

August 19, 2005

## **ACQUISITION ALERT 05-05**

This Acquisition Alert notice is being transmitted to all NOAA Heads of Contracting Offices (HCOs). If you have any questions or comments about the Alert, please contact Don Kraus by email ([Don.Kraus@noaa.gov](mailto:Don.Kraus@noaa.gov)) or by telephone on (301) 713-0833 x140. Please share this message with your acquisition staff.

### **LEGAL REVIEWS**

The DOC Office of General Counsel has instituted a tracking database which will enable OGC to better manage requests for legal reviews. At their request, I am passing on the following guidance:

When submitting documents (e.g., solicitations, awards, etc.) for legal review, if there has been any prior legal review related to the acquisition (e.g., the solicitation was reviewed by OGC and you are now submitting the award), OGC needs to know that. This can be accomplished in either of two ways:

(1) The copy of the prior review(s) can be included with the new request for legal review; or

(2) Identify the OGC assigned log number (e.g., 05CL-249-2) on the new request for legal review.