

**WHAT YOU NEED TO KNOW BEFORE YOU SIGN UP  
FOR EQIP, AMA, WHIP, OR CSP**

This checklist provides guidance to potential applicants for NRCS programs regarding basic eligibility requirements and information to complete the application process in a timely manner.

USDA requires verification of certain information from potential applicants to determine program eligibility. The applicant is responsible for providing this information. Failure to provide the required information in a timely manner may result in ineligibility for program participation.

Contact your local FSA office immediately after contacting NRCS. Any delay may result in not meeting a deadline for basic eligibility processing due to time requirements. FSA computer updates take time to process, and some actions, such as reconstitution of land, must be approved by the FSA County Committee, which meets monthly.

**DO YOU CURRENTLY PARTICIPATE IN NRCS OR FSA PROGRAMS?**     **YES**     **NO**

- 1) If *yes*, complete the first three items requested on the right and return the form to an NRCS employee.
- 2) If *no*, please:
  - a. provide all of the information on the right and return the form to an NRCS employee, and
  - b. visit the FSA office immediately.

***At FSA . . .***

You'll need to complete the following forms:

- 1) CCC-926 Payment Eligibility Average Adjusted Gross Income (AGI) Certification
- 2) AD-1026 Highly Erodible Land Conservation (HELIC) and Wetland Conservation (WC) Certification

If you're operating as anything other than an individual, you'll need to complete provide the following:

- 1) Copies of deeds/leases to land if not already on file with FSA
- 2) CCC-901—with supporting documentation:
  - a. Partnership agreement
  - b. Articles of Incorporation
  - c. Trust papers
  - d. Legal documents for an estate
  - e. Proof of Signature Authority

**PLEASE PRINT**

**NAME:**

**SOCIAL SECURITY OR TAX ID NUMBER:**

**BUSINESS NAME AND ID (IF APPLICABLE):**

**IF YOU ARE NOT A CURRENT PROGRAM PARTICIPANT, PLEASE COMPLETE THE FOLLOWING:**  
**ADDRESS:**

**PHONE NUMBER(S):**

**FAX NUMBER:**

**E-MAIL ADDRESS:**