



**United States
Department of
Agriculture**

Data Collection System (DCS) Information Page

The Form 7 and Form 12 will not be referred to by form numbers anymore. The new name for Form 7 will be the "Financial and Operating Report Electric Distribution" (Op. Report - Distribution). The Form 12 will be the "Financial and Operating Report Electric Power Supply" (Op. Report - Power Supply). As the agency is moving away from a form-based collection to an electronic system for data collection, the names of this information collection are being revised accordingly for Electric Program Borrowers.

The Data Collection System (DCS), used for filing the Financial and Operating Report Electric Distribution (Op. Report - Distribution) and the Financial and Operating Report Electric Power Supply (Op. Report - Power Supply) is located at <https://dcs.sc.egov.usda.gov>

Blank Financial and Operating Reports

[Financial and Operating Report Electric Distribution \(Op. Report - Distribution\)](#)

[Financial and Operating Report Electric Power Supply \(Op. Report - Power Supply\)](#)

Filing Deadlines

All RUS year-end operating and financial reports for Electric Borrowers are due by March 31 of the following year.

Point of Contact (eAuthentication):

For questions concerning your eAuthentication login ID (e.g. reset passwords) please contact the USDA ITS Service Desk Support Center via e-mail at eAuthHelpDesk@ftc.usda.gov or by phone at 1-800-457-3642; Select option 1 (USDA eAuthentication Issues).

Point of Contact (Technical):

All questions (other than content) should be directed to the Rural Development Help Desk via e-mail at RD.HD@stl.usda.gov or by phone at 1-800-457-3642; Select USDA Applications (Press 2); then select Rural Development (Press 2).

Point of Contact (Content) for Electric Borrowers:

For questions concerning the filing of financial and operating reports, including clarification of the data being requested in each field, please contact one of the following.

Financial data and general filing questions:

[Art Gile](#) Arthur.Gile@wdc.usda.gov

Plant changes:

[Art Gile](#) Arthur.Gile@wdc.usda.gov

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Energy Efficiency questions:

[Art Gile](#) Arthur.Gile@wdc.usda.gov

Additions to the list of utilities:

[Denise Wojnar](#) Denise.Wojnar@wdc.usda.gov

eAuthentication

On May 10, 2006, the Administrator signed a letter to all Electric and Telecommunication borrowers advising them of the need to obtain eAuthentication accounts for certain borrower employees. This effort needs to be completed by November 30, 2006, in order for the system to be used for the collection of the 2006 data in early 2007. See the [Administrator's letter](#) to Electric and Telecommunications borrowers concerning eAuthentication.

Form 674

[Form 674](#) - Certificate of Authority to Submit or Grant Access to Data. See [instructions](#) for completing and mailing the form.

[Board Resolution](#) to be used with Form 674.

Please mail the Form 674 and Board Resolution to:

USDA
Rural Utilities Service
STOP: 1522, ROOM: 5159
1400 Independence Avenue, S.W.
Washington, DC 20250