

# **SECNAV INNOVATION AWARDS PROGRAM NOMINATION FORM**

**AWARD:** Innovation Leadership

**DESCRIPTION:** This award seeks to recognize top naval leaders (military or civilian) who inspire innovation within their organization. This can be done by creating an environment that fosters innovation or by removing unnecessary barriers that prevent innovation from occurring.

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## **PART I**

**NAME:**

**ACCOMPLISHMENT:**

**INDIVIDUAL/TEAM:**

**NAME OF ALL NOMINEE TEAM MEMBERS:**

**BRIEF STATEMENT OF CONTRIBUTIONS, DUTIES, AND RESPONSIBILITIES OF EACH TEAM MEMBER:**

**ORGANIZATION, ACTIVITY, OR STATION:**

**ORGANIZATIONAL LOCATION:**

**SUBMITTER (MAY BE ANY GRADE OR RANK):**

**ENDORSER (OPTIONAL; MAY BE ANY GRADE OR RANK):**

**~~XETNER~~ (MUST BE O-5 COMMANDING OFFICER, O-6/GS-15 OR HIGHER):**

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**PART II** (*WORD LIMITS*)

**INNOVATION MERIT** (*NO MORE THAN 450 WORDS*):

**OPERATIONAL IMPACT** (*NO MORE THAN 450 WORDS*):

**PART III**

**CITATION:**

**GENERAL INSTRUCTIONS:**

- Innovation Award nominations may be submitted via this form or directly inputted into the Innovation Awards portal at:
  - <https://portal.secnav.navy.mil/cop/nin/2015Awards/>
- If the Submitter uses this nomination form, they should ensure that each answer is completed.

NOTES:

- All entries should be written in sentence case (DO NOT USE UPPERCASE)
  - Submissions that exceed the word limit in Part II will not be accepted.
  - Supplementary material may be submitted with the nomination form, but is not required.
- The Submitter may forward the form to an Endorser, but it is not required.
  - The Submitter/Endorser then emails the completed form and any applicable supplementary material to [DON\\_Innovation@navy.mil](mailto:DON_Innovation@navy.mil) with “Innovation Awards Submission – Innovation Leadership” as the subject. A Quick Link is provided below:
    - [Innovation Leadership](#)
  - Questions may be submitted to [DON\\_Innovation@navy.mil](mailto:DON_Innovation@navy.mil).
    - FAQs will be posted on the Innovation Awards portal and the DON Innovation website:
      - <http://www.secnav.navy.mil/innovation/pages/awards.aspx>
  - The Verifier may be contacted to provide additional information, to include (but not limited to) the Innovation Merit and Operational Impact.