

SECNAV INNOVATION AWARDS PROGRAM NOMINATION FORM

AWARD: Enlisted Innovator

DESCRIPTION: Award seeks to identify top ideas from our enlisted Sailors or Marines. It is widely known that those closest to the problems often have the best solutions. However, because of the demanding workload placed upon our enlisted force, they do not have the resources to implement their good ideas. Not only will the originators of these bold ideas be recognized, their ideas will be evaluated by top experts.

PART I

NAME:

ACCOMPLISHMENT:

INDIVIDUAL/TEAM:

NAME OF ALL NOMINEE TEAM MEMBERS:

BRIEF STATEMENT OF CONTRIBUTIONS, DUTIES, AND RESPONSIBILITIES OF EACH TEAM MEMBER:

ORGANIZATION, ACTIVITY, OR STATION:

ORGANIZATIONAL LOCATION:

SUBMITTER (MAY BE ANY ENLISTED GRADE OR RANK):

ENDORSER (OPTIONAL; MAY BE ANY ENLISTED GRADE OR RANK):

~~XET~~HER (MUST BE E-8 OR E-9, CMC / SGTMAJ OR CSC / 1STSGT IS PREFERRED):

PART II (*WORD LIMITS*)

INNOVATION MERIT (*NO MORE THAN 450 WORDS*):

OPERATIONAL IMPACT (*NO MORE THAN 450 WORDS*):

PART III

CITATION:

GENERAL INSTRUCTIONS:

- Innovation Award nominations may be submitted via this form or directly inputted into the Innovation Awards portal at:
 - <https://portal.secnav.navy.mil/cop/nin/2015Awards/>
- If the Submitter uses this nomination form, they should ensure that each answer is completed.

NOTES:

- All entries should be written in sentence case (DO NOT USE UPPERCASE)
 - Submissions that exceed the word limit in Part II will not be accepted.
 - Supplementary material may be submitted with the nomination form, but is not required.
- The Submitter may forward the form to an Endorser, but it is not required.
 - The Submitter/Endorser then emails the completed form and any applicable supplementary material to DON_Innovation@navy.mil with “Innovation Awards Submission – Enlisted Innovator” as the subject. A Quick Link is provided below:
 - [Enlisted Innovator](#)
 - Questions may be submitted to DON_Innovation@navy.mil.
 - FAQs will be posted on the Innovation Awards portal and the DON Innovation website:
 - <http://www.secnav.navy.mil/innovation/pages/awards.aspx>
 - The Verifier will typically be the first Command Master Chief / Sergeant Major or Command Senior Chief / First Sergeant in the Chain of Leadership, however any E-8 / E-9 may perform this function (e.g. Master Chief, Master Gunnery Sergeant, etc...). The Verifier may be contacted to provide additional information, to include (but not limited to) the Innovation Merit and Operational Impact.