

**U.S. Army Corps of Engineers
Safety Inspection Checklist
Utility Vehicles**

Date of Inspection

Location (Plant or Facility)	Contract Number
Contractor Name	Project Name
Inspector Name (Print)	Inspector Signature

This checklist serves as a guide only, it does not replace or eliminate the need to comply with the requirements set forth in Engineering Manual 385-1-1, Safety and Health Requirements Manual, dated 15 September 2008. The references included in this checklist correspond to the applicable sections of EM 385-1-1.

Item Description	REF	Yes	No	N/A	Remarks (Any NO or N/A item)
1. Are utility vehicle operators trained in accordance with manufacturer's recommendations?	18.J.02				
2. Are utility vehicle operators familiar with the use of all controls and understand proper moving, stopping, turning and other operating characteristics of the vehicle?	18.J.02.a				
3. Have operators reviewed all training materials provided by the manufacturer for each specific type vehicle used?	18.J.02.b				
4. Do USACE operators have an operator equipment qualification record (OF 346) on file for this UTV?	18.A.02				
5. Is all training documented for each operator?	18.J.02.b				
6. Is a copy of the operator's manual kept on the vehicle and protected from the elements (if practicable)?	18.J.03				
7. Are utility vehicles equipped with an audible warning device (horn), in operable condition, at the operator's station?	18.J.04.a				
8. Are utility vehicles equipped with brake lights in operable condition regardless of light conditions?	18.J.04.b				
9. Whenever visibility conditions warrant additional light, all vehicles, or combinations of vehicles, in use are equipped with at least two headlights and two taillights in operable condition, a yellow flashing light or equivalent?	18.J.06				
10. Seat belts and anchorages meeting the requirements of 49 CFR Part 571 (DOT, Federal Motor Vehicle Safety Standards) are installed in all utility vehicles?	18.J.10				
11. Manufacturer-installed safety equipment is maintained in working order and used in compliance with EM 385-1-1 and in accordance with manufacturer's recommendations?	18.J.09				
12. Utility vehicles that are allowed to operate outside a controlled work area or on public roads include ROPS, seatbelts, and "Slow Moving Vehicle" sign where required?	18.J.13				
13. Occupancy in utility vehicles is limited to manufacturer's designated seating that has built-in seatbelts?	18.J.06				

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14. Passengers do not ride in the vehicles back cargo area unless the vehicle is otherwise equipped?	18.J.06				
15. Manufacturer's recommended load carrying capacity, personnel capacity, and maximum safe vehicle speed are not exceeded at any time?	18.J.07				
16. Are cargo items secured as necessary to prevent movement or tipping?	18.J.08				
17. Are all loads over 50 pounds (including medical litters) securely strapped to cargo tie-downs in the rear and to cargo shelf in the front?	18.J.08				
18. Do operators and passengers wear seat belts while in utility vehicles?	18.J.10				
19. Do operators and passengers use goggles at all times when a utility vehicle is not equipped with a windshield? (sunglasses and safety glasses are not approved eye protection)	18.J.11				
20. When not equipped with ROPS, operators and passengers of utility vehicles wear approved head protection (helmet) that at a minimum conforms to DOT 218 standards or equivalent and protective goggles or face shield?	18.J.14				

Other Remarks