

Clearance Information for Federal Register Notices
What level of clearance does my notice require?
Do I need Solicitor's (SOL) surname and supporting documents for my notice?*

Program	Type of Notice (in general, at any stage)	Highest clearance level	SOL surname required?		Information memorandum required?		List of high-level reviewers in Region required?	
			YES	NO	YES	NO	YES	NO
Any	Any meeting notice (announces no documents for review), uncontroversial topic	PDM		X		X		X
Any	Any notice for an activity that involves the National Environmental Policy Act (NEPA) process, such as one announcing the availability of an environmental assessment (EA) or environmental impact statement (EIS)	DOI	X		X		X	
Any	Information collection, any	PDM		X		X		X
Any	Receipt of threatened/endangered species permit applications under section 10(a)(1)(A) of the ESA (recovery permits, scientific research, enhancement of survival) [BUT see below for Safe Harbor Agreements or Candidate Conservation Agreements with Assurances]	PDM		X		X		X
Any	Meetings—Federal Advisory Committee Act	PDM		X		X		X
Any	Notice seeking public comments on proposed changes to a program	DOI	X		X		X	
Any	NOA of a restoration project	DOI	X		X		X	
Any	NOA of guidance/guidelines	DOI	X		X		X	
Any	NOA of a management plan	DOI	X		X		X	
Any	NOA of amendments to existing systems of records under the Privacy Act of 1974	DOI	X		X			X
Any	NOA of a priority list for projects for a grant program	DOI	X		X		X	
ES or IA	Issuance of threatened/endangered species permits under section 10(a)(1)(A) of the ESA (recovery permits, scientific research, enhancement of survival)	PDM		X		X		X
ES	Receipt of threatened/endangered species permit applications for section 10(a)(1)(A) permits involving Safe Harbor Agreements (SHAs) or Candidate Conservation Agreements with Assurances (CCAAs) (whether low-effect under NEPA or involving an EA or EIS)	DOI	X		X		X	
ES	Receipt of application for permit, low-effect under NEPA, availability of habitat conservation plan (HCP) under section 10(a)(1)(B) of the ESA	PDM		X		X		X
ES	Receipt of application for permit, availability of HCP and EA or EIS under section 10(a)(1)(B)	DOI	X		X		X	

* See last page for a list of abbreviations.

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	of the ESA							
ES	Issuance of enhancement of survival and incidental take permits/HCPs/SHAs during FY08 in R1 (R1 is the only Region doing this type of notice)	DOI	X		X		X	
ES or NWRS	Notice of intent to conduct scoping or develop a document such as a 5-year species review under the ESA or comprehensive conservation plan (CCP) for a Refuge	DOI	X		X			X
ES	NOA of a recovery plan (draft, revised, final)	DOI	X		X		X	
ES	NOA of a strategic plan	DOI	X		X		X	
ES	NOA of an assessment plan for Natural Resources Injured by Releases of Hazardous Substances (NRDA)	DOI	X		X		X	
ES	NOA of a conservation assessment	DOI	X		X		X	
ES	NOA of a post-delisting monitoring plan for a species	DOI	X		X		X	
NWRS	NOA of a draft or final CCP—with or without NEPA documents (EA/EIS/FONSI/ROD)	DOI	X		X		X	
NWRS	NOA of a right-of-way permit application	DOI	X		X		X	
NWRS	Notice of intent to implement fee collection at a National Wildlife Refuge	DOI	X		X		X	
IA	Receipt of applications for marine mammal permits under the Marine Mammal Protection Act (MMPA) (enhancement of the survival of the species, scientific research, public display)	PDM		X		X		X
IA	Issuance of permits for marine mammals under the MMPA (enhancement of the survival of the species, scientific research, public display)	PDM		X		X		X
IA	Request for information and recommendations on species proposals, resolutions, decisions, and agenda items for consideration at a CITES meeting	DOI	X		X			X
FHC	NOA of a marine mammal stock assessment report for a marine mammal stock	DOI	X		X		X	
FHC	Receipt of application and availability of proposed Incidental Harassment Authorization	DOI	X		X		X	
FHC	Notice of issuance of Letters of Authorization to take marine mammals incidental to oil and gas activities	DOI	X		X		X	
MB	NOA: Birds of Conservation Concern List	DOI	X		X		X	

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Abbreviations:

DOI—Secretary's Office, Department of the Interior

ES—Endangered Species

FHC—Fisheries and Habitat Conservation

IA—International Affairs

MB—Migratory Birds

NOA—Notice of Availability

NWRS—National Wildlife Refuge System

PDM—Division of Policy and Directives Management; Budget, Planning and Human Capital; U.S. Fish and Wildlife Service