

# **User Manual**

**Tribal Directory Assessment Tool (TDAT) Version 2.2** 

U.S. Department of Housing and Urban Development Community Planning and Development Office of Environment and Energy Environmental Planning Division

*November 4, 2016* 



# **Document History**

Version No.	Date	Author	Revision Description
0	10/26/2016	Todd McNeil	Initial Submission



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# 1. Overview

The Tribal Directory Assessment Tool (TDAT) Version 2.2 is a web-accessible database that contains information about federally recognized Indian tribes and their geographic areas of current and ancestral interest. TDAT links tribes' areas of interest down to the county level. It lists names and contact information for tribal leaders and Tribal Historic Preservation Officers (THPOs). Users can query the database by street address, county, state, and tribe. Information generated from TDAT can be exported in spreadsheet format for use in other programs.

TDAT 2.2 was developed by the Policy Development and Research (PD&R), Office of Research Evaluation and Monitoring (OREM), Program Monitoring and Research Division (PMRD) in coordination with the Community Planning and Development (CPD), Office of Environment and Energy (OEE). The data included in TDAT 2.2 was updated and confirmed with mainland tribes in the spring and summer of 2015, and with Alaska Native Villages in the fall of 2015 and is current as of September, 2016. Future periodic updates of contact information will be made available as necessary.

TDAT 2.2 was developed by the Policy Development and Research (PD&R), Office of Research Evaluation and Monitoring (OREM), Program Monitoring and Research Division (PMRD) in coordination with the Community Planning and Development (CPD), Office of Environment and Energy (OEE). The data included in TDAT 2.2 was updated and confirmed with mainland tribes in the spring and summer of 2015, and with Alaska Native Villages in the fall of 2015 and is current as of September, 2016. Future periodic updates of contact information will be made available as necessary.

# 2. Purpose

HUD projects undergo an extensive environmental review to ensure compliance with a wide range of environmental standards and regulations. This includes a review of impacts to historic and archeological resources commonly known as the Section 106 review process, after the section of the National Historic Preservation Act where it originated. Part of the Section 106 process involves consultation about historic properties of religious and cultural significance to Indian tribes. Per 36 CFR §800.2(c)(2) and 24 CFR §58.4, HUD and/or Responsible Entities must make a reasonable and good faith effort to identify federally recognized Indian tribes, Native Hawaiian organizations, and Alaska Natives and to consult with them on projects that may include potential impacts to historic properties of significance to them. TDAT 2.2 can quickly identify which tribes have an interest in a project area and provide tribal contact information to use in initiating Section 106 consultation. Additional information about Section 106 and tribal consultation is available on the Historic Preservation section of the HUD Exchange website: <a href="https://www.hudexchange.info/environmental-review/historic-preservation">https://www.hudexchange.info/environmental-review/historic-preservation</a>



# 3. Solution Summary

TDAT was designed to help users quickly identify tribes and provide appropriate tribal contact information to assist with initiating Section 106 consultation. Two key aspects of TDAT are its ability to:

- 1. Link tribes' areas of interest down to the county level, and
- 2. Perform a variety of queries related to tribes.

TDAT was developed by the Office of Environment and Energy to assist users with Section 106 compliance and tribal consultation.

## 3.1 Features

TDAT offers users the following features to assist with Section 106 compliance and tribal consultation:

- Find tribal contact information by street address.
- Find tribal contact information for an individual tribe.
- Find tribal contact information for a particular state.
- Find tribal contact information for one or more counties in a state.
- Export tribal contact information to Excel for mail merge letters and correspondence.
- Print current page of tribal contact information.
- Send emails to tribal contacts if an email address is provided.

# **3.2 Configuration**

TDAT application was developed with ASP.NET and Visual Basic technology on a Windows Server 2008 Release 2, 64-bit application server. The application server sits inside the HUD firewall and traffic is routed through a reverse proxy machine. The application utilizes the Internet Information Services (IIS) web service to display the application via a web browser. All application data resides in an Oracle 11g enterprise database on a UNIX machine that sits inside the HUD firewall.



# 4. Getting Started

TDAT is a publically available web site and does not have restricted access. This web application includes data for the fifty states and six US territories. All Federally Recognized tribes are included. This includes Alaska Natives. A partial list of Native Hawaiian Organizations (NHOs) is included.

A user can access TDAT in one of three ways:

- 1. The direct application URL, <a href="https://egis.hud.gov/tdat">https://egis.hud.gov/tdat</a>;
- 2. From the Historic Preservation section of the HUD Exchange website, <u>https://www.hudexchange.info/environmental-review/historic-preservation;</u> or
- 3. From HUD's Enterprise Geographic Information Systems (eGIS) Storefront website, https://egis.hud.gov/.



#### Figure 1.

Figure 1 shows the TDAT home page which presents the user with four different ways to access tribal contact information.

- Find tribal contact information by street address.
- Find tribal contact information for an individual tribe.



- Find tribal contact information for a particular state.
- Find tribal contact information for one or more counties in a state.

# 5. Using the TDAT Application

This section provides the user step-by-step instructions on accessing the tribal contact information.

## 5.1 Find Tribal Contact Information by Street Address

The TDAT home page has a **Search by Address** panel displayed on the right side of the web page and underneath this banner are text input boxes for **Address**, **City**, **State** and **ZIP**. <u>All fields are required</u>.

The **Search by Address** takes a user-defined street address, sends it to an address locator web service and returns the county and state where the street address is located. The state and county is used to query the tribal database to retrieve all tribal contact information within that particular state and county.

1. Fill in the Address, City, State and ZIP information.

Address:	248 East Bentor	n Road
City:	Albion	
State:	Maine	~
ZIP:	04910	×

#### Figure 2.

Figure 2 shows the Search by Address panel and the text input boxes filled in with a sample address.

2. Press the **Find Tribes** button to search for tribal contact information.

Some addresses will fall into a county where there are tribal areas of interest and some will not. Figure 3 shows the **Contact Information for Tribes with Interests in Kennebec County, Maine** based on the sample address shown in Figure 2. The information displayed on this page will be the following.

- Tribal Name
- Contact Name
- Title
- Mailing Address



- Work Phone
- Fax Number
- Cell Phone
- Email Address
- URL

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	U.S. Department of Housing and Urban Development	
	451 7th Street S.W., Washington, DC 20410 Telephone: (202) 708–1112( <sup>®</sup> TTY: (202) 708–1455( <sup>®</sup>	
	Find the address of the HUD office near you	

#### Figure 3.

The Email Address field is hyperlinked so that the user can send an email directly to the contact person. The URL is hyperlinked so that the user can view the website and learn more information about that particular tribe. If the user is done with the information displayed, click on the **O** Return to the Tribal Main page link to return to the TDAT home page. If the user wants to use the information in a letter, there is an Export to Excel button to export the data and use it as part of a mail merge.

#### 5.1.1 Export to Excel

The user may want to use the tribal contact data outside of TDAT. **Export to Excel** allows export of the data table to Microsoft Excel where it can be used in other ways. A good example of this is using mail merge with Excel and a template letter to create letters to tribes to invite consultation.



Press the **Export to Excel** button. The **File Download** dialog box, as shown in Figure 4, asks to **Open**, **Save** or **Cancel** the export.

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	Aroostook Band of Micmacs	Edward Peter Paul	#7 Northern Road Presque Isle, ME 04769	(800) 355-1435	(207) 764-7667	0	epeterpaul@micmac	:-nsn.gov	http://www.micmac- nsn.gov	
	Penobscot Nation	Kirk Francis	Chief 12 Wabanaki Way Indian Island, ME 04468	(207) 817-7350	<mark>(</mark> ) (207) 827-1136	0	Kirk.Francis@penob	escotnation.org	http://penobscotnation.org	
	Penobscot Nation	Christopher Sockalexis	THPO Indian Island, ME 04468	(207) 817-7471	(207) 817-7450	0	Chris.Sockalexis@p	enobscotnation.o	rg http://penobscotnation.org	
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#### Figure 4.

1. Press the **Open** button to download the data from the database. Microsoft Excel will ask you to open the file as shown in Figure 5.

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	Yes No Help

#### Figure 5.

Press the **Yes** button. The data is added to Excel and the window is maximized as shown in Figure 6. Figure 6 shows two additional data items are added to this file that are not part of the data table shown in Figure 3, county and state.



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Figure 6.

## 5.1.2 Address Error Corrections

There are times when the user submits an address that does not include all of the completed address elements, for instance the ZIP Code. TDAT will handle this condition and display a message to assist the user as to what the problem may be, as shown in Figure 7. In this case, the user will enter a ZIP Code into the **ZIP** text field.



Figure 7.



There are times when the user submits an incomplete address or an address that cannot be matched with the address locator web service. For example, a user may omit a house number, misspell a street name or omit the street address entirely. TDAT will handle this condition and display a message to assist the user as to what the problem may be, as shown in Figure 8. In this case, the user should enter the proper house number, street number or include the street address.



#### Figure 8.

Some addresses will fall into a county where there are tribal areas of interest and some will not. If there are not any tribes found, TDAT will handle this condition and display a message to assist the user, as shown in Figure 9. In this case, the user should try a different address.



#### Figure 9.

## 5.2 Find Tribal Contact Information and Counties of Interest for an Individual Tribe

The **Find Tribal Contact Information for an Individual Tribe** takes a user-selected tribe and queries the tribal database to retrieve the tribe's contact information. The TDAT home page has a **Select a Tribe** drop-down control displayed above the map image. This drop down control includes all federally-recognized tribes that exist in the TDAT database.

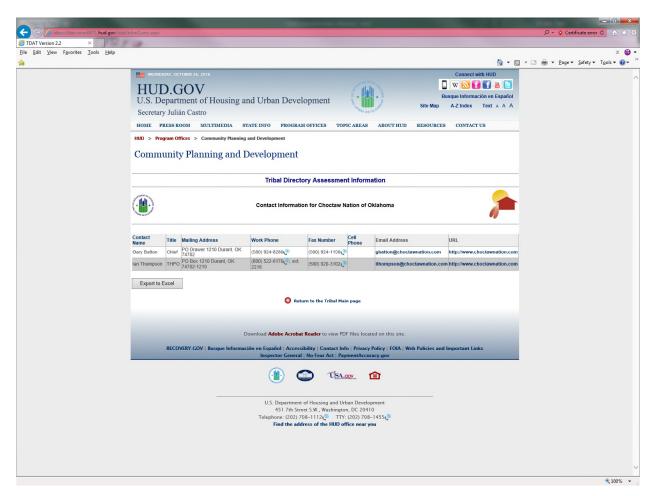
1. Click on the drop-down control to select a tribe, for example, the Choctaw Nation of Oklahoma.

Figure 10 shows the **Contact Information for Choctaw Nation of Oklahoma** and the information displayed on this page will be the following.

- Contact Name
- Title
- Mailing Address



- Work Phone
- Fax Number
- Cell Phone
- Email Address
- URL



#### Figure 10.

The Email Address field is hyperlinked so that the user can send an email directly to the contact person. The URL is hyperlinked so that the user can view the website and learn more information about that particular tribe. If the user is done with the information displayed, click on the **O** Return to the Tribal Main page link to return to the TDAT home page. If the user wants to use the information in a letter, there is an Export to Excel button to export the data and use it as part of a mail merge.

#### 5.2.1 Export to Excel

The user may want to identify all of the counties of interest for a selected tribe or, use the tribal contact data outside of TDAT. **Export to Excel** allows export of the data table to Microsoft Excel where it can be used in other ways. A good example of this is using mail merge with Excel and a template letter to create letters to tribes to invite consultation.



1. Press the **Export to Excel** button. The **File Download** dialog box at the bottom of the browser window, as shown in Figure 11, asks to **Open**, **Save** or **Cancel** the export.

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#### Figure 11.

2. Press the **Open** button to download the data from the database. Microsoft Excel will ask you to open the file as shown in Figure 12.

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		Yes No Help

#### Figure 12.

Press the **Yes** button. The data is added to Excel and the window is maximized as shown in Figure 13. Two additional data items, county and state, are added to this file that are not part of the data table shown in Figure 10. All counties of interest for this tribe are shown in this expanded data table.



#### **User Manual**

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Figure 13.

# 5.3 Find Tribal Contact Information for a Particular State

The **Find Tribal Contact Information for a Particular State** takes a user-selected state and queries the tribal database to retrieve all tribal contact information for tribes within the selected state. The TDAT home page presents the user with two ways of selecting a state:

- 1. Click a state on the map image.
- 2. Click a state link beneath the map image.

Figure 14 shows the middle to bottom half of the TDAT home page, not visible in Figure 1 due to the home page being vertically taller than the normal screen resolution, and includes the clickable state links.



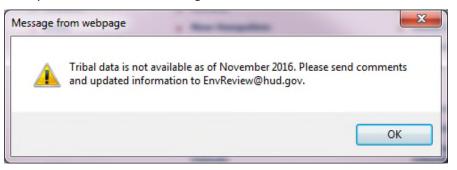
#### **User Manual**

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		AZ NM OK AR	SC SC	revise the data as needed, 4) save the	
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#### Figure 14.

1. Click on the map image or click on a link to select a state, for example, **Minnesota**.

**Note:** A few states and territories may not have any counties of interest. If you click on one of those states or territories, you will receive this message.



Click OK to dismiss the window and choose another state.



Figure 15 shows the **Query Request** page for **Minnesota** and the information displayed on this page is a scrollable list of all of the counties in Minnesota. Since the user will only be concerned with a particular state, the use of the scrollable list of counties will be explained in Section 5.4, **Find Tribal Contact Information for One or More Counties in a State**. If the user mistakenly chooses the wrong state, click on the **Counties Main page** link to return the TDAT home page.

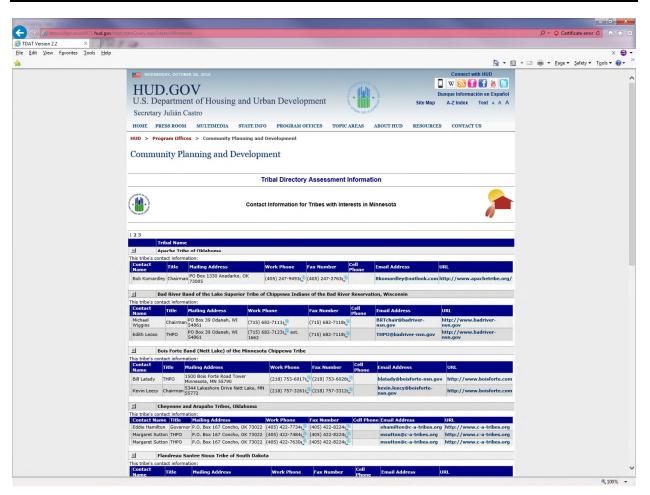
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#### Figure 15.

1. Click the O Get All Tribes for Minnesota link. This will find all of the contact information for tribes that have an interest within the State of Minnesota.



#### **User Manual**



#### Figure 16.

Figure 16 shows the **Contact Information for Tribes with Interests in Minnesota**. This page features an expandable and collapsible data table control and a page control. The data table control contains a header, **Tribal Name**, which can be clicked to sort the content in ascending order. This control will display ten records at a time and for any number of records that are greater than ten, the page control will add the appropriate number of pages based on the number of records. Figure 16 shows a page control with three pages of data and in this example, the number of records can be no greater than 30. For each tribe record, there is corresponding contact information that contains the following information:

- Contact Name
- Title
- Mailing Address
- Work Phone
- Fax Number
- Cell Phone
- Email Address
- URL



The Email Address field is hyperlinked so that the user can send an email directly to the contact person. The dable control widget collapses the contact information associated with the tribe so that it is hidden from the user. Conversely, the dable control widget expands the contact information associated with the tribe so that it is displayed to the user. Figure 17 shows an example of the expandable and collapsible table control.

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	Bad River Band of the Lake Superior Tribe of Chippewa Indians of the Bad River Reservation, Wisconsin	
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	Contact Name         Title         Mailing Address         Work Phone         Fax Number         Cell Phone         Email Address         URL	
	Michael Wiggins         Chairman         PO Box 39 Odanah, WI 54861         (715) 682-7111         (715) 682-7118         BRTchair@badriver- nsn.gov         http://www.badriver- nsn.gov	
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	Jowa Tribe of Kansas and Nebraska	
	Skeweenaw Bay Indian Community, Michigan	
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#### Figure 17.

If the user is done with the information displayed, click on the **O** Return to the Tribal Main page link to return to the TDAT home page. The user may also want to investigate additional contact information at a county level, click on the **O** Return to the Query Request page for Minnesota link. This will be explained in Section 5.4, Find Tribal Contact Information for One or More Counties in a State. If the user wants to print the current page, there is a Print Current Page button. If the user wants to use the information in a letter, there is an Export to Excel button to export the data and use it as part of a mail merge.



#### 5.3.1 Print Current Page

The user may want to use this data in the future outside of TDAT. A good example of this is to keep a hard copy of the information for future reference. **Print Current Page** allows the user to print the currently displayed page to a printer that is connected to a PC.

1. Press the **Print Current Page** button. A separate popup window, as shown in Figure 18, displays a screen shot of the data displayed in the table control.

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Bad Riv	er Band of the Lake Superior Tribe of	Chippewa Indians of the B	ad River Reservation	n, Wisconsin	
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#### Figure 18.

2. The **Print** dialog box displays on top of the popup window, as shown in Figure 19. Press the **Print** button.



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#### Figure 19.

#### 5.3.2 Export to Excel

The user may want to use the tribal contact data outside of TDAT. **Export to Excel** allows export of the data table to Microsoft Excel where it can be used in other ways. A good example of this is using mail merge with Excel and a template letter to create letters to tribes to invite consultation.

1. Press the **Export to Excel** button. The **File Download** dialog box at the bottom of the browser window, as shown in Figure 20, asks to **Open**, **Save** or **Cancel** the export.



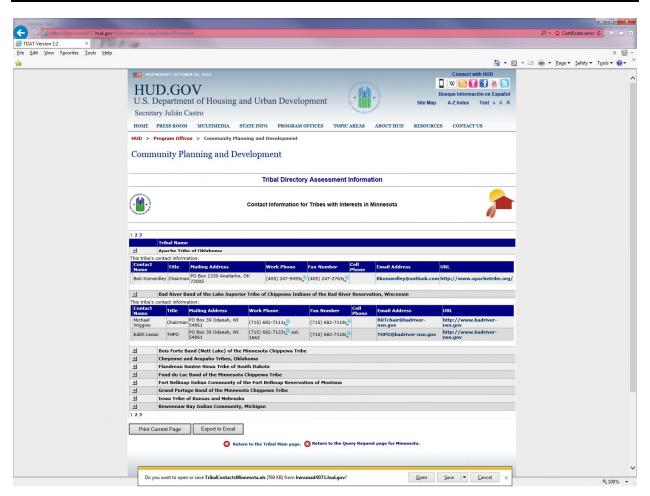


Figure 20.

2. Press the **Open** button to download the data from the database. Microsoft Excel will ask you to open the file as shown in Figure 21.

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	<u> </u>	The file format and extension of 'TribalContactsMinnesota.xls' don't match. The file could be corrupted or unsafe. Unless you trust its source, don't open it. Do you want to open it anyway?
l		Yes No Help

#### Figure 21.

3. Press the **Yes** button. The data is added to Excel and the window is maximized as shown in Figure 22. Two additional data items, county and state, are added to this file that are not part of the data table as shown in Figure 17.



#### **User Manual**

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#### Figure 22.

## 5.4 Find Tribal Contact Information for One or More Counties in a State

The **Find Tribal Contact Information for One or More Counties in a State** takes a user-selected county or list of counties and queries the tribal database to retrieve all of the tribal contact information. The TDAT home page presents the user with two ways of selecting one or more counties:

- 1. Click a state on the map image.
- 2. Click a state link beneath the map image.

Figure 23 shows the bottom half of the TDAT home page, not visible in Figure 1 due to the home page being vertically taller than the normal screen resolution, and includes the clickable state links.





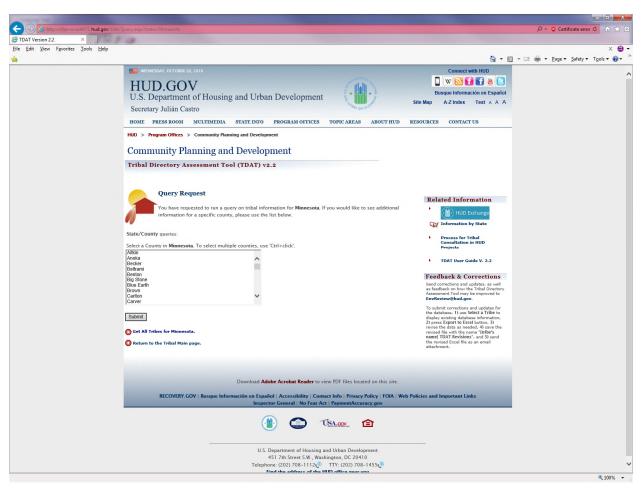
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#### Figure 23.

1. Click on the map image or click on a link to select a state, for example, **Minnesota**.

Figure 24 shows the **Query Request** page for **Minnesota** and the information displayed on this page is a scrollable list of all of the counties in Minnesota. If the user mistakenly chooses the wrong state, click on the **C Return to the Tribal Main page** link to return the TDAT home page and select the correct state.





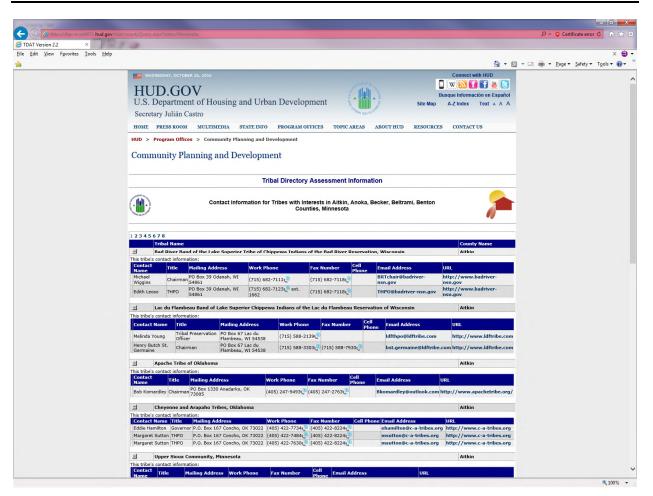
#### Figure 24.

2. Select an individual county or multiple counties of interest, for example, the counties of **Aitkin**, **Anoka**, **Becker**, **Beltrami** and **Benton**. Click the **Submit** button.

This will find all of the contact information for tribes that have an interest in all of the selected counties within Minnesota.



#### **User Manual**



#### Figure 25.

Figure 25 shows the **Contact Information for Tribes with Interests in Aitkin, Anoka, Becker, Beltrami**, **and Benton Counties, Minnesota**. This page features an expandable and collapsible data table control and a page control. The data table control contains two headers, **Tribal Name** and **County Name**, which can be clicked to sort the content in ascending order. This control will display ten records at a time and for any number of records that are greater than ten, the page control will add the appropriate number of pages based on the number of records. Figure 25 also shows a page control with six pages of data and in this example, the number of records can be no greater than 60. There are many tribes that will have interests in multiple counties; in fact, this is quite common. For example, Figure 26 shows that the **Assiniboine and Sioux Tribes of the Fort Peck Indian Reservation** tribe has an interest in all of the counties that were selected in Step 2: **Aitkin, Anoka, Becker, Beltrami** and **Benton**.

For each tribe record, there is corresponding contact information that contains the following information:

- Contact Name
- Title
- Mailing Address



- Work Phone
- Fax Number
- Cell Phone
- Email Address
- URL

The Email Address field is hyperlinked so that the user can send an email directly to the contact person. The dall table control widget collapses the contact information associated with the tribe so that it is hidden from the user. Conversely, the dall table control widget expands the contact information associated with the tribe so that it is displayed to the user. Figure 26 shows an example of the expandable and collapsible table control.

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	This tribe's contact information:	
	Contact Name         Title         Mailing Address         Work Phone         Fax Number         Cell Phone[smail Address         THPO           Melinda Young         Tribal Preservation OfficerizO Box 67 Lac du Flambeau, WI 54538 (1751) 558-2139         LifthpopildTrube.com         N	
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#### Figure 26.

If the user is done with the information displayed, click on the **O** Return to the Tribal Main page link to return to the TDAT home page. The user may also want to investigate additional contact information for a different set of counties, click on the **O** Return to the Query Request page for Minnesota link. If the user wants to print the current page, there is a Print Current Page button. If the user wants to use the



information in a letter, there is an **Export to Excel** button to export the data and use it as part of a mail merge.

#### 5.4.1 Print Current Page

The user may want to use this data in the future outside of TDAT. A good example of this is to keep a hard copy of the information for future reference. **Print Current Page** allows the user to print the currently displayed page to a printer that is connected to a PC.

1. Press the **Print Current Page** button. A separate popup window, as shown in Figure 27, displays a screen shot of the data displayed in the table control.

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Figure 27.



2. The **Print** dialog box displays on top of the popup window, as shown in Figure 28. Press the **Print** button.

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page range. For example, 5-12	
Pr	int Cancel Apply
Er	int Cancel Apply

#### Figure 28.

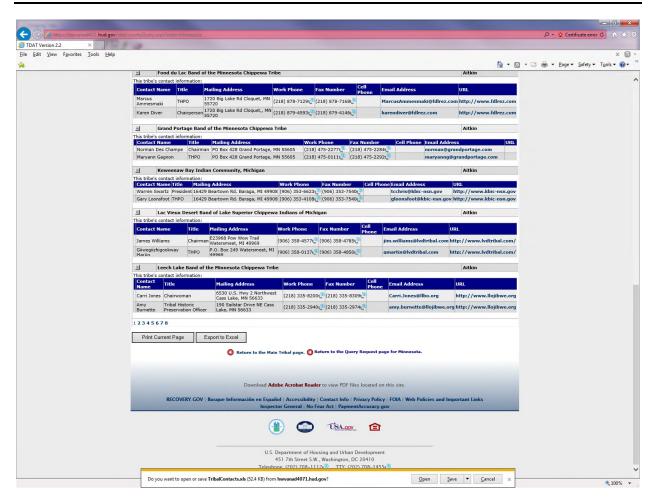
#### 5.4.2 Export to Excel

The user may want to use the tribal contact data outside of TDAT. **Export to Excel** allows export of the data table to Microsoft Excel where it can be used in other ways. A good example of this is using mail merge with Excel and a template letter to create letters to tribes to invite consultation.

Press the **Export to Excel** button. The **File Download** dialog box, as shown in Figure 29, asks to **Open**, **Save** or **Cancel** the export.



#### User Manual



#### Figure 29.

1. Press the **Open** button to download the data from the database. Microsoft Excel will ask you to open the file as shown in Figure 30.

м	icrosoft E	Excel
		The file format and extension of 'TribalContacts.xls' don't match. The file could be corrupted or unsafe. Unless you trust its source, don't open it. Do you want to open it anyway?
		Yes No Help

#### Figure 30.

2. Press the **Yes** button. The data is added to Excel and the window is maximized as shown in Figure 31. Two additional data items, county and state, are added to this file that are not part of the data table as shown in Figure 26.



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iuperior Tribe of Chippewa Indians If the Bad River Reservation,	Michael	Wiggins	Chairman	PO Box 39	Odanah	vi	54861	(715) 682-7111	(715) 682- 7118	BRTohair@badriver-nan.gov	N	www.badriver-nsn.gov	Anoka	Minnesota	
Bad River Band of the Lake Superior Tribe of Chippewa Indians of the Bad River Reservation,	Michael	Wippins	Chairman	PO Box 39	Odanah	M	54861	(715) 682-7111	(715) 682- 7118	BRTohair@badriver-nan.gov	N	www.badriver-nsn.gov	Benton	Minnesota	
ad River Band of the Lake iuperior Tribe of Chippeva Indians									(715) 682-						
I the Bad River Reservation. Bad River Band of the Lake	Michael	Wiggins	Chairman	PO Bot 39	Odanah	VI	54861	(715) 682-7111	7118	BRTohair@badriver-nsn.gov	N	www.badriver-nsn.gov	Aitkin	Minnesota	
Superior Tribe of Chippewa Indians of the Bad River Reservation,	Edith	Leoso	THPO	PO Box 39	Odanah	VI	54861	(715) 682-7123 ext. 1662	(715) 682- 7118	THPD@badriver-nsn.gov	Y	www.badriver-nsn.gov	Anoka	Minnesota	
ad River Band of the Lake uperior Tribe of Chippewa Indians I the Bad River Reservation,	Edith	Leoso	THPO	PO Box 39	Odanah	M	54861	(715) 682-7123 ext. 1662	(715) 682- 7118	THPD@badriver-nsn.gov	Y	www.badtiver-nsn.gov	Benton	Minnesota	
ad River Band of the Lake uperior Tribe of Chippeva Indians								(715) 682-7123 ext.	(715) 682-						
I the Bad River Reservation, ac du Flambeau Band of Lake	Edith	Leoso	THPO	PO Bot 39	Odanah	VI	54861	1662	7118	THP0@badriver-nsn.gov	Y	www.badriver-nsn.gov	Aitkin	Minnesota	
uperior Chippewa Indians of the ac du Flambeau Reservation of		Butch St. Germaine	Chairman	PO Box 67	Lacidu Flambeau	vi	54538	(715) 588-3303	(715) 588- 7930	bst.germaine@ldftribe.com	N	ww.lditribe.com	Altkin	Minnesota	
ac du Flambeau Band of Lake iuperior Chippewa Indians of the ac du Flambeau Reservation of		Butch St.	Chairman	PO Box 67	Lac du	v. 1	54500	(715) 588-3303	(715) 588- 7330			ww.ldftribe.com	Benton	Minnesota	
ac du Flambeau Band of Lake		Germaine Butch St.	Charman	PO BOR67	Flambeau	wi	04038	[710]088-3303		bst.germaine@iditribe.com		Www.idimbe.com	Benton	Ivinnesota	
iuperior Chippewa Indians of the ac du Flambeau Reservation of ac du Flambeau Band of Lake		Butch St. Germaine	Chairman	PO Box 67	Lac du Flambeau	VI	54538	(715) 588-3303	(715) 588- 7930	bst.germaine@lditribe.com	N	www.lditribe.com	Beltrami	Minnesota	
Superior Chippewa Indians of the ao du Flambeau Reservation of		Butch St. Germaine	Chairman	PO Box 67	Lacidu Flambeau	wi	54538	(715) 586-3303	(715) 588- 7930	bst.germainer@iditribe.com	N	ww.iditribe.com	Anoka	Minnesota	
Lac du Flambeau Band of Lake Superior Chippewa Indians of the		Butch St.			Lac du				(715) 588-				1		
Las du Flambeau Reservation of Las du Flambeau Band of Lake	Henry	Germaine	Chairman	PO Bot 67	Flambeau	VI	54538	(715) 588-3303	7930	bst.germaine@lditribe.com	N	ww.ldftribe.com	Becker	Minnesota	
Superior Chippeva Indians of the ac du Flambeau Reservation of ac du Flambeau Band of Lake	Melinda	Young	Tribal Preservation Officer	PO Bot 67	Lac du Flambeau	VI	54538	(715) 588-2139	1	Idithpo@Iditribe.com	N	www.ldftribe.com	Altkin	Minnesota	
Superior Chippewa Indians of the	Melinda		Tribal Preservation Officer	PO Box 67	Lac du	VI		(715) 588-2139		ldithpo@lditribe.com		ww.ldftribe.com	Benton	Minnesota	
Lac du Flambeau Reservation of Lac du Flambeau Band of Lake Superior Chippeva Indians of the	Melhos	Young	Indal Preservation Unicer	PO BOL67	Flambeau Lac du	WI	04038	1/10/088-2139		raroipo@ickinbe.com	10	www.idimbe.com	Benton	Minnesota	
Lac du Flambeau Reservation of Lac du Flambeau Band of Lake	Melinda	Young	Tribal Preservation Officer	PO Bot 67	Flambeau	VI	54538	(715) 588-2139		Idithpo@ldftribe.com	N	www.ldftribe.com	Bekrami	Minnesota	
Superior Chippeva Indians of the Lao du Flambeau Reservation of	Melinda	Young	Tribal Preservation Officer	PO Box 67	Lac du Flambeau	141	54530	(715) 588-2139		Idithpo@Iditribe.com		www.ldftribe.com	Anoka	Minnesota	
Lao du Flambeau Band of Lake Superior Chippeva Indians of the	141611103	roony	Thear Preservation Onicer	POBOLO	Lac du	WI	01030	(76) 000-260		naropogen noexoni	IV.	www.doube.com	74105.3	IVIIIII esota	
ac du Flambeau Reservation of white Earth Band of the Minnesota	Melinda	Young	Tribal Preservation Officer	PO Bot 67	Flambeau	VI	54538	(715) 588-2139	(219) 983-	Idithpo@ldftribe.com	N	www.ldftribe.com	Becker	Minnesota	
Chippewa Tribe White Earth Band of the Minnesota	Erma	Vizenor	Chairperson	PO Bos 418	White Earth.	MN	56591	(219) 983-3285	(216) 983- 3641 (216) 983-	ermav@arvig.net	N	www.whiteearth.com	Becker	Minnesota	
White Earth Band of the Minnesota White Earth Band of the Minnesota	Erma	Vizenor	Chairperson	PO Box 418	White Earth.	MN	56591	(219) 983-3285	(210) 383- 3641 (210) 983-	ermav⊛arvig.net	N	www.whiteearth.com	Benton	Minnesota	
Nite Earth Band of the Minnesota Vhite Earth Band of the Minnesota	Erma	Vizenor	Chairperson	PO Box 418	White Earth.	MN	56591	(219) 983-3285	(210) 983- 3641 (219) 983-	ermav@arvig.net	N	www.whiteearth.com	Altkin	Minnesota	
Nppewa Tribe /hite Earth Band of the Minnesota	Erma	Vizenor	Chairperson	PO Box 418	White Earth,	MN	56591	(219) 983-3285	3641 (219) 983-	ermav@arvig.net	N	www.whiteearth.com	Anoka	Minnesota	
Chippewa Tribe White Earth Band of the Minnesota	Erma	Vizenor	Chairperson	PO Box 418	White Earth.	MN		(219) 983-3285	3641 (218) 573-	ermav@arvig.net	N	www.whiteearth.com	Beltrami	Minnesota	
Chippewa Tribe White Earth Band of the Minnesota	Caşla	Olson	THPO	PO Box 418	White Earth	MN	56591	(218) 983-3263	3009	cagla.olson@whiteearth-nsn.gov	Y	www.whiteearth.com	Becker	Minnesota	
Inpreva Tribe /hite Earth Band of the Minnesota	Cagla	Olson	THPO	PO Box 418	White Earth	MN		(219) 983-3263	3009 (2%) 573-	cayla.olson@whiteearth-nsn.gov	Y	www.whiteearth.com	Benton	Minnesota	
hippewa Tribe /hite Earth Band of the Minnesota			THPO	PO Box 418	White Earth	MN	1000	(216) 983-3263	3009 (218) 573-	cagla.olson@whiteearth-nsn.gov	Y	www.whiteearth.com	Aitkin	Minnesota	
Nppewa Tribe Anite Earth Band of the Minnesota			THPO	PO Bos 418	White Earth	MN		(218) 983-3263	3009 (218) 573-	cagla.olson@whiteearth-nsn.gov	Y	www.whiteearth.com	Anoka	Minnesota	
hippews Tribe ont Belknap Indian Community of		Olson	THPO	PO Bos 418	White Earth	MN	59526.	(219) 983-3263	3009 (406) 353-	cayla.olson@whiteearth-nsn.gov	Y	www.whiteearth.com	Bekrami	Minnesota	
he Fort Belknap Pleservation of Fort Belknap Indian Community of	Mark	1	President	656 Agency Main Street	Harlem	MT	59526	(406) 353-8303	4541 (406) 383-	mazure@itbelknap.org	N	http://www.ftbelknap.org/	Altkin	Minnesota	
he Fort Belknap Reservation of fort Belknap Indian Community of			President	656 Agency Main Street	Harlem	MT	59526-	(406) 353-8303	4541 (406) 353-	mazure@itbelknap.org	N	http://www.itbelknap.org/	Anoka	Minnesota	
he Fort Belknap Reservation of ort Belknap Indian Community of	Mark	Azuro	President	656 Agency Main Street	Harlem	MT	9455 59526-	(406) 353-8303	4541 (406) 353-	mazure@itbelknap.org	N	http://www.ftbelknap.org/	Becker	Minnesota	

### Figure 31.

## **5.5 Special Instructions for Alaska**

TDAT provides an alternate method to assist with searching for Alaska Native Villages and Native Communities in place of searching by an address. The special instructions are available when clicking on

**1** Special Instructions for Alaska beneath the Search by Address panel as shown in Figure 32.



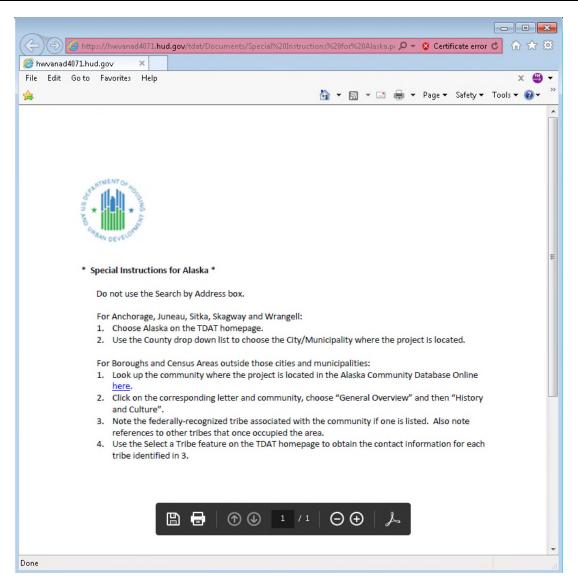
Search	by Addro	ess
Address:		
City:		
State:	Alabama	~
ZIP:		
		Find Tribes
Snecia	Instructions	for Alaska

#### Figure 32.

1. Click on ① Special Instructions for Alaska . A separate browser window will load the instructions as shown in Figure 33.

**Note:** Alaska has been removed from the State dropdown to prevent the submittal of addresses that are in Alaska for which TDAT would normally return a borough or census area that is vastly larger than the community, with many more federally recognized tribes than the tribes with an interest in that community. To specifically identify federally recognized tribes with an interest in a given community, use the following Special Instructions for Alaska which rely on information in the Alaska Community Database Online (https://www.commerce.alaska.gov/dcra/DCRAExternal/community).





#### Figure 33.

For the cities and municipalities of Anchorage, Juneau, Sitka, Skagway and Wrangell, use the top set of instructions.

For Anchorage, Juneau, Sitka, Skagway and Wrangell:

- 1. Choose Alaska on the TDAT homepage.
- 2. Use the County drop down list to choose the City/Municipality where the project is located.

#### Figure 34.



For Boroughs and Census Areas outside of those cities and municipalities, use the bottom set of instructions.

For Boroughs and Census Areas outside those cities and municipalities:

- Look up the community where the project is located in the Alaska Community Database Online here.
- Click on the corresponding letter and community, choose "General Overview" and then "History and Culture".
- Note the federally-recognized tribe associated with the community if one is listed. Also note references to other tribes that once occupied the area.
- Use the Select a Tribe feature on the TDAT homepage to obtain the contact information for each tribe identified in 3.

For example:

- 1. Go to the Alaska Community Database Online: https://www.commerce.alaska.gov/dcra/DCRAExternal/community
- 2. To find tribes for Chignik, Alaska; Choose C under the Community Index section and find Chignik.



Figure 35.



- 3. On the Chignik section, click **General Overview** > **History and Culture** to see a brief statement of the community's history, and current and/or past occupancy by federally-recognized tribes.
- 4. Use TDAT homepage to look up the name of the tribes(s) identified.

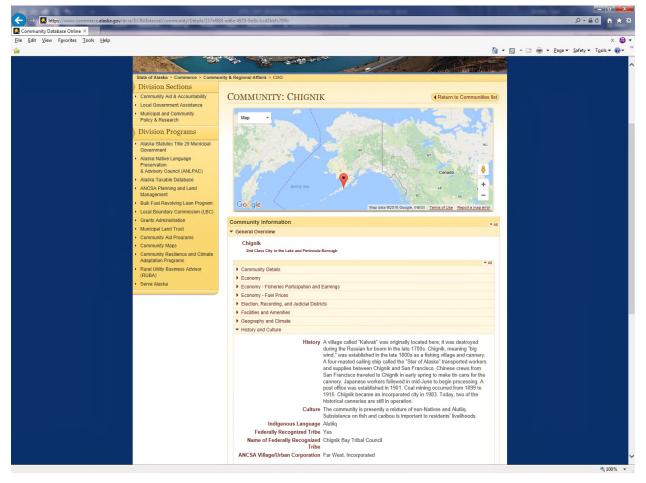


Figure 36.



# **5.6 Special Instructions for Error Correction**

The data included in TDAT was updated and confirmed with mainland tribes in the spring and summer of 2015, and with Alaska Native Villages in the fall of 2015 by a consultant under contract to the Policy Development and Research (PDR) office. Nearly 27,000 records are included in the database. It is inevitable that errors will be found and that TDAT will need to be updated as contact information changes. After using TDAT and following the directions in the User Guide, users are encouraged to provide feedback on how the Tribal Directory Assessment Tool is assisting their efforts and how it may be further improved in the future. Send corrections and updates, as well as feedback on how the Tribal Directory Assessment Tool may be improved to: EnvReview@hud.gov. To submit corrections and updates for the database, **1**) use **Select a Tribe** to display existing database information, **2**) press **Export to Excel** button, **3**) revise the data as needed, **4**) highlight cells that have changed using a Fill Color of yellow, **5**) save the revised file with the name "**[tribe's name] TDAT Revisions**", and **6**) send the revised Excel file as an email attachment.

# 6. Getting Help

## **6.1 Solutions to Common Problems**

Common problems with TDAT may be directed to Nancy Boone at <u>nancy.e.boone@hud.gov</u> and Todd McNeil at <u>todd.mcneil@hud.gov</u>.

# 6.2 Getting More Help

TDAT users who want additional information about Section 106 and tribal consultation should consult the Historic Preservation section of the HUD Exchange website:

<u>https://www.hudexchange.info/environmental-review/historic-preservation</u>. Users may contact HUD Regional Environmental Offices and Field Environmental Offices for further guidance on consulting with tribes in their region: <u>https://www.hudexchange.info/environmental-review/hud-environmental-staff-contacts/</u>.

# 6.3 Helpdesk

Technical problems with TDAT may be directed to Nancy Boone at <u>nancy.e.boone@hud.gov</u> and Todd McNeil at <u>todd.mcneil@hud.gov</u>.



# **Appendix A: References**

Table 1 below summarizes the documents referenced in this document.

Document Name	Description	Location
24 CFR §50	Regulations for "Protection and Enhancement of Environmental Quality"	https://www.gpo.gov/fdsys/pkg/CFR-2010-title24- vol1/xml/CFR-2010-title24-vol1-part50.xml
24 CFR §58	Regulations for "Environmental Review Procedures for Entities Assuming HUD Environmental Responsibilities"	http://www.access.gpo.gov/nara/cfr/waisidx_04/24cfr58_04.html
36 CFR §800	Regulations for "Protection of Historic Properties"	http://www.achp.gov/regs-rev04.pdf

Table 1 - References



# Appendix B: Key Terms

Table 2 below provides definitions and explanations for terms and acronyms relevant to the content presented within this document.

Term	Definition
ASP.NET	ASP.NET is a Web application framework developed and marketed by Microsoft to allow programmers to build dynamic Web sites, Web applications and Web services.
ATEC	Assessment Tools for Environmental Compliance, HUD's environmental guidance website.
Internet Information Services (IIS)	IIS was formerly called Internet Information Server and is a web server application and set of feature extension modules created by Microsoft for use with Microsoft Windows.
Oracle 11g	The Oracle Database release version (commonly referred to as Oracle RDBMS or simply as Oracle) is an object-relational database management system (ORDBMS).
Section 106 Review	Review process that assesses impacts to historic properties from federal projects.
TDAT	Tribal Directory Assessment Tool, HUD's tribal consultation database.

Table 2 - Key Terms