

Levee System Modification Permit

(Name of Levee System to be modified)

(Name of Permitter - Local Sponsor for Levee System)

PERMITTEE INFORMATION:

(Name of Firm/Organization requesting modification, if any)

(Address)

(Name of Individual requesting modification)

(City, State, Zip)

(Email)

(Phone/Fax)

Permission is hereby given to the above permittee TO:

(Describe in the space above a summary of the proposed modification: including kind and type of construction; purpose intended; location both by levee stationing AND GPS geographic coordinates. Include means for access to modification site, etc. Use separate sheets if necessary, identifying each by reference herein) **All technical plans and specifications associated with the modification have been enclosed as part of this permit package**

Provided That:

Upon termination or expiration of this permit (whether by voluntary relinquishment by the permittee, by revocation by the permitter or otherwise) the permittee shall remove all structures, improvements, or appurtenances which may have been erected or constructed under this permit, and shall repair or replace any portion of the Levee System or right-of-way which may have been damaged by his operations (including grading and seeding, or sodding, if necessary), to the satisfaction of the permitter.

The structure or operation for which this permit is issued shall be maintained by the permittee in such manner as shall not injure or damage the Levee System, or interfere with its operation and maintenance in accordance with regulations of the Secretary of the Army.

The structure or operation covered by this permit may be damaged, removed or destroyed by the permitter in time of flood emergency if such action is determined by the permitter to be necessary in order to preserve life or property or prevent damage or impairment to the use or safety of the Levee System, and the permitter shall not be liable to the permittee for such damage or destruction.

Unless otherwise specifically provided herein, this permit may be cancelled at any time by the permitter upon 10 days written notice mailed to the address shown above. During such 10-day period, (or such other period as may be provided herein), the permittee will be permitted to remove any property or improvements installed under this permit, and to repair or replace any damage to the Levee System right-of-way or structures resulting from his use or operations. At the end of such period, the permitter shall have the right to possess and dispose of any such property or improvements remaining upon its right-of-way, and may proceed to repair or replace any such damage, and the permittee herein shall be liable to the permitter for the full cost of such repairs or replacements.

The construction, installation and maintenance of the structure or structures covered by this permit shall be subject to inspection by representatives of the permitter and the United States at all reasonable times.

In the event the work covered by this permit consists of or includes major construction, the cost of inspection thereof by the permitter and/or the United States shall be paid by the applicant.

Permittee agrees that it will not use the area or facilities covered by this permit, or permit such area to be used, for any purpose other than is specifically covered by this permit.

(Use the space below for special conditions applicable to this permit.)

THIS PERMIT SHALL NOT BE VALID UNTIL APPROVED BY THE DISTRICT LEVEE SAFETY OFFICER (LSO) OR ALTERNATE LSO, CORPS OF ENGINEERS, U.S. ARMY, OR HIS AUTHORIZED REPRESENTATIVE.

(Authorized Representative of Local Sponsor)
[please print or type]

(Signature of Local Sponsor)

(Title)

(Date)

Terms of this permit are hereby accepted.

(Authorized Representative of Permittee)
[please print or type]

(Signature of Permittee)

(Title)

(Date)

APPROVED:

John F. Allison, P.E.
Chief, Civil Engineering Branch
Alternate Levee Safety Officer

(Date)

Levee System Modification Permit

Instructions for Submitting a request for the US Army Corps of Engineers, Louisville District to review a proposed modification to a Levee System using Form CELRL-803

Part 1 – Completing the Levee System Modification Permit Form (CELRL-803)

The Local sponsor is the Permittee of any modifications to Levee Systems and a third party is the Permittee. The Local Sponsor/Permittee should complete each line on the permit form as follows:

Name of Levee System – This line should contain the name of the Levee System to be modified by this proposal

Name of Permittee – Local Sponsor for Levee System – This line should contain the name of the Local Sponsor who must approve of this modification request prior to forwarding to USACE for review. The Local Sponsor is the non-federal government organization responsible for operating and maintaining the levee system.

Permittee Information: These lines should contain the name (and titles) of the individual person, or company, or entity, or organization requesting the proposed modification. The Point-of-Contact who will be responsible for operation and maintenance of the proposed modification and all associated communication must put their contact information here as required. Note: This POC line is **not** intended for the signature of a representative of a design firm or consultant.

Description of Modification – The next four lines should contain a brief description of the proposed modification to include the work which will be accomplished. Most important is location features of the proposed modification, including **BOTH** the Levee System Stationing (as shown on the as-built levee drawings) of the site **AND** geographic (GPS) coordinates of the site. Please **do not** write only “See Attached” in this space in case the permit form gets separated from the required submittal materials. Required submittal materials are described in Part 2 below.

Special Conditions – The next four lines will contain any special conditions to the permit assigned by the Local Sponsor or USACE.

Signature on Behalf of Local Sponsor – This line should contain the name, title, and signature/date of the Local Sponsor or an authorized representative. This is commonly signed by a Levee Commissioner, City Engineer, Public Works Director or Mayor. Signature of this line indicates the Local Sponsor approves of the proposed modification.

Signature of Permittee – This line should contain the name, title, and signature/date of the individual or authorized representative of the entity, company or organization who will be responsible for the proposed modification and all associated communication. Note: This line is **not** intended for the signature of a representative of a design firm or consultant.

Approved – The permit form must be properly filled out prior to USACE technical review. The authorized representative of USACE will only sign this line if a technical review of the full permit package including this form and all technical submittals (plans & specifications) has been completed and approved. Any alterations to the permit package (including the submitted technical plans and specifications) as submitted by the permittee is prohibited and voids USACE approval of the modification.

Part 2 – What to Submit for a Technical Review

All technical submittals should include:

- **3 copies** of properly completed permit form CELRL-803 as described above
- Scope of proposed work
- Electronic copies of plans, details, data sheets and specifications **related to the levee system modification work only**
- Hard copies of plans (should not exceed 11 x 17 inch size paper) **related to the levee system modification work only**
- Clearly defined location/area of the proposed modification including both as-built levee stationing and geographic coordinates (GPS) shown on the plan sheets
- Electronic copies of digital photos of the proposed modification work area in its current condition

Submittals **should not** include full size drawing sets unless specifically requested by this office.

Feel free to contact the Louisville District Levee Safety Program if you have any questions regarding these requirements: <http://www.lrl.usace.army.mil/>