

NOAA Workforce Management Office, Human Resources Operations Division – 12/20/2016

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| Director Supervises: Sharon Harrell, Civilian Pay Technicians, Records Assistants | Pamela Sellman Pamela.Sellman@noaa.gov Silver Spring, MD | (301) 713-6346 |
| Deputy Director Supervises: All Benefits Assistants and Specialists | Sharon Harrell Sharon.C.Harrell@noaa.gov Silver Spring, MD | (301) 713-6360 |
| Benefits Assistants Responsible for: Changes to FEHB, FEGLI, TSP, SCD; Lump Sum Payments; Post-56 Military Deposits; Deposit and Redeposit Service, Temporary Continuation of Coverage (TCC) for Former Employees, Former Spouses and Children age 26 | Submit Requests to WFMO.BENEFITS@NOAA.GOV | Sandra Taylor 301-713-6348 Sandra.M.Taylor@noaa.gov Alan Schnakenberg 816-426-5965 Alan.D.Schnakenberg@noaa.gov Donna Arnett 816-630-6264 Donna.L.Arnett@noaa.gov |
| Civilian Pay Technicians – Responsible for: WebTA issues, Garnishments, Voluntary Leave Transfer Program, Awards (CIYA, Special Act, Time Off), CFC Contributions, Union Dues, Comp Time Payments, Health Reimbursements, Professional Liability Reimbursements INQUIRIES SHOULD BE SENT TO: WFMO.PAY@NOAA.GOV AWARDS SHOULD BE SENT TO: AWARDS@NOAA.GOV | Servicing Pay Technician | Please see contact information below |
| Records Assistants – Responsible for: eOPF issues, 75 information requests, pick up eOPF/OPF from prior agencies, send/transmit eOPF/OPF to gaining agencies, eOPF access INQUIRES SHOULD BE SENT TO:WFMO.EOPF@NOAA.GOV | Patrick Tillery Patrick.Tillery@noaa.gov Boulder, CO Kristopher “Shane” Rogers Kristopher.S.Rogers@noaa.gov Boulder, CO | Patrick (303) 497-4813 Shane Rogers (303) 497-4397 |

Please submit Separations (except Transfers to another Federal Agency) SF-52’s documents, as well as benefits related questions and requests for retirement estimates/prior service information to WFMO.Benefits@NOAA.gov

| Client | Benefits Specialist | Civilian Pay Technician |
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| SES | Sharon Harrell Sharon.C.Harrell@noaa.gov (301)713-6360 Alternate: Brenda Carr | Dan Dowd Daniel.E.Dowd@noaa.gov (303) 497-4148 Alternate: Chong Glade |
| UNSEC – ALL (Ofcs of UNSEC/Deputy UNSEC, FCM, OED, OGC, OIA, OLA, PCA) PPI | Tanise Waiters Tanise.Waiters@noaa.gov (301) 713-6363 Alternate: Yolanda Pacheco | Dan Dowd Daniel.E.Dowd@noaa.gov (303) 497-4148 Alternate: Chong Glade |
| Office of Acquisitions and Grants (AGO) | Tanise Waiters Tanise.Waiters@noaa.gov | Dan Dowd Daniel.E.Dowd@noaa.gov |

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| | (301) 713-6363 Alternate: Yolanda Pacheco | (303) 497-4148 Alternate: Chong Glade |
| Office of Chief Administrative Officer (CAO) Office of Chief Financial Officer (CFO) Office of Chief Information Officer (CIO) Workforce Management Office (WFMO) | Tanise Waiters Tanise.Waiters@noaa.gov (301) 713-6363 Alternate: Yolanda Pacheco | Chong Glade Chong.Glade@noaa.gov (303) 497-6266 Alternate: Dan Dowd |
| Client | Benefits Specialist | Civilian Pay Technician |
| NWS – NCEP | Tanise Waiters Tanise.Waiters@noaa.gov (301) 713-6363 Alternate: Jenny Hung | Chong Glade Chong.Glade@noaa.gov (303) 497-6266 Alternate: Dan Dowd |
| NWS - Headquarters | Jenny Hung Jenny.Hung@noaa.gov 301-713-6337 Alternate: Tanise Waiters | Chong Glade Chong.Glade@noaa.gov (303) 497-6266 Alternate: Dan Dowd |
| NWS – Western Region | Jay Nemnich Jay.A.Nemnich@noaa.gov (785)-215-9175 Alternate: Brenda Carr | Chong Glade Chong.Glade@noaa.gov (303) 497-6266 Alternate: Dan Dowd |
| NWS – Eastern Region, Central Region, Alaska Region, Southern Region, Pacific Island | Brenda Carr Brenda.S.Carr@noaa.gov (816) 426-3841 Alternate: Jay Nemnich | Chong Glade Chong.Glade@noaa.gov (303) 497-6266 Alternate: Dan Dowd |
| NESDIS | Tanise Waiters Tanise.Waiters@noaa.gov (301) 713-6363 Alternate: Jenny Hung | Chong Glade Chong.Glade@noaa.gov (303) 497-6266 Alternate: Dan Dowd |
| NMFS – OLE | Jay Nemnich Jay.A.Nemnich@noaa.gov (785) 215-9175 Alternate: Brenda Carr | Dan Dowd Daniel.E.Dowd@noaa.gov (303) 497-4148 Alternate: Chong Glade |
| NMFS – Headquarters; Greater Atlantic; SE Region; SE Fisheries Science Center | Jenny Hung Jenny.Hung@noaa.gov (301) 713-6337 Alternate: Yolanda Pacheco | Dan Dowd Daniel.E.Dowd@noaa.gov (303) 497-4148 Alternate: Chong Glade |
| NMFS – SW Fisheries Science Center, NW Fisheries Science Center, West Coast Region, Pacific Island Region, PI Fisheries Science Center, Alaska Region, AK Fisheries Science Center, NE Fisheries Science Center | Yolanda Pacheco Yolanda.Pacheco@noaa.gov (303) 497-7383 Alternate: Tanise Waiters | Dan Dowd Daniel.E.Dowd@noaa.gov (303) 497-4148 Alternate: Chong Glade |
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| NOS | Jay Nemnich | Dan Dowd |

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| OMAO | Jay Nemnich Jay.A.Nemnich@noaa.gov (785)-215-9175 Alternate: Brenda Carr | Dan Dowd Daniel.E.Dowd@noaa.gov (303) 497-4148 Alternate: Chong Glade |

CONTACT INFORMATION

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Kansas City, MO: NOAA/WFMO/ HR Operations Division
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Kansas City, MO 64106
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Silver Spring, MD: NOAA/WFMO/ HR Operations Division, SOU4402, Room 12434, 1305 East West Highway, Silver Spring, MD 20910
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