

**OPERATION AND MAINTENANCE PLAN
FOR
ACCESS ROAD**

Landowner/user: Date:

Address:

A properly operated and maintained **Access Road** is an asset to your property. Access roads are designed and installed as a travel way on your property. The estimated life span of this practice is at least 10 years. The life of the practice can be assured and usually increased by developing and carrying out a good operation and maintenance program.

This practice will require you to perform periodic operation and maintenance to maintain satisfactory performance. The following are some requirements to help you develop a good operation and maintenance program.

Operation and Maintenance

1. Provide periodic inspections, especially immediately following storms with a 10-year or greater return frequency to identify repair and maintenance needs.
2. Inspect culverts, roadside ditches, water bars and outlets after each major runoff event and restore flow capacity as needed to ensure proper cross section is available and outlets are stable.
3. Check areas where unusual settlement has occurred. Determine cause of settlement and fill low areas in travel treads and re-grade or otherwise repair, as needed, to maintain road cross-section.
4. Maintain design width and crown with periodic grading and shaping. Promptly repair or replace damaged surface treatment.
5. Minimize usage during wet periods to limit damage of the access road.
6. If fences are installed, they shall be maintained to prevent unauthorized human or livestock entry.
7. Remove debris from bridge and culvert openings to prevent blockage of stream crossings.
8. Maintain vegetated areas in adequate cover. Re-seed and mow as needed.
9. Keep associated diversions, waterways and ditches clean of sediment and debris that may cause water to back up on to access roads.

Specific Recommendations for Your Practice
