manuals//Geo-Stat Area/Catch Est./Fish Lab 2</i>		Tech Park: Training Room and Fish Lab
0800	Fish ID Self Assessment	Meghan Plourde	
0830	Data Collection Overview	Beth Wetterhahn	What happens to the observer data that is collected
0900	Introduction to Manuals <ul style="list-style-type: none"> • Biological Sampling Manual • Program Manual • On Deck Reference Guides Introduction to Manual Game	Megg Reynolds Meghan Plourde Beth Wetterhahn	Introduce issued reference manuals: Program Manual; Biological Sample Manual; On-Deck Reference Guides. Time permitting, candidates practice using their materials by playing 'The Manual Game'.
0930	Trip Formatting and Page Numbering	Beth Wetterhahn	Instruction on how to number and submit a trip.
1000	Geographical & Statistical Areas	Diana Cowan	Overview of the geographical and statistical areas. Proper use of charts to plot positions while at sea.
1115	Catch Estimation Program - Part 1	Diana Cowan	Introduction the Catch Estimation Program; includes basic program concepts and ideas to est. a foundation.
1200	LUNCH		
1300	Vessel and Trip Log	Megg Reynolds Meghan Plourde	A basic summary of the trip and is the first log of the trip that represents the sea observer data quality. Lab: Northeast fish species identification Location: Back Lot Fish Lab
1400	<u>Fish ID Lab 2</u>	Megg Reynolds Meghan Plourde Beth Wetterhahn Tania Lewandowski	What to Bring: <ul style="list-style-type: none"> • Closed toed shoes & Sweatshirt/jacket • Pen/pencil • Notebook/Fish ID Worksheet/Fish ID Guides

HOMEWORK ASSIGNMENT: Fish Assessment, Intro. To Logs and Data Collection, Intro to Observing

Readings: *Program Manual: Appendix M (Fish Disposition Code Review); pg 160-168 (Scallop Dredge Gear Characteristics Log); Appendix E (Vernier Caliper Instructions)*
ID Guides: Sea Turtles of the Atlantic and Gulf Coast of the United States Book (Sea Turtle ID Review); Beached Birds Book (Bird ID Review);
ODRGs: Teal Tab: Incidental Take Section (Identification Key for Common Sea Birds; Identification Key for Common Sea Turtles); Green Tab: Codes and Conversions Section (Disposition Codes)
PDF Folder: By-Catch of Loons (Optional Reading)

EOD Brian Westell

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 3 Wednesday	February 10, 2016		Tech Park: Training Room and Fish Lab
	<i>Fish Disp./Scallop Gear//Electronic Data 2 /Birds/Turtles/Fish review</i>		
HOMEWORK DUE: Intro. To Logs and Data Collection, Intro. To Observing			
0800	Fish ID Self Assessment	Meghan Plourde	
0830	Fish Disposition Codes	Megg Reynolds Meghan Plourde Beth Wetterhahn	Instruction on how to record species on paper and digital logs and why they are kept or discarded.
0930	Scallop Gear Log and Caliper Presentation	Beth Wetterhahn	Instruction on how to correctly complete the scallop gear log. Presentation on the proper use of calipers.
1030	Scallop Gear Log Workshop	Beth Wetterhahn	Hands-on workshop on how to properly take and record scallop gear using an actual dredge.
1115	<u>Electronic Data Collection Part 2</u> Digital Camera Protocols	Erin Kupcha Charles Dunlap Meghan Plourde	Issuance and overview (settings, features, maintenance) and of digital cameras. Photo media confidentiality form.
1200	LUNCH		
1300	Sea Bird Identification	Gina Shield Sarah Trudel	Classroom presentation of seabird identification with accompanying lab and hands-on quiz.
1430	Sea Turtle Identification	Sarah Trudel Lisa Wilt	Trainees are instructed on identifying characteristics of sea turtles they may encounter while observing. Classroom instruction is followed by a hands-on lab with turtle specimens.
1600	Fish ID Review Session	Megg Reynolds Meghan Plourde Beth Wetterhahn	Classroom powerpoint review of fish species.
HOMEWORK ASSIGNMENT: Disposition Code, ,Gear Log Workshop, Cont. Fish Assessment			
Readings: <i>Program Manual: pg 342-359 (Catch Estimation Worksheet); pg 169-173 (Scallop Dredge Haul Log); pg. 302-310 (Protected Species Sighting Log)</i>			
<i>Biological Sampling Manual: pg 51-58.</i>			
<i>PDF Folder: How Discards are Calculated</i>			
<i>ID Guides: Marine Mammal & Turtles of the U.S. Atlantic & Gulf of Mexico Book (Marine Mammal ID Review); Seals of Atlantic Canada and the Northeastern United States (Seal ID Review)</i>			
<i>ODRGs: Teal Tab: Incidental Take Section (Identification for Common Seals); Orange Tab: Catch Estimation Section (Area Calculation Examples and Subsampling Guide)</i>			
EOD Greg Early			

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 4 Thursday	February 11, 2016		Tech Park: Training Room and Fish Lab
	HOMEWORK DUE: Fish Disposition Code, Gear Log Workshop		
0800	Fish ID Self Assessment	Meghan Plourde	
0815	Scale Presentation	Beth Wetterhahn	How to properly use and maintain issued scales.
0830	<u>Catch Estimation Program Part 2</u> Subsampling to Catch Weights <ul style="list-style-type: none"> • Intro. To Gear Types • Catch Estimation In-Class Workshop • Catch Estimation Worksheet 	Megg Reynolds Support: Beth Wetterhahn Meghan Plourde Diana Cowan	Overview and videos of major gear types. Instruction on the theories that support catch estimation protocols. A brief overview of basic algebra, geometry and orders of operations. Students will learn about the approved FSB catch estimation methods and how to record calculations on the Catch Estimation Worksheet
1200	LUNCH		
1300	Scallop Haul Log	Megg Reynolds	How to correctly complete a scallop haul log.
1400	Marine Mammal Identification	Sarah Trudel	Classroom instruction on marine mammal characteristics (pinnipeds, cetaceans) an observer may encounter.
1530	Sighting Log	Sarah Trudel	How to properly record a protected species sighting.
1545	Fish ID Review	Megg Reynolds Meghan Plourde Beth Wetterhahn	Students will review all fish species. Mock exams will be conducted. This is an open ended review session and will be available as long as needed.
HOMEWORK ASSIGNMENT: Vol. to Vol. Assignment, Cont. Fish Assessment			
Readings: <i>Program Manual: pg 259-273 (Marine Mammal, Sea Turtle and Sea Bird Incidental Take Log); pg 278-287 (Marine Mammal Biological Sample Log); 288-301 (Sea Turtle Biological Sample Log); pg 315-321 (Individual Animal Log); pg 369-375 (Crustacean Log); pg 16 (Multi Gear).</i> <i>Biological Sampling Manual: pg. 39-50 (Sturgeon, Marine Mammal, Sea Bird, Seal, and Sea Turtle Sampling Protocols); pg 39-40 (Individual Animal Sampling); pg 38 (Sex Determination of Crabs and Lobsters).</i> <i>ODRGs: Black Tab: Individual Animal Log Section (IAL Species Shortlist: Commonly Misreported Species)</i>			
EOD Stewart DesMeules			

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 5 Friday	February 12, 2016		
	Fish ID Exam/ Inc Take/Protected Spp Workshop/Shark ID		Tech Park: Training Room / WHOI MMR Lab, Woods Hole, MA
HOMEWORK DUE: Volume to Volume HW, Fish ID Assessment			
0800	<u>Fish Identification Exam</u> <ul style="list-style-type: none"> • <i>Open Book Practical</i> • <i>Closed Book Practical</i> <i>BOTH exams require a minimum of 85% successfully pass NEFOP IFS certification.</i>	Meghan Plourde Megg Reynolds Beth Wetterhahn Tania Lewandowski	Note: A minimum of 85% is required to pass the NEFOP IFS Certification Program on the open <u>and</u> closed book sections of this exam.
1000	Incidental Take Session	Lisa Wilt Sarah Trudel	Classroom instruction on how to properly sample and record encountered incidental takes.
1200	LUNCH		
Session Times: 1245-1445 1445-1645	<u>Protected Species Workshop</u> <u>Session 1: Location: MMR Lab</u> Group 1 then Group 2 Protected Species Sampling Workshop	Lisa Wilt Sarah Trudel Greg Early Meghan Plourde	Trainees apply classroom incidental take sampling procedures to turtle, bird, pinniped, and cetacean samples. Additional instruction includes sturgeon sampling procedure.
Session Times: 1245-1445 1445-1645	<u>Session 2: Location: MRF Room 204</u> Group 2 then Group 1 Shark ID/ Individual Animal Log Multi-Gear Scenarios/Recording Crustacean Log	Beth Wetterhahn Megg Reynolds Joe Mello Ben Church	Instruction on shark ID, Multi-gear scenarios, crustacean sampling, and how to properly use the IAL.
HOMEWORK ASSIGNMENT: Protected Species Workshop Readings: <i>Program Manual: pg 174-177 (Scallop Dredge Off-Watch Haul Log); pg 325-329 (Length Frequency Log)</i> <i>Biological Sampling Manual: pg 17, 29-38 (Scallop Fishery Biological Sampling and Requirements, Length Measurements, Age Structure Sample Collection, Sex Determinations of Species)</i> <i>PDF Folder: Knife Safety Overview; Age Structure Workshop-Otolith Removal</i>			

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 6 Tuesday	February 16, 2016		Tech Park: Training Room / Fish Lab
Homework Due: Protected Species Workshop			
0800	Scallop Sampling	Beth Wetterhahn	Understanding dressed meat weights; recording shell lengths; recording watches; dealing with in-shell catch; observing specialized vessels/Vietnamese vessels
1000	Scallop Off-Watch Log	Beth Wetterhahn	How to properly record off-watch events.
1030	Deep Sea Coral Identification	Tania Lewandowski	Instruction on deep sea corals identification and sampling/reporting protocols.
1100	Debriefing and Editing Meet Your Editor	Kara Gibbons Editing Staff	Class is instructed on the debriefing and editing process. Informal one-on-one meetings with their assigned editors.
1130	LUNCH		
1230	Fish Biological Sampling Workshop Part 1 (Classroom): Length Frequency Log/Tabs Introduction Biosampling Manual Overview Part 2 (Fish Lab): Age Structure Workshop	Beth Wetterhahn Megg Reynolds Meghan Plourde	Introduces trainees to their biological sampling gear (e.g. measuring board, length frequency strips, scales, Biosampling Manual) and how to record lengths of priority species. Workshop includes hands on activities using their biological sampling gear. Practical instruction in the safe removal of age structure samples and how to store and ship them. What to Bring: <ul style="list-style-type: none"> • Note taking paper & Pencil • Closed toed shoes • Grunden Bibs • Digital camera
1500	Incidental Take Review Session	Lisa Wilt Sarah Trudel	Review session to prepare for Incidental Take Exam.

HOMEWORK ASSIGNMENT: Length Frequency, Scallop Scenario
Readings: *Program Manual:* pg 347-351, 356-359 (*Deckloading and Cumulative Sum*)
Biological Sampling Manual: pg 55-57
ODRGs: Orange Tab: Catch Estimation Section (*Strategies for Handling Deckloading*)

EOD Wesley Rand

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 7 Wednesday	Inc Take Exam/Electronic 3/Catch Est. 3		Tech Park: Training Room
HOMEWORK DUE: Length Frequency HW			
0800	Incidental Take Exam	Lisa Wilt Sarah Trudel Greg Early	An open book exam on MM and turtle identification and condition codes. Note: A minimum of 85% is required to pass the NEFOP Observer Certification Program.
1030	<u>Electronic Data Collection Part 3</u> OBPRELIM Uploading trips and photos	Erin Kupcha Charles Dunlap Meghan Plourde	Instruction on OBPRELIM website and protocols. Practice uploads with mock data and photos.
1200	LUNCH		
	<u>Catch Estimation Program - Part 3</u> Deckloading and Cumulative Sum	Beth Wetterhahn Support: Megg Reynolds Meghan Plourde	Introduction to specialized catch sorting methods and specialized catch estimation methods commonly seen in the scallop fishery. Scenarios will show how to observe and record these specialized methods.
<p>HOMEWORK ASSIGNMENT: Deckloading and Cumulative Sum HW Readings: <i>PDF folder: July 2010 Safety Memo; PTVSC_May 2013 memo</i></p>			
EOD Debra Duarte			

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 8 Thursday	February 18, 2016		Tech Park: Training Room, Mass Maritime, Wareham MA
Homework Due: Scallop Scenario			
0800	Safety Training Introduction	Lauren Carroll	Start of Safety Training
0805	Fathom Research LLC	Jenna Rockwell	In depth at-sea safety training: Identifying potential risks; Emergency problem solving; vessel safety & stability; Mayday calls; proper use of safety equipment; Station bill; Life raft components; hypothermia. An additional detailed agenda will be provided by safety contractor.
1200	LUNCH		
1300	Fathom Research LLC	Jenna Rockwell	
1400	Fathom Research LLC Depart Tech Park 1400 Mass Maritime Pool: Water Session Wareham, MA	<u>GOV Drivers</u> Mike Tork Lauren Carroll	Practical survival training in the water. What to Bring: (Change at Tech Park) <ul style="list-style-type: none"> • Bathing Suit • Towel • White T-shirt and long pants to get into the pool • Additional dry change of clothes • PFD • Survival Suit
HOMEWORK ASSIGNMENT: Safety Memo (Signed)			
Readings: <i>Program Manual: pg 1-11 (Trip Vessel Safety Checklist)</i>			

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 9 Friday	<i>Safety Program/Safety Checklist</i>	February 19, 2016	Tech Park: Training Room
HOMEWORK DUE: Safety Memo (Signed), Deckloading and Cumulative Sum HW			
0800	NEFOP Safety Program Overview <ul style="list-style-type: none"> • Safety Checklist • EVIC Card • Safety Deficiency Reports • USCG Safety Decal 	Mike Tork Lauren Carroll	Detailed checklist required prior to deployment on a fishing vessel. Procedures observers must take when vessel safety is not properly met.
0900	USCG Fishing Vessel Safety	Ted Harrington, USCG	Representative of the USCG Safety Program directly working with the fishing industry for safety compliance. Provides students a different perspective of safety aspects within the fishing industry.
1030	Fathom Research LLC	Jenna Rockwell	Continuation of Survival Training
1200	LUNCH		
1245	Fathom Research LLC Fire and Flare Demonstration	Jenna Rockwell	Students are instructed on the various types of required signal flares; practice using flares; put out controlled fire using fire extinguishers typical to commercial fishing vessels. What to Bring: (Change at Tech Park) <ul style="list-style-type: none"> • PFD • Closed toe shoes • Long pants
1700	Safety Exam Review	Lauren Carroll Mike Tork	Review for Safety Exam/Practical.
HOMEWORK ASSIGNMENT:			
Readings: <i>Program Manual</i> ; pg 136-155 (<i>Scallop Trawl Gear and Haul Logs</i>); pg 346-347 (<i>Conveyer Protocols</i>); 360-365 (<i>Discard Log</i>); pg 37-41 (<i>Fisherman Comment Log</i>)			
<i>ODRGs:</i> <i>Orange Tab: Catch Estimation Section (Strategies for Handling Conveyers)</i>			

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 10 Monday	February 22, 2016		Tech Park: Training Room
	<i>Safety Exam/Corals/Meet Obs/3/Scallop Trawl</i>		
HOMEWORK DUE: None			
0800	Safety Exam & Practical: <ul style="list-style-type: none"> Written Safety Quiz Safety Practical Stations <ul style="list-style-type: none"> Station 1: Immersion Suit/PLB Station 2: Deploy Life Raft Station 3: Mayday Call 	Mike Tork Lauren Carroll	Safety practical includes hands on and written evaluation of trainees safety techniques. Note: A minimum of 85% is required to pass the NEFOP Observer Certification Program.
1000	Marel Scales	Ben Neville	Introduction to Marel Scales. How to properly operate, calibrate, and maintain Marel Scales.
1115	Scallop Trip Preparation	Tania Lewandowski	Overview of training trip, what to bring, trip times, location, will be reviewed to prepare for training trip.
1130	Meet an Observer	TBD	Opportunity to meet IFS observers currently observing in the scallop industry.
1200	LUNCH		
1300	Safety Exam Feedback	Mike Tork Lauren Carroll	Review and feedback of safety practical and exam. Attachment of gear to immersion suits.
1330	Introduction to Scallop Trawl Gear	Megg Reynolds	Introduction on how trawl gear is deployed within the scallop industry.
1430	Scallop Trawl Gear Log	Megg Reynolds	Instruction on protocols for the trawl gear log.
1500	Scallop Trawl Haul Log	Megg Reynolds	Proper recording of the trawl haul log.
1540	Conveyor Protocols	Megg Reynolds	How to properly sample and record catch on a vessel using conveyors.
1600	Discard Log	Meghan Plourde	Introduction to the Discard Log.
1630	Fisherman's Comment Log	Beth Wetterhahn	This log is where fishermen can voice their opinions and concerns about fishing operations.
HOMEWORK ASSIGNMENT:			
Readings: <i>Review Scallop Fishery Logs and Sampling for Training Trip</i>			
EOD Corey Endres			

TIME	PRESENTATION/ACTIVITY	DESCRIPTION
DAY 11 Tuesday	February 23, 2016	
	<i>Scallop Training Trip</i>	Tech Park: Training Room/New Bedford Pier, MA
HOMEWORK DUE: None		
0430	<p><u>Scallop Vessel Training Trip</u></p> <p>Rain Dates: Feb.20, 21, 22, 2016 Class will meet at Tech Park by 0430.</p>	<p>F/V Celtic Lead: Beth Wetterhahn Assistant: Corey Endres</p> <p>F/V Incentive Lead: Meghan Plourde Assistant: Ben Church</p> <p>F/V Harvester Lead: Tyler Staples Assistant: Gabriel Johnson</p> <p>Additional directions for day's events will be provided.</p>
<p>What to bring:</p> <p><u>Safety Gear:</u></p> <ul style="list-style-type: none"> • Survival Suit with all attachments • PFDs (must be worn throughout trip) <p><u>Personal Gear:</u></p> <ul style="list-style-type: none"> • Sunscreen & sunglasses • Watch • Food • Water • Any needed prescribed medications • Wear layers • Hat <p><u>Work Gear:</u></p> <ul style="list-style-type: none"> • Boots • Gloves • Foul weather gear • Pencils & Clipboard • Waterproof Notepad • On Deck Reference Guides • Biological Sampling Manual • <u>Charged</u> Camera 		
<p>HOMEWORK ASSIGNMENT: Study for exam</p>		
<p>Readings: <u>PDF Folder</u>: NOAA Penalizes Fisherman; Conflict Resolution; Regulatory Compliance Flow Chart; Regulatory Compliance Program Resource</p>		
<p><u>NOTE: MAKE A PHOTOCOPY OF YOUR COMPLETED TRIP. YOU WILL NEED THIS FOR THE MORNING UPLOAD!!!!!!</u></p>		

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 12 Wednesday	February 24, 2016		Tech Park: Training Room
	OBPRELIM Upload/NMFS Enforcement/Regulatory Compliance/Conflict Resolution		
0800	Scallop Training Trip OBPRELIM Upload	Charles Dunlap	Upload of actual training trip data and gear photo to OBPRELIM.
0845	Incidental Take Exam and Review Turtle Kit Assignment	Sarah Trudel Lisa Wilt	Review of exam and correction of errors/questions. Pit Tag Scanner assignment and instruction.
0915	NMFS Enforcement	SA Tom Gaffney	NMFS Special Agent speaks to the class about the role of the Office of Law Enforcement in NMFS.
1015	Regulatory Compliance Issue Blue Compliance Folder/Update Incident Report Review	Sara Weeks	Regulation Information; Trip Refusals, Field Diary, USCG Boardings, Data Release, Comment Card An interactive, classroom talk demonstrating the incident report process.
1200	LUNCH		
1300	“What to look out for” Industry Representatives	Capt. Charlie Quinn	A presentation and talk for trainees from Captains on what to expect when first observing A representative of the industry will speak informally to the class and answer questions pertaining to the scallop industry..
1330	Scallop Trip Review	Kara Gibbons	A review and debrief by data editors on the edited class training trip. All errors will be addressed, corrections reviewed, open Q&A.
1400	Drug Awareness Training	Sara Weeks	Trainees are taught how to recognize various signs of drug use and how to handle such situations if encountered.
1430	Conflict Resolution	Kit Van Meter	Trainees are presented with likely situations that could occur while performing job duties. Scenarios are covered in lecture and role playing. Location: Training Room
HOMEWORK ASSIGNMENT: Study for exam			

TIME	PRESENTATION/ACTIVITY	PRESENTER	DESCRIPTION
DAY 13 Thursday	February 25, 2016		
	<i>Final Exam/Debriefing&Editing/Data Quality/Conclusion</i>		Tech Park: Training Room
0745	FINAL EXAM	Training Staff Charles Dunlap	A comprehensive examination, OBPRELIM upload, open book. What to bring: All notes, books, manuals, charged toughbook/laptop, digital camera.
1145	Trip Pre-Briefing Protocols Common Errors/Sampling Priorities	Lacey Bluemel Tyler Staples	Pre-briefs and tips on how to avoid common errors.
1200	Special Management Areas	Chad Keith	Overview on Special Management Areas and protocols for observing in them. Wrap Up.
1215	NMFS Outreach	Aubrey Ellertson	An overview of outreach materials and opportunities with the NEFOP program.
1230	LUNCH (Mentor Time)		
1315	Debriefing/Editing/Certification Trips	Kara Gibbons Editors	Overview of the editing debriefing process, certification trips.
1330	Data Quality and Data Evaluation	Debra Duarte	What data quality means to the program and individual observer. Explanation of how data quality is evaluated in-house.
1500	Exam Review	Staff	Review of Final exam with class.
1520	OBPRELIM Update	Charles Dunlap	Website information for OBPRELIM
1530	How to pack for a Trip	Meghan Plourde	Tips on how to best prepare/pack for a trip.
1545	Gear Issue	Tania Lewandowski Lacey Bluemel Tyler Staples	Additional gear, logs will be issued to graduates.
1600	Mentor Time Cont.	Training Staff	Mentoring schedule will be made for a one-on-one program debrief for all successful trainees.