

Bureau of Labor Statistics Human Resources Staffing and Recruitment



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Agenda

- www.bls.gov/jobs
- Salaries and GS-levels
- Work/Life Balance and Benefits
- www.usajobs.gov
- Federal Career Intern Program (FCIP)
- Resume Tips for the Federal Government

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Salaries and GS-levels

SALARY TABLE 2010-DCB
 INCORPORATING THE 1.50% GENERAL SCHEDULE INCREASE AND A LOCALITY PAYMENT OF 24.22%
 FOR THE LOCALITY PAY AREA OF WASHINGTON-BALTIMORE-NORTHERN VIRGINIA, DC-MD-VA-WV-PA
 (See <http://www.opm.gov/oca/10tables/locdef.asp> for definitions of locality pay areas.)

TOTAL INCREASE: 2.42%

EFFECTIVE JANUARY 2010

Annual Rates by Grade and Step

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
1	\$ 22,115	\$ 22,854	\$ 23,589	\$ 24,321	\$ 25,056	\$ 25,489	\$ 26,215	\$ 26,948	\$ 26,977	\$ 27,663
2	24,865	25,456	26,279	26,977	27,280	28,082	28,885	29,687	30,490	31,292
3	27,130	28,034	28,938	29,843	30,747	31,651	32,556	33,460	34,364	35,269
4	30,456	31,471	32,486	33,501	34,516	35,531	36,546	37,560	38,575	39,590
5	34,075	35,210	36,346	37,481	38,616	39,752	40,887	42,022	43,158	44,293
6	37,983	39,249	40,514	41,780	43,046	44,312	45,578	46,843	48,109	49,375
7	42,209	43,616	45,024	46,431	47,838	49,246	50,653	52,061	53,468	54,875
8	46,745	48,303	49,861	51,418	52,976	54,534	56,092	57,649	59,207	60,765
9	51,630	53,350	55,070	56,791	58,511	60,232	61,952	63,673	65,393	67,114
10	56,857	58,752	60,648	62,544	64,439	66,335	68,230	70,126	72,022	73,917
11	62,467	64,548	66,630	68,712	70,794	72,876	74,958	77,040	79,122	81,204
12	74,872	77,368	79,864	82,359	84,855	87,350	89,846	92,341	94,837	97,333
13	89,033	92,001	94,969	97,936	100,904	103,872	106,839	109,807	112,774	115,742
14	105,211	108,717	112,224	115,731	119,238	122,744	126,251	129,758	133,264	136,771
15	123,758	127,883	132,009	136,134	140,259	144,385	148,510	152,635	155,500 *	155,500 *

* Rate limited to the rate for level IV of the Executive Schedule (5 U.S.C. 5304 (g)(1)).



Work/Life Balance and Benefits

- Leave and Holidays
- Flexible Work Plans
- Insurances, TSP, and Transit Subsidy
- Educational Opportunities

www.usajobs.gov

- Info Center – advice, FAQs, special info
- Public vs. Status
- Federal Career Intern Program (FCIP)
- Research – Do your homework!
- Job Search – refine your results
- Create an account and save up to 5 resumes.

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Public vs. Status

- Public
 - ▶ **ALL** U.S. citizens
- Status
 - ▶ Current or Former Federal employee
 - ▶ Certain Veterans
 - ▶ Individuals w/special non-competitive appointment eligibility

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Federal Career Intern Program (FCIP)

- 2-year Career internship for GS-5, GS-7, and GS-9 entry-level positions.
- Become eligible to convert to a Permanent position.
- Contact specific agencies directly.

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Research – Do your homework!

- What are your interests?
- Review list of Federal jobs for your major.
- Be open to Job Titles.
- Which agencies match your search criteria?

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Job Search – Refine Your Results

- Occupation
- Specific Agencies
- Grade Level
- Work Schedules (Part-time? Shift work?)
- Location
- Student Jobs

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- Create an account.
- Save up to 5 resumes.
- Read vacancy announcements carefully!
 - ▶ Required Documents
 - ▶ Closing Dates
 - ▶ Review everything again.
- Follow-up.

Resume Tips

- The longer the better.
- Don't be afraid to list all experiences, including volunteer activities.
- List relevant experience first. It is not necessary to be chronological.
- Be specific with dates and hours worked.
- Use key words.

Any Questions?

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