



# NOAA

**FIELD DELEGATE CONFERENCE**  
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION



## *FOIA & Data Call*

Oversight and Compliance Branch

Shem S. Yusuf

[Shem.S.Yusuf@noaa.gov](mailto:Shem.S.Yusuf@noaa.gov)



# NOAA

**FIELD DELEGATE CONFERENCE**  
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION



## Content

- FOIA Introduction
- FOIA Lead Time
- FOIA Resources
- FOIA Point of Contacts
- Data Call
- Data Call Lead Time
- Conclusion



# NOAA

FIELD DELEGATE CONFERENCE  
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION



## *FOIA Introduction*

- Enacted in 1966, and taking effect on July 5, 1967, the FIOA provides that **any** person has a right, enforceable in court, to obtain access to federal agency records, except to the extent that such records or portions of them are protected from public disclosure by one of the 9 exemptions or by 1 of 3 law enforcement record exclusions.



# NOAA

FIELD DELEGATE CONFERENCE  
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION



## *FOIA Lead Time*

- Standard Lead Time established by FOIA is 20 **business** days from the day the request is received by the FOIA Office that actually maintains the records.
- If more time is needed, a 10 – 30 day extension can be requested in writing (see resources for templates).



# NOAA

FIELD DELEGATE CONFERENCE  
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION



## *FOIA Resources*

- NOAA FOIA Office Website:
  - <http://www.rdc.noaa.gov/~foia/>
- NOAA AGO FOIA Website (Templates):
  - [http://www.ago.noaa.gov/ago/acquisition/foia\\_processing.cfm](http://www.ago.noaa.gov/ago/acquisition/foia_processing.cfm)
- DOJ FOIA Website:
  - <http://www.foia.gov/index.html>



# NOAA

**FIELD DELEGATE CONFERENCE**  
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION



## *FOIA Line Office POC*

- NWS: David Murray (301) 713-1698
- NMFS: Mike Justen (301) 713-1364 x 147
- NOS: Nikki Ndubisi (301) 713-3070 x 169
- NESDIS: Barbara Brooks (301) 713-9286
- OAR: Marie Covard (301) 713-1183



# NOAA

**FIELD DELEGATE CONFERENCE**  
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION



## *FOIA Staff Office POC*

- OMAO: Debora Barr (301) 713-7614
- USAO: Brian Taggart (202) 482-3565
- LA: Velna Bullock (202) 482-5833
- IA: Elizabeth Mclanahan (202) 482-6196
- OC: Scott Smullen (202) 482-6090
- GC: Evangeline Davis: (301) 713-9661
- WFM: Rosa Sorrell (301) 713-6312
- CAO: Lydia Kenlaw (301) 713-0836 x 184
- AGO: Shem Yusuf (816) 823-3895



# NOAA

**FIELD DELEGATE CONFERENCE**  
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION



## *Data Calls*

- Data Calls are generated to provide detailed information to the requesting unit. The information is used to complete reports for DOC, Congress, as well as internal auditing.
- Templates should not be reformatted when submitting your response.





# NOAA

FIELD DELEGATE CONFERENCE  
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION



## *Data Call Lead Time*

- When establishing our internal response time, each office is given the maximum time feasible to respond to the POD.
- It is imperative that submission deadlines are met so the requested information can be compiled and reported punctually.



# NOAA

**FIELD DELEGATE CONFERENCE**  
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION



## Conclusion

