



# Instructions for Form RE/Addendum

Read these instructions before completing the application.

## Use this form for

- 1 Works first published from January 1, 1964, through December 31, 1977, but not registered during the original term of copyright. This includes published sound recordings fixed on or after February 15, 1972. **NOTE:** *Sound recordings fixed prior to that date are not eligible for federal statutory protection with the exception of certain foreign sound recordings which may be eligible under the Uruguay Round Agreements Act. See Circular 38B. Such works cannot be registered with a Form RE/Addendum.*
- 2 Contributions, including prints and labels, by U.S. authors which were first published abroad in English-language periodicals or other collective works.

## Prior to completing this form

Determine whether a copyright claim in the work (or the collective work, if a contribution) was ever registered in the Copyright Office. You can search online at [www.copyright.gov](http://www.copyright.gov) for registrations made since 1978. To search records prior to 1978, you can:

- 1 Come to the Copyright Office, Madison Building, 101 Independence Avenue, Washington, DC, where copies of the original registrations and catalog entries are available to the public. (Call the Copyright Office Public Information Office at (202) 707-3000 or visit the Copyright Office website for information about public hours.)
- 2 Search the Catalog of Copyright Entries at a public library.
- 3 Request an official search by the Copyright Office. (See Circular 22 about requesting a search and the accompanying fees.)

## Line-by-Line Instructions

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### Section 1 • Title Information

In line 1a give the title of the work upon which eligibility for registration is based. If the work is a periodical, give the volume, number, and issue date. If copyright is claimed in a contribution to a periodical or other collective work, give the title of the contribution in line 1b.

### Section 2 • Author Information

In line 2a give the name of one author upon whom eligibility for registration is based. In line 2b specify the author's citizenship and domicile at the time the work was first published. If the work was created as a joint work by multiple authors, only one author should be named. **NOTE:** *For information about international copyright relations of the United States, see Circular 38A.*

### Section 3 • Publication Information

Give the complete date (month/day/year) and the nation of first publication. If the work was published simultaneously in the United States and a foreign country, state U.S. as the nation of publication.

### Section 4 • Manufacture Information

Complete this section *only* if the work consists predominantly of nondramatic literary material, including periodicals and two-dimensional prints and labels, in the English language. If all of the

processes associated with the manufacture of copies of the work were performed within the limits of the United States, check that option. Otherwise, specify the nation where the work was manufactured and the processes used in its manufacture. For example, you might use terms such as "typeset, platemaking, lithographic process, photoengraving process, printing and binding" to describe the process(es), as applicable.

### Section 5 • Deposit Information

A deposit copy is required *only* if this is the first registration of the work, or of the collective work in which the contribution was first published. The deposit requirement is one complete copy of the work as first published.

Check option 1 if you are sending a complete copy of the first published edition. If not, check option 2 and describe the alternative, acceptable material deposited, such as a complete photocopy of the published edition or a reprint or reissue. If you check option 2, you must include a photocopy of the title pages, the credits, or the album cover of the work as first published to show proof that the work was first published with an acceptable copyright notice. If you are unable to send a complete photocopy or reprint or reissue, the Copyright Office may accept the following identifying material:

**Printed literary, dramatic, or visual arts work** • A photocopy of the following pages from the published edition: (1) title pages showing the copyright notice (and manufacturing imprint for literary works, prints, and labels), (2) table of contents pages, and (3) first and last 25 pages containing a representational amount of the authorship claimed.

**Musical work** • A photocopy of the following pages from the published edition: (1) title pages showing the copyright notice, (2) list of contents pages, if any, and (3) at least one-third of the musical content, representing the authorship claimed. If the copyright notice is not on the title page(s), include the page containing it and explain its position in relation to the work as a whole.

**3-dimensional artwork** • Photograph of the complete work as first published showing the copyright notice.

**Contribution to a periodical or other collective work** • A photocopy of the following pages from the published edition: (1) masthead (for periodical), (2) title page(s) of the larger work showing the copyright notice (and manufacturing imprint for literary works, prints, and labels), (3) table of contents pages, and (4) complete contribution or work of authorship claimed.

**Sound recording** • A compact disc or cassette containing the entire sound recording as first published, and (1) photocopy of both

sides of the original disk as first published containing the original © copyright notice, and (2) photocopy of the original published jacket or insert material.

**NOTE:** *If the work is selected by the Library of Congress for its collections, identifying material will not be acceptable. Instead, a complete copy of the work as first published will be required for registration.*

### **Section 6 · Verification of Copyright Notice**

For a published work to secure statutory copyright protection in the United States prior to 1978 and maintain that protection, all authorized copies publicly distributed in the United States or elsewhere had to bear the required copyright notice until March 1, 1989, when the United States joined the Berne Convention. If the statement applies accurately to the work, print your name in full and sign your signature.



# Form RE/Addendum

For works *not* registered during original term • United States Copyright Office

REGISTRATION NUMBER \_\_\_\_\_

EFFECTIVE DATE OF RENEWAL REGISTRATION (MM/DD/YYYY) \_\_\_\_\_

FORM RE/ADD REC'D: \_\_\_\_\_

DEPOSIT COPY REC'D:  SELECTED

FEE REC'D: \_\_\_\_\_ PAGE \_\_\_\_ OF \_\_\_\_

Complete this form only if you answered "no" to question 1d on Form RE, or if otherwise required (see accompanying instructions).

**ANSWER ONLY THE QUESTIONS THAT APPLY TO YOUR CLAIM.**

**DO NOT WRITE ABOVE THIS LINE.**

## 1

### TITLE INFORMATION

**A** Title of work: \_\_\_\_\_

If periodical, give: Volume: \_\_\_\_\_ Number: \_\_\_\_\_ Issue date: \_\_\_\_\_

**B** If copyright is claimed in a contribution to this periodical or collective work, give title of contribution: \_\_\_\_\_

## 2

### AUTHOR INFORMATION

**A** Name of the author of the work or material claimed: \_\_\_\_\_

**B** This author was a citizen of \_\_\_\_\_ and domiciled in \_\_\_\_\_ on the date of first publication.

## 3

### PUBLICATION INFORMATION

Date of first publication (MM/DD/YYYY): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Nation of first publication:  United States ◀ OR ▶  Other: \_\_\_\_\_  
NATION

## 4

### MANUFACTURE INFORMATION

(Complete this space only if the work consists predominantly of nondramatic literary material, including periodicals and two-dimensional prints and labels, in the English language. If not, go on to space 5.)

Manufactured in the United States

Manufactured in: \_\_\_\_\_ Specify manufacturing process: \_\_\_\_\_  
NATION TYPE OF PROCESS

## 5

### DEPOSIT INFORMATION (Check only one.)

One complete copy of the work as first published is deposited.

A complete copy of the work as first published cannot be deposited.

Describe deposit copy: \_\_\_\_\_

SEE THE INSTRUCTIONS ABOUT ACCEPTABLE ALTERNATIVE DEPOSIT MATERIALS.

## 6

### VERIFICATION OF COPYRIGHT NOTICE

I hereby aver that all copies of this work as first published bore the copyright notice as it appears in the deposit material, and said copyright notice appeared on all copies of the work, including any reprint copies, publicly distributed in the United States or elsewhere until March 1, 1989, and U.S. copyright subsists in the work.

Typed or printed name: \_\_\_\_\_ Date: \_\_\_\_\_

Handwritten signature: \_\_\_\_\_