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COSA • SAA **2016**

JULY 31~AUGUST 6, 2016

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ARCHIVES *Records* COSA • SAA 2016

CONNECTION



THE PEOPLE

GET CONNECTED!

Meet face-to-face with your colleagues in a comfortable conference experience that includes...

SAA Section and Roundtable meetings and CoSA work sessions that connect you with others who share your special interests and challenges....

Special networking events – from the Leadership Forum to the New Member/First Timer Orientation and Forum, the All-Attendee Reception, and alumni mixers – that provide opportunities for archivists across the spectrum of experience to compare notes, interact with session speakers, and catch up with colleagues....

The Networking Café and Career Center – a place to meet up... make a mentoring connection... talk to funders, recruiters, and volunteer career advisors... review job announcements... and post your résumé.

Take a chance! Introduce yourself to someone whose knowledge and skills could benefit your institution's next project!

REGISTER ONLINE: www.archivists.org

Join your colleagues

on Friday night for a “progressive” reception at two of Atlanta’s hottest venues: The World of Coca-Cola and the Center for Civil and Human Rights.

Thanks to the generosity of The Coca-Cola Company Archives, the evening of Friday, August 5, begins with a reception at The World of Coca-Cola, where you'll see heritage marketing at its finest. Conference attendees will then have exclusive access to the National Center for Civil and Human Rights next door – a magnificent institution whose purpose is to educate visitors about the bridge between the American Civil Rights Movement and contemporary human rights movements around the world.



Watch the conference website, www.archivists.org/am2016, for updates and a First-Timer's Guide, and tune in to the 2016 Host Committee's blog at saa2016atl.wordpress.com for ideas about what to see and do in Atlanta!

THE IDEAS

GET INSPIRED!

At ARCHIVES · RECORDS 2016 you'll have so many opportunities to get inspired! You'll find...

The 10th Annual SAA Research Forum, where you'll learn about what's happening in research and innovation – and maybe find some research-based solutions for your institution...

Diverse perspectives from experienced professionals and newcomers to the field – all of whom are excited to share their knowledge...

Thought-provoking and informative plenary sessions...

70 education sessions – developed specifically for archives and records professionals – in which speakers share innovative practices and practical tips and thought leaders discuss research and theory that advance your profession to new heights...

Fun learning formats – from Pop-up sessions to lightning talks– designed to provide new ways to learn...

Open forums and brown bag lunches where you can share ideas about advocacy, diversity and inclusion, the work of SHRABs, and so much more....

And throughout the conference we'll be celebrating CoSA's and SAA's award winners, whose innovative projects and activities are sure to inspire you!



For the most up-to-date information see **"Schedule"** at www.archivists.org/am2016

THE TOOLS

GET PRACTICAL!

ARCHIVES • RECORDS 2016 also brings you...

The Exhibit Hall – packed with fresh ideas, new products, the tools you need to do your best...

In-depth coverage of an archival topic of special interest to you at Pre-Conference workshops....

The SAA Bookstore, where you can browse and purchase SAA's newest titles or chat about an idea you have for a book or article with SAA's Publications Editor, Journal Editor, and Publishing Director...

A chance for first-timers, new professionals, and students to see what it's all about – all in one place and all at one time!



Enhance your conference experience – and maximize your professional development budget – by attending a one- or two-day Pre-conference Workshop – and return to work with new knowledge and skills that you can put to use right away! Here's what's currently scheduled (see www.archivists.org/am2016 for course descriptions and updates):

Archives: Principles and Practices • 7/31-8/1

Describing Archives: A Content Standard • 7/31

Digital Forensics: Fundamentals [DAS] • 7/31

Copyright Law for Archivists: A Risk Assessment Approach • 8/1-8/2

Digital Forensics: Advanced [DAS] • 8/1-8/2

Fundamentals of Arrangement and Description [A&D] • 8/1-8/2

NEW! Basics of Preservation for Archives • 8/1

NEW! Command Line Interface [DAS] • 8/1

NEW! Fundamentals of Financial Management for Archivists • 8/1

NEW! Arrangement and Description of AV Materials [A&D] • 8/2

NEW! Secure and Protect Your Collections! • 8/2

ARCHIVES • RECORDS 2016

SCHEDULE

At-a-Glance

SUNDAY, JULY 31

9:00 AM – 5:00 PM

- P** Archives: Principles and Practices (Day 1 of 2)
- P** Describing Archives: A Content Standard [A&D]
- P** Digital Forensics: Fundamentals [DAS] (Offsite)

MONDAY, AUGUST 1

8:00 AM – 5:00 PM

- G** SAA Council
- O** Software Preservation Network Forum
(www.softwarepreservationnetwork.org)

9:00 AM – 5:00 PM

- P** Archives: Principles and Practices (Day 2 of 2)
- P** Copyright Law for Archivists:
A Risk Assessment Approach (Day 1 of 2)
- P** Digital Forensics: Advanced [DAS] (Day 1 of 2) (Offsite)
- P** Fundamentals of Arrangement and Description [A&D] (Day 1 of 2)
- P** Basics of Preservation for Archives
- P** Command Line Interface [DAS] (Offsite)
- P** Fundamentals of Financial Management for Archivists

TUESDAY, AUGUST 2

8:00 AM – 5:30 PM

- G** Military Archives Roundtable Staff Ride:
Battle of Atlanta

8:30 AM – 5:30 PM

- G** CoSA Board of Directors

8:30 AM – 4:00 PM

Registration Open

9:00 AM – 5:00 PM

- P** Copyright Law for Archivists:
A Risk Assessment Approach (Day 2 of 2)
- P** Digital Forensics: Advanced [DAS] (Day 2 of 2) (Offsite)
- P** Fundamentals of Arrangement and Description [A&D] (Day 2 of 2)
- P** Arrangement and Description of AV Materials [A&D] (Offsite)
- P** Secure and Protect Your Collections!
- E** 10th Annual SAA Research Forum:
Foundations and Innovations
- S** ARL/SAA Mosaic Fellows Leadership Symposium
- O** Archive-It Partners
- Repository Tours and Open Houses
- On-Your-Own Explorations

1:00 PM – 5:00 PM

- G** SAA Standards Committee
- G** SAA Committee on Ethics and Professional Conduct

1:00 PM – 3:00 PM

- G** SAA Diversity Committee

3:00 PM – 5:00 PM

- G** SAA Membership Committee

4:00 PM – 6:00 PM

- G** SAA Reference, Access, and Outreach Section
Standing Committee on Teaching with Primary
Sources

6:00 PM – 9:00 PM

- G** SAA Dictionary Working Group

WEDNESDAY, AUGUST 3

8:00 AM – 5:30 PM

Registration Open
SAA Bookstore/Career Center/Networking Café Open

8:00 AM – 5:00 PM

Service Projects (Offsite)

8:00 AM – NOON

- G** CoSA Board of Directors
- G** SAA Technical Subcommittee on
Encoded Archival Standards
- G** SAA Technical Subcommittee on
Guidelines for Reappraisal and Deaccessioning
- G** SAA Museum Archives Section Standards/
Best Practices Working Group Symposium

8:00 AM – 10:00 AM

- G** SAA Committee on Education

8:30 AM – 12:30 PM

- O** Academy of Certified Archivists
Certification Examination
- S** SAA Digital Archives Specialist Certificate
Comprehensive Examination

9:00 AM – 5:00 PM

- O** Academy of Certified Archivists Board of Regents
- G** Congressional Papers Roundtable Program
- G** SAA-ACRL/RBMS Joint Task Force on
Holdings Metrics
- Repository Tours and Open Houses
- On-Your-Own Explorations

9:00 AM – 4:00 PM

- G** SAA Visual Materials Section Workshop

Your conference registration gives you access to all of the following meetings, education sessions, forums, networking events, and more!
 For the most complete and up-to-date information, see “Program” on the conference website at www.archivists.org/am2016

9:00 AM – NOON

- ⓐ SAA Cultural Heritage Working Group
- ⓐ SAA Intellectual Property Working Group
- ⓐ SAA Publications Board

9:30 AM – 4:00 PM

- ⓐ SAA Reference, Access, and Outreach Section Unconference: Teaching with Primary Sources (Auburn Avenue Research Library)

10:00 AM – 1:00 PM

- ⓐ SAA Committee on Education / DAS Faculty Training

NOON – 5:00 PM

- ⓐ CoSA Work Session

NOON – 4:00 PM

- ⓐ Going Beyond the Theory: Build Your Own Digital Preservation Collection (Presented by Bronze Sponsor Preservica)

NOON – 2:00 PM

- ⓐ SAA Technical Subcommittee on DACS

12:30 PM – 2:00 PM

- ⓐ SAA Leadership Orientation and Forum

1:00 PM – 5:00 PM

- ⓐ SAA Business Archives Section Colloquium

1:00 PM – 4:00 PM

- ⓐ SAA Committee on Public Awareness
- ⓐ SAA Committee on Public Policy
- ⓐ Hydra Archivists Group

1:30 PM – 3:30 PM

- ⓐ SAA Finance Committee

2:00 PM – 5:00 PM

- ⓐ *The American Archivist* Editorial Board
- ⓐ SAA/ALA/AAM Joint Committee on Archives/Libraries/Museums

2:00 PM – 3:30 PM

- ⓐ SAA Awards Committee
- ⓐ Regional Archival Associations Consortium

2:30 PM – 3:30 PM

- ⓐ CoSA/SAA 2016 Program Committee
- ⓐ SAA Membership: Career Development Subcommittee
- ⓐ SAA Membership: Key Contacts Subcommittee
- ⓐ SAA Membership: Mentoring Subcommittee

3:00 PM – 5:00 PM

- ⓐ Archivemata Users Group

3:45 PM – 4:45 PM

- ⓐ SAA 2017 Program Committee

4:00 PM – 5:30 PM

- ⓐ SAA Roundtable Meetings
 - Architectural Records
 - Collection Management Tools
 - Human Rights Archives
 - Labor Archives
 - Lone Arrangers
 - Military Archives
 - Recorded Sound
 - Research Libraries
 - Web Archiving
 - Women Archivists

6:00 PM – 7:30 PM

- ⓐ SAA Roundtable Meetings
 - Archival History
 - Archives Management
 - Archives and Archivists of Color (Offsite)
 - Encoded Archival Description
 - Latin American and Caribbean Cultural Heritage Archives

- Metadata and Digital Object
- Performing Arts
- Public Library Archives and Special Collections
- Security
- Students and New Archives Professionals
- Women’s Collections

7:00 PM – 9:00 PM

- ⓐ SAA Foundation Board of Directors

8:00 PM – 10:30 PM

Archives Leadership Institute Alumni Reception (Park Bar)

THURSDAY, AUGUST 4

7:30 AM – 5:30 PM

Registration Open
 SAA Bookstore / Career Center / Networking Café Open

8:00 AM – 8:45 AM

- ◆ New Member/First Timer Coffee Break
- ⓐ SAA Mentoring Program Meet-and-Greet

9:00 AM – 10:30 AM

- ⓐ Plenary Session I

11:00 AM – NOON

- ⓐ **101** The Nitty Gritty of Open Copyright Licenses for Archives
- ⓐ **102** Remain in Light: Archival Practice for Popular Music Collections
- ⓐ **103** Deal With It: Working with Difficult Media and the Art of Making It Accessible
- ⓐ **104** One Year into the NHPRC’s State Government Electronic Records Grant Program
- ⓐ **105** Betting on Archival Futures: What’s in Your Restructuring Wallet?
- ⓐ **106** Collaborative Approaches to Collecting and Preserving LGBTQ Materials
- ⓐ **107** Movers and Shakers: Organizational Change in Established Archival Programs

REGISTER ONLINE: www.archivists.org

- E 108** Graduate Student Papers
- E 109** I Second That Emotion: Working with Emotionally Challenging Collections
- E 110** Growing the Next Generation of Archivists Through Residency and Fellowship Programs
- E 111** Pop-Up!

NOON – 1:30 PM

Lunch on Your Own

12:15 PM – 1:45 PM

- Ⓞ** Academy of Certified Archivists Lunch and Business Meeting

12:15 PM – 1:30 PM

- ⚡** Open Forums
 - SAA Diversity Committee
 - Advocacy: The Georgia Archives Experience
 - SAA-ACRL/RBMS Joint Task Force on Primary Source Literacy
 - SAA-ACRL/RBMS Joint Task Forces on Holdings Metrics and Public Services Metrics
 - Town Hall with SAA President

- Ⓞ** Brown Bag Lunches
 - CoSA: SHRABs
 - SAA Book Discussion
 - *The American Archivist* Article Discussion
 - Progressive Archivists Caucus

1:30 PM – 3:00 PM

- Ⓞ** Archivists of Collections Women Religious

1:30 PM – 2:00 PM

- E** Professional Poster Presentations

2:00 PM – 5:00 PM

- Ⓞ** Academy of Certified Archivists Item-Writing Workshop

2:00 PM – 3:15 PM

- E 201** From 0 to 400 GB: Confronting the Challenges of Born-Digital Photographs
- E 202** More Than Just Metadata: Bringing Context to Digital Collections Through Digital Exhibits
- E 203** We Can Work It Out: Building and Maintaining Donor Relations

- E 204** Why You're Already a Records Manager and Why You Should Be Happy About That
- E 205** Coming Soon to a Local Government Near You: Adapting the Massachusetts Municipal Clerks Archives Education Program
- E 206** Next Generation Leadership and the Future of Archives
- E 207** Why Do We Have That? Successes in Documenting the Distasteful
- E 208** Accessible Archives and Special Collections
- E 209** Balancing Quality of Life and Quality Assurance: Best Practices and Tools for Web Archiving QA
- E 210** Sports Archives: Taking One (or Many) for the Team
- E 211** Pop-Up!

3:15 PM – 3:45 PM

- ⚡** Toast to SAA Authors

3:30 PM – 5:00 PM

- Ⓞ** SAA Section Meetings
 - Acquisitions and Appraisal



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Icon Key: **P** Pre-Conference Program **E** Education Session **S** Special Event **G** CoSA or SAA Group **O** Other Groups

- Description
- Electronic Records
- Government Records
- Oral History
- Preservation
- Visual Materials
- G** SAA Student Chapter Leaders
- G** SAA-ACRL/RBMS Joint Task Force on Primary Source Literacy
- G** SAA-ACRL/RBMS Joint Task Forces on Holdings Metrics and Public Services Metrics
- O** Architecting for a Connected World: Digital Preservation from the Inside Out (Presented by Bronze Sponsor Preservica)

5:00 PM – 7:00 PM

- S** Exhibit Hall Grand Opening / Happy Hour
- E** Graduate Student Poster Presentations

7:00 PM – 10:00 PM

Mixers and Alumni Parties

8:30 PM – 10:00 PM

- S** Return of Raiders of the Lost Archives

8:30 PM – 9:45 PM

- S** Archives in the Movies

FRIDAY, AUGUST 5

7:00 AM – 5:00 PM

Registration Open
SAA Bookstore/Career Center/Networking Café Open

7:30 AM – 9:00 AM

- G** SAA Roundtable Meetings
 - Archival Educators
 - Congressional Papers
 - International Archival Affairs
 - Issues and Advocacy
 - Lesbian and Gay Archives
 - Local Government Records
 - Native American Archives
 - Privacy and Confidentiality
 - Records Management
 - Science, Technology, and Health Care
 - Visual Materials Cataloging and Access

8:00 AM – 9:00 AM

- S** Write Away! Breakfast

8:30 AM – 4:45 PM

Exhibit Hall Open

8:30 AM – 9:30 AM

- S** Exhibit Hall Coffee Break
- E** Graduate Student Poster Presentations

9:30 AM – 10:45 AM

- E 301** “Capstone Officials” and Public Records: Risk, Buy-in, and Archival Selection
- E 302** Hide and Seek: Curating the Controversial
- E 303** Beyond Measure: Telling the Story of Archival Value
- E 304** Out of the Shadows: Bringing Black Collections Together Through Radical Partners
- E 305** The Art of Collection Development for Web Archives
- E 306** The CoSA Digital Preservation Improvement Project and How It Worked for Four State Archives
- E 307** Educating and Engaging Records Creators

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For the most up-to-date information see “Schedule” at www.archivists.org/am2016

- E 308** Rethinking Disasters: Our Possible Future and Recent Case Studies
- E 309** DWG, RVT, BIM: A New Kind of Alphabet Soup with a Lot More Heartburn
- E 310** Religious Materials Toolbox for Archivists: Solutions to Problems Facing the Pro
- E 311** Pop-Up!

11:00 AM – NOON

- E 401** The Challenges of Collecting and Providing Access to Social Media Content
- E 402** Recipes from Culinary Collections: Creative (and Tasty!) Approaches to Outreach
- E 403** Before and After: Appraisal and Access in African American Communities
- E 404** We've Figured Out Our SIPs and AIPs and Now It's Time to Deal with Our DIPs
- E 405** Dispatches from the Front: Preserving the Born-Digital News Report
- E 406** Archival Bonds: Love and Friendship in the Archives
- E 407** Addressing Intellectual Property Needs for the Oldest Native American Recordings: A Case Study
- E 408** Archives Outreach in the 21st Century: Using Web Platforms to Engage the Public
- E 409** Working Together To Manage Digital Records: A Congressional Archives Perspective
- E 410** The New Approach to Government Records in the Canadian Federal Government
- E 411** Pop-Up!

NOON – 1:30 PM

- ◆ Exhibit Hall Lunch
- E** Graduate Student Poster Presentations

1:00 PM – 3:00 PM

- G** CoSA Business Meeting

1:00 PM – 2:30 PM

- G** SAA Section Meetings
 - Archivists of Religious Collections
 - Business Archives
 - College and University Archives
 - Manuscript Repositories
 - Museum Archives
 - Reference, Access, and Outreach
- O** Workshop (Presented by Bronze Sponsor LibNova)

3:00 PM – 4:00 PM

- E 501** Making ArchivesSpace Work for You
- E 502** A Call to Action: Archiving the Memorial Materials from Mother Emanuel AME Church
- E 503** More Access, Less Process: Practical Born-Digital Access at Scale
- E 504** Archives and Institutional Power: A Critical Perspective
- E 505** Working for Tomorrow: Student Activism, Education, and Diversity in the Archives
- E 506** You Are Not Alone! Navigating the Implementation of New Archival Systems
- E 507** A Year in the Clouds: Itinerant Archivists' Pilot Trip to Ecuador
- E 508** Strengthening Leadership Development Across Archives, Libraries, and Museums
- E 509** Tales from the Crypt: A Story of Educational Collaboration Among Archives in Mississippi
- E 510** Out-of-the-Box Finding Aids: Design and Development for Contemporary Research
- E 511** CoSA Advocacy Session

4:00 PM – 4:45 PM

- ◆ Exhibit Hall Closing Break

4:00 PM – 4:30 PM

- E** Professional Poster Presentations

5:00 PM – 6:00 PM

- E** Plenary Session II: The SAA Presidential Address

6:00 PM – 7:00 PM

- ◆ Awards Ceremony

7:30 PM – 10:00 PM

- ◆ All-Attendee Reception: World of Coca-Cola/ National Center for Civil and Human Rights

SATURDAY, AUGUST 6

8:00 AM – 10:00 AM

- Registration Open
- SAA Bookstore/Career Center/Networking Café Open

9:00 AM – 10:15 AM

- E 601** Cross Pollination: Genealogy in Public Library Special Collections
- E 602** Building Effective Relationships with Legal Counsel

- E 603** The Post-Specialist Era: Collaborative Workflows for Born-Digital Processing
- E 604** Put That Thing Back Where It Came From or So Help Me: Displaced Records Go Home
- E 605** Reaching from the Other Side: New Initiatives in Archives Teaching and Learning
- E 606** The Dark Side of Preservation: Distributed Digital Preservation
- E 607** I Think You're Projecting: Improving Understanding of Moving Image Archives Users
- E 608** More than Lip Service: Ensuring the Trans* Voice is Part of the Archival Record
- E 609** Into the Scrum: Applying Agile Project Management to Archival Processing
- E 610** Sustainable Archives: Strategies for Our Future
- E 611** Pop-Up!

10:30 AM – 11:30 AM

- E 701** Writing from the Heart: Romance Writers, Research, and Archives
- E 702** True Confessions: Reappraising and Deaccessioning
- E 703** Doing Digital Archives in Public
- E 704** Assessing Archives: Case Studies in Using Data as an Advocacy Tool
- E 705** "But We've Always Done It This Way": Managing in a Time of Transition
- E 706** Moving, Moving, Moving
- E 707** Hindsight and Fresh Perspectives: Records Management Programs Learn from Each Other
- E 708** Remembering the Afterthoughts: Outreach to Archives' Underserved Constituents
- E 709** Embedded Archivists: Exploring New Depths in Teaching with Primary Sources
- E 710** Changing Tides: Navigating Continuing Education Needs Across Libraries and Archives
- E 711** Open Forum

11:45 AM – 1:00 PM

- G** SAA Annual Membership (Business) Meeting

1:15 PM – 2:30 PM

- G** SAA Council

Getting to ARCHIVES Records 2016 is as easy as 1-2-3!



1 REGISTER



WEB Register online using our secure registration form at www.archivists.org/am2016.



FAX Fax your completed registration form, with credit card information, to 312-606-0728, Attn: **ARCHIVES • RECORDS 2016** Registration. Do not fax your registration if you are paying by check.



MAIL Send your completed registration, with credit card information or check made payable to SAA, to: Society of American Archivists, Attn: **ARCHIVES • RECORDS 2016** Registration, 17 North State Street, Suite 1425, Chicago, IL 60602.

Early-Bird Registration: Register by July 6 and save at least \$50 off Advance registration rates and \$110 off Onsite rates.

Advance Registration: Register by July 13 to save at least \$60 off Onsite rates.

Onsite Registration: After July 13 you must register at the Hilton Atlanta.

2 RESERVE YOUR HOTEL

ARCHIVES • RECORDS 2016 will take place at the Hilton Atlanta, 255 Courtland Street, NE, Atlanta, GA 30303.

The special conference rate (which includes complimentary high-speed Internet access in guest rooms and meeting rooms) will be available through Tuesday, July 5, or until the group block is sold out, whichever comes first. We encourage you to reserve your hotel accommodations as early as possible. Reserve online via the conference website at www.archivists.org/am2016 or call the hotel at 404-659-2000. The conference is listed as "ARCHIVES • RECORDS 2016," "CoSA," or "SAA."

A first night's deposit equal to one night's room and tax will be charged at time of booking. This deposit is refundable 72 hours prior to your arrival date. The hotel will charge one night plus tax for cancellation within 72 hours of the scheduled arrival date or failure of the guest to check in on the scheduled arrival date. Any remaining nights of a no-show reservation will be cancelled.

Room rates (which do not include applicable taxes, currently 16%):

Single/Double: \$174

Triple/Quad: \$25 per additional person over age 18



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3 GET TO ATLANTA

The Hilton Atlanta is located 12 miles from Hartsfield-Jackson Atlanta International Airport (ATL; www.atlanta-airport.com). Shuttle bus services offer door-to-door and on-demand pickup service from the airport's domestic terminals to the Atlanta metropolitan area departing every 15 minutes.

The Metropolitan Atlanta Rapid Transit Authority (MARTA) operates Atlanta's local public transportation system. For information on how to ride MARTA, download a copy of MARTA's Ride Guide at www.itsmarta.com/uploadedFiles/Using_Marta/How_to_ride_MARTA/MARTA-Ride-Guide.pdf. Or go to any of the links below for specific information:

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How to Ride MARTA to and from the Airport www.itsmarta.com/airport.aspx

In addition to MARTA and local transportation services, SuperShuttle is available by reservation at 800-Blue Van (258-3826) or www.supershuttle.com.

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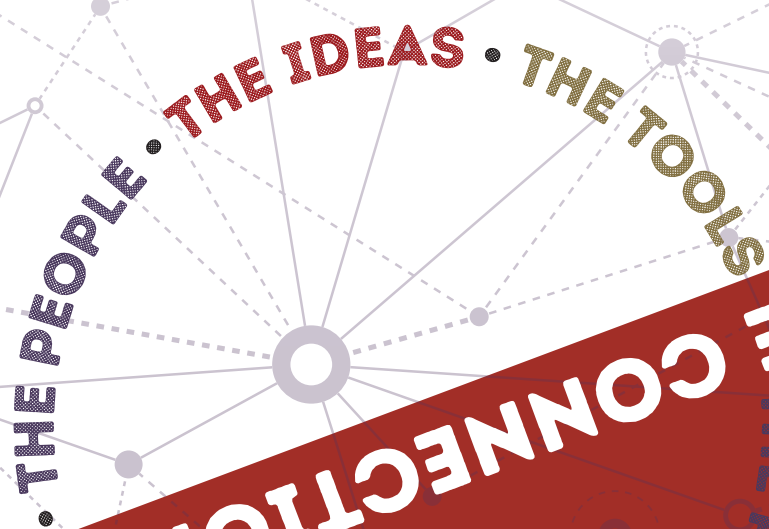


JULY 31~AUGUST 6, 2016
HILTON ATLANTA GEORGIA

For the most up-to-date information about the program — and to register! — see the online Conference Schedule at www.archivists.org/am2016. There you'll find the full preliminary program, including descriptions of all education sessions, group meetings, and events.

ARCHIVES Records 2016

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JULY 5 AND SAVE

Let's go! *going!*