



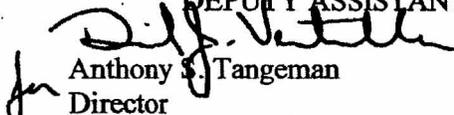
U.S. Department of Homeland Security  
Bureau of Immigration and Customs Enforcement

HQDRO 50/12.8

Office of the Director

801 I Street NW  
Washington, DC 20536

MEMORANDUM FOR ALL FIELD OFFICE DIRECTORS  
DEPUTY ASSISTANT DIRECTOR FOR FIELD OPERATIONS

FROM:   
Anthony S. Tangeman  
Director  
Office of Detention and Removal

SUBJECT: Addition of Chapter 19, Section 9 [Bureau of Immigration and Customs Enforcement (ICE) Most Wanted Program] of the Detention and Deportation Officer's Field Manual (DDFM)

The DDFM is changed to reflect the addition of Section 9, Chapter 19 [Bureau of Immigration and Customs Enforcement (ICE) Most Wanted Program]. Accordingly, the DDFM is changed as follows:

**19.9 Bureau of Immigration and Customs Enforcement (ICE) Most Wanted Program**

**POLICY**

All Field Offices shall create Wanted Posters for aliens designated as fugitives. Appendix 19-13 contains information on how to complete a Wanted Poster. Only the Wanted Poster (M-551) authorized by Headquarters, Fugitive Operations Branch (HQFOB) and Regulations and Forms Services Division is authorized for use. No changes or deviations are to be made to this form. Earlier formats and locally customized formats are no longer authorized. The only 'Most Wanted' Poster authorized is the ICE Most Wanted Program administered by HQFOB. Field Offices desiring to nominate a target for inclusion to the 'Most Wanted' program should forward a copy of the target's folder to HQFOB.

## II. GENERAL PROCEDURES

The purpose of creating and distributing "wanted posters"<sup>1</sup> relating to targeted fugitive aliens is to ensure the greatest likelihood of locating and apprehending these aliens. The use of wanted posters is a *proactive* approach in conducting fugitive operations as opposed to placing cases into the NCIC system, which is *reactive* in nature. However, both should be used when conducting fugitive operations. It is recommended that wanted posters only be used in cases that are actually being worked, as they can be distributed to the appropriate agencies as the case continues to progress and additional leads and information are developed. When starting to work the case, verification should be made that it has been entered into NCIC. This is important so that any contact between the absconder and another Law Enforcement Agency (LEA) can lead to apprehension for or by ICE.

### Distribution

Copies of wanted posters should be distributed to various federal, state and local law enforcement agencies, as well as, other agencies such as the department of motor vehicles, parole and probation offices, bank security divisions and any other agency which may be of assistance. Examples of other agencies and/or entities are correctional facilities, District Attorney's offices, state insurance fraud bureaus, and state bureaus of special investigations, airline security divisions and Confidential Informants<sup>2</sup>.

### Distribution List

The following is a list of agencies with a brief description of how the particular agency may be of assistance with this program in a FOT's jurisdiction. It is important that, practical, personal liaison be established with "key" personnel assigned to each agency where wanted posters are distributed in your jurisdiction, along with a brief explanation of the ICE's mission. One of the most important points to stress is that these fugitives have already completed the hearing process and have outstanding Warrants of Deportation/Removal, which means their removal can be expeditiously accomplished subsequent to apprehension. This will increase the likelihood of other agencies proactive participation and assistance in attempts to locate wanted fugitives. It should also be explained that these cases have been entered into NCIC, if applicable. Distribution of wanted posters should be limited to fugitive cases in your operational area.

When a fugitive is apprehended, it is important to contact the personnel that you previously made contact with in order to make them aware of the apprehension. This

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<sup>1</sup> 'Wanted Posters' have been around as long as there have been criminals. Indeed early U.S. Marshals used wanted posters to spread information about fugitives. As time went by sketches and eventually photographs were attached. The modern success stories in poster programs are the FBI's Top Ten and the Marshals Service Top 15 Program.

can be easily accomplished by listing these agency personnel as “leads” on form G-176 during the course of your fugitive investigation. This will save these agencies unnecessary time and effort attempting to locate the fugitive for ICE and will enhance the rapport between agencies.

Oftentimes, when conducting liaison with personnel from other law enforcement agencies, the question is asked by what authority they can apprehend ICE fugitives. It is recommended that ICE personnel instruct them to consult with their own legal department regarding this matter. Advise them that ICE is only seeking information that they may be able to provide as to the whereabouts of wanted ICE fugitives.

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## FEDERAL AGENCIES

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### U.S. DEPARTMENT OF HOMELAND SECURITY

Wanted posters should be distributed to the various agencies or bureaus that make up the Department of Homeland Security. A partial list of these agencies and bureaus includes:

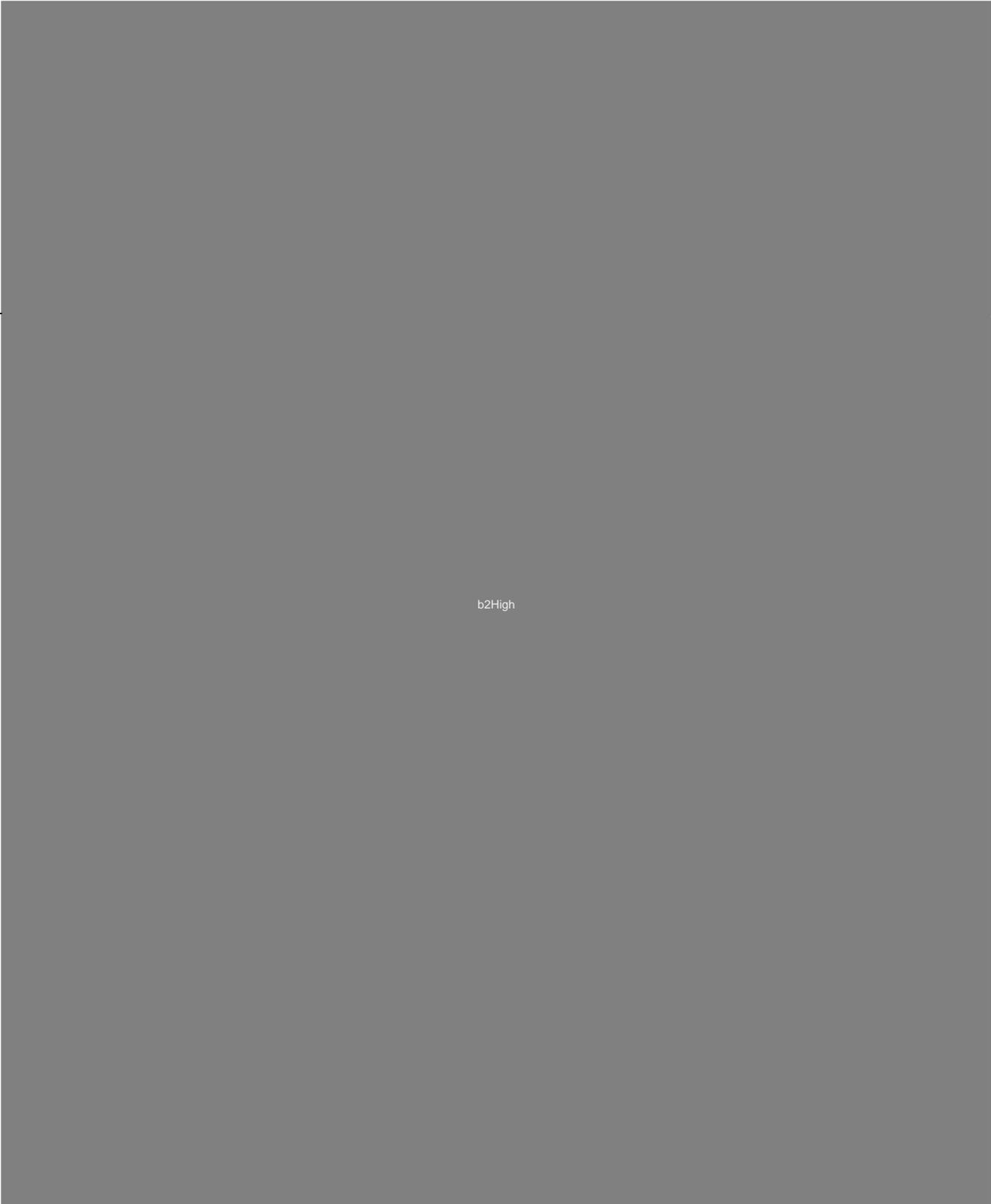
- Bureau of Immigration and Customs Enforcement, Office of Investigations
- Transportation Security Administration
- Federal Air Marshals
- Office of Air and Marine Interdiction (ICE)
- Federal Protective Service<sup>3</sup>
- Bureau of Customs and Border Protection (Inspections)
- U.S. Border Patrol
- United States Secret Service
- Bureau of Citizenship and Immigration Services

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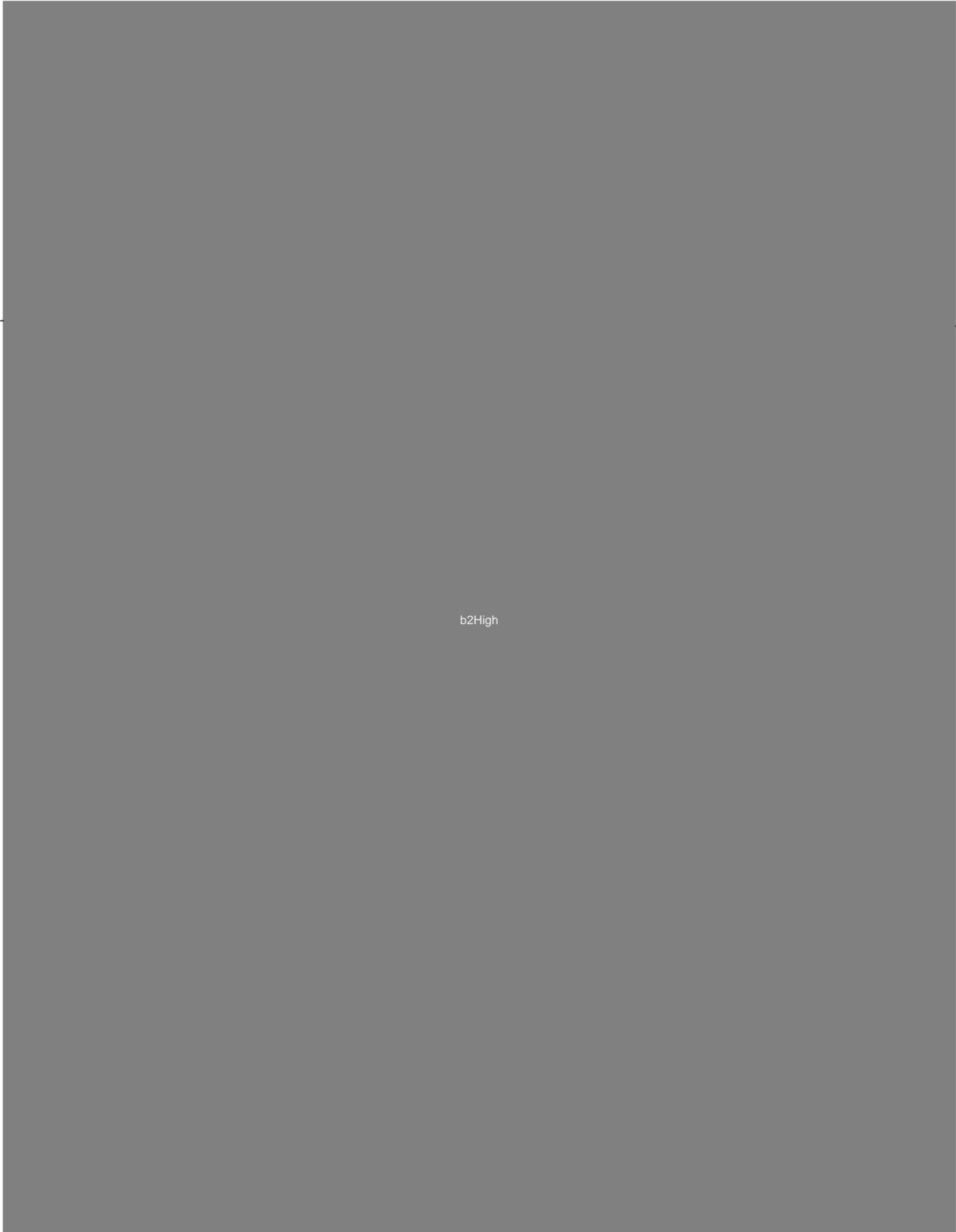
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<sup>3</sup> HQ Fugitive Operations Branch (FOB) is currently working with FPS. The “Most Wanted” poster is distributed in their daily newsletter

<sup>4</sup> Should problems arise, contact HQFOB.



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**CLOSING ACTIONS FOR FUGITIVES APPREHENDED  
USING WANTED POSTERS**

Fugitive cases apprehended using a wanted poster should be immediately reported to all agencies/personnel on the wanted poster distribution list. This will foster good liaison and not waste the time of other agencies in looking for fugitives that have already been apprehended and removed. Also make sure that the case is removed from

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