



PORTSMOUTH EM SITE SPECIFIC ADVISORY BOARD

•OSU Endeavor Center • 1862 Shyville Road • Piketon, Ohio 45661 • (740) 289-5249 •

Proposed Agenda for the September 6, 2012 Board Meeting

Chair Richard H. Snyder	6 p.m. Call to Order, Introductions Review of Agenda	
Vice Chair Val E. Francis	Approval of July Minutes	
Board Members Shirley A. Bandy L. Gene Brushart Al Don Cisco Martha A. Cosby Ervin S. Craft Franklin H. Halstead Adrian C. Harrison Carl R. Hartley William E. Henderson II Brian F. Huber Sharon E. Manson Daniel J. Minter Michael E. Payton Cristy D. Renner Brandon K. Wooldridge Connie E. Yeager Kathy J. Zimmerman-Woodburn	DDFO Comments Federal Coordinator Comments Liaison Comments <i>Economic Development Potential at the Portsmouth Gaseous Diffusion Plant- Steve Moore-Wastern Advantage Inc. President/CEO</i>	--15 minutes --10 minutes --10 minutes --20 minutes
Deputy Designated Federal Official Joel Bradburne	Administrative Issues Annual Executive Planning and Leadership Training Session Update – Dick Snyder/Val Francis	--25 minutes
DOE Federal Coordinator Greg Simonton	Subcommittee Updates	-- 10 minutes
	Election of Chair and Vice Chair	--10 minutes
	Adoption of FY 2013 Work Plan	--10 minutes
	Public Comments	--15 minutes
	Final Comments from the Board	--10 minutes
	Adjourn	

Support Services
EHI Consultants, Inc.
1862 Shyville Road
Piketon, OH 45661
Phone 740.289.5249
Fax 740.289.1578



PORTSMOUTH EM SITE SPECIFIC ADVISORY BOARD

MINUTES OF THE THURSDAY, SEPTEMBER 6, 2012, SSAB MEETING • 6:00 P.M.

Location: The Ohio State University Endeavor Center, Room 165, Piketon, Ohio

Site Specific Advisory Board (SSAB) Members Present: Chair Dick Snyder; Vice Chair Val Francis; Shirley Bandy, Gene Brushart, Al Don Cisco, Martha Cosby, Ervin Craft, Frank Halstead, Carl Hartley, Will Henderson, Brian Huber, Sharon Manson, Dan Minter, Michael Payton, Connie Yeager, Brandon Wooldridge, Kathy Zimmerman-Woodburn

SSAB Members Absent: Adrian Harrison, and Cristy Renner

U.S. Department of Energy (DOE) and Contractors: Vince Adams, Joel Bradburne, Greg Simonton, DOE; Rick Greene, Restoration Services, Inc. (RSI); Julie Galloway, Cindy Lewis, EHI Consultants (EHI); Dennis Carr, J.D. Chiou, Deneen Revel, Karen Price, Jerry Schneider, Jim Thompson, Jeff Wagner, Fluor-B&W Portsmouth (FBP)

Liaisons: Maria Galanti, Ohio Environmental Protection Agency (EPA); Mike Rubadue, Shannon Dettmer, Ohio Department of Health (ODH)

Facilitator: Eric Roberts, EHI Consultants

Public: Mark Johnson, Tri-State Building and Construction Trades Council (TSBTC); David Manuta, Manuta Chemical Consulting, (MC2); Ricky Miles, Laborers International Union of North America (LIUNA); Steve Moore, Western Advantage Inc.(WAI); Stephanie Howe, Ohio University (OU); Matt Lucas, Pike County News Watchman

Approved by Richard Snyder, Board Chair

Richard Snyder

Call to Order:

Snyder: I would like to call the meeting to order.

Roberts: I would like to welcome everyone, and I will be facilitating the meeting. There will be a public comment period after the presentations. The board should stay within its defined scope and follow the meeting ground rules adopted.

September Agenda:

Roberts: Are there any modifications or proposed changes to the September agenda?

- **Halstead:** I make a motion to approve the September agenda, **Manson:** I second the motion
 - **Motion carried, agenda approved**

July Minutes:

Roberts: Are there any modifications or proposed changes to the July minutes?

- **Halstead:** I make a motion to approve the July minutes, **Manson:** I second the motion
 - **Motion carried, minutes approved**

DDFO comments provided by Joel Bradburne, Deputy Designated Federal Official (DDFO):

Agenda

- Plant Updates
 - X-101 Demolition
 - X-101 Pad
- Support Building D&D
 - X-100
- Utilities Optimization
- Waste Disposition
- Environmental Remediation
- DUF6 Conversion Plant
- Regulatory Progress
- Public Outreach
 - Science Alliance
- Upcoming Events

A copy of the DDFO presentation is available on the SSAB web site (www.ports-ssab.energy.gov)

Question/Comment:	Answer:
Halstead: Does United States Enrichment Corporation (USEC) pay DOE for steam services?	Bradburne: USEC does not use steam, but they do pay for any other services they use.

Federal Project Coordinator comments provided by Greg Simonton, Federal Project Coordinator:

Simonton: Our site was awarded two out of nine environmental sustainability awards, one of which was for recycling. The Science Alliance is September 25-26. We have the largest number of school districts attending this year. We will have about 500 students on site each day.

Question/Comment:	Answer:
<p>Henderson: Have we reached out to any business owners in the surrounding area or is it all site-related businesses?</p> <p>In the future, I would like to see other businesses invited because people need to know there are other opportunities besides the site.</p>	<p>Simonton: Yes, just DOE-related businesses. Some of those businesses will have other things. One will have robotics.</p> <p>We have 12 or 13 demonstrations. We do not have time for more than that.</p> <p>Minter: Some universities will talk about what career opportunities they offer.</p>

Liaison comments provided by Maria Galanti, Ohio EPA

Galanti: We should have the Remedial Investigation/Feasibility Study (RIFS) sometime by the end of the month, followed by several other documents. I encourage you to look at them and talk with us so you understand what the RIFS is about. We are moving along well. We will have a busy fall and winter with document review, which will lead to a lot more fieldwork.

Question/Comment:	Answer:
<p>Francis: The documents you are referring to, are they documents or just informal things that you use as a general overview?</p>	<p>Galanti: The supporting documents will give us information on data (for instance background studies). Risk assessments are included which have already been approved. We are getting updates. Starting to work on the Consent Decree Agreement. The supporting documents feed into the overall documents and how we are going to look at the soils and groundwater. Until we decide how we are going to address the remaining units under the Consent agreement, soils will not be addressed. We have to talk about the background in order to address how clean is clean and what happens with soil and where it is going to go. There is a lot of work to do between DOE and OEPA. Those decisions are not yet made.</p>

<p>As the proposed Plan is presented and the WAC is being developed, all those things you just talked about are major players in what will become the law of the land.</p> <p>In order to look at consolidation of the existing closed landfills you will need new orders or a request from DOE. That is something we would like to be abreast about. Because when you look at the ending, if consolidation of the landfills is impossible then it changes everything. After all the work, we have looked at, we do not want the process to get beyond us. The request has to come from DOE, not the contractor right?</p>	<p>Just because these documents are concurred with or approved documents, there is still always room to make adjustments. You have to understand there will be some lag when we talk about the final cleanup criteria and where all that soil can go.</p> <p>We are working on that. We do need a formal request from DOE.</p> <p>Yes, the request needs to come from DOE.</p>
<p>Snyder: Remedial Investigation Feasibility Study (RIFS), corrective measures studies (CMS). Are you going to incorporate all the existing landfills into the new disposal cell? Will that be incorporated into archive CMS?</p> <p>How do you address the Resource Conservation and Recovery Act (RCRA) Facility Investigation (RFI)?</p>	<p>Galanti: No</p> <p>That will be a separate decision. Those remedies are in place, as are many other remedies. They are undergoing operation and maintenance (O&M), so we have to work with DOE to find a process on how to address the existing landfills and the contamination. There are other things we have to talk about. DOE has to get regulatory relief from the agency, and we have to agree that DOE's actions are being protective of human health and the environment. There are special orders they would have to get from our director that would grant them the regulatory relief they need to be able to address those soils. Until a decision is made on a waste cell disposition and no decision has been made, it is hard for us to give regulatory relief. In the end, there will be one document with all the decisions documented in one place.</p>

<p>What is the status of the regulatory relief?</p>	<p>Bradburne: It is tough to say because it is all like a big melting pot and you have to progress each week. Before we actually get the background ready for release, we will come in and present it to the board. It is a scientific study that shows what contaminants we have in the area of the site and where they come from, the gaseous diffusion process or something else, like weapons testing fallout. You use the scientific findings as a basis to use for making decisions.</p>
<p>Is the timeline for the Proposed Plan the end of September?</p>	<p>Galanti: The time line for the RI/FS is the end of September. DOE has not given me any relief on the Proposed Plan. I will have 45 days to review. My understanding for the Proposed Plan is March.</p>
<p>Will the Proposed Plan include the decision on the on-site waste disposal cell, and the consolidation of the existing landfills?</p>	<p>Let us break it down. You have two regulatory documents out there. The RI/FS that is coming to me and it deals mostly with all D&D. Everything else is in the Consent Decree agreement. Those studies have not been completed. DOE can come to us for relief for dealing with soils, but until I know what the other remedies will be, they can say we are going to require relief from the existing remedies, and propose a presumptive remedy, which is digging it up. Then we need to decide if you are being protective of human health.</p> <p>I am available to talk with the SSAB at any time, just call me.</p>

Liaison comments provided by Mike Rubadue, ODH

Rubadue: I would like to introduce Shannon Dettmer. We will be working together.

**Economic Development Potential at the Portsmouth Gaseous Diffusion Plant
comments provided by Steve Moore, Wastern Advantage Inc. (WAI)
President/CEO**

Moore: I would like to explain to the board what WAI is and the investment decisions we made. Second, answer any questions you might have. We are a large small business. We are part of the team with Fluor. We think we have some great resources in this area.

Question/Comment:	Answer:
<p>Francis: Is your business plan totally recycling or do you see yourself actually building something?</p> <p>It seems to me even within the nuclear industry, there are good opportunities. Sites all over this county will be taken down. Someone somewhere is going to do some creative things with recycling, why can't it be here?</p>	<p>Moore: We are exploring hydraulic fuels manufacturing. I do have a vision that, we do something besides recycling to create jobs.</p>
<p>Minter: We have had many contractors through the years. I want to applaud you for investing in the area. Other contractors have not made a commitment to this area.</p>	<p>Moore: Thank you, I would be happy to come back and speak with you again.</p>

Administrative Issues:

Brief Overview of PORTS EM SSAB Annual Executive Planning and Leadership Training Session by Dick Snyder and Val Francis

Snyder: I was happy with the leadership training. It was very interesting. I think everyone enjoyed the DISC program. The program gives you understanding about yourself and others. Then that evening we had a presentation from Edison Welding Institute (EWI).

Francis: The turnout was great. We have a lot of work ahead of us. We also have many new members. I think we need to slow down a bit. If we are going too fast for anyone, do not hesitate to ask.

Administrative Issues:

Environmental Cleanup & Land Preparation (ECLP) Subcommittee Update by Subcommittee Vice Chair Frank Halstead:

Halstead: The ECLP subcommittee met on July 10, 2012. We talked about future vision and looked at the FFE plan. We also talked about recommendation 12.03, which was adopted, at the July board meeting.

Waste Disposition Subcommittee Update by Chair Will Henderson:

Henderson: The Waste Disposition subcommittee met on July 10, 2012. We worked on recommendation 12.03 in order to present it the board during the July full board meeting. I would like to thank the subcommittee for the hard work they did on the recommendation.

Executive Subcommittee Update by Dick Snyder:

Snyder: The Executive subcommittee met on June 21, 2012. We discussed a plant tour for the new members. If you have questions about anything that is not clear, ask the older members. If we do not know the answer, we will find it.

Election of Chair and Vice Chair for FY 2013:

Roberts: The fiscal year 2013 is October 1, 2012 – September 30, 2013
Do we have any nominations for Chair? Nine votes will carry, we will vote by secret ballot.

- **Brushart** nominated **Will Henderson, Manson** seconded.
- **Zimmerman-Woodburn** nominated **Brian Huber, Halstead** seconded.

By majority of the board, **Will Henderson** has been elected to serve as Chair.

Roberts: Any nominations for Vice Chair? Nine votes will carry, we will vote by secret ballot.

- **Brushart** nominated Val Francis, **Manson** seconded.
- **Huber** nominated Brian Huber, **Henderson** seconded.

Val Francis has been elected to serve as Vice Chair.

Draft Work Plan for FY 2013 update:

Subcommittees for FY 2013:

- Site Legacy
- Waste Disposition and Recycling
- Site Optimization and Future Land Use
- Community Engagement
- Budget and Funding
- EM National Chairs Planning

Roberts: The EM National Chairs Planning, Budget and Funding, Site Legacy will meet as needed. The Waste Disposition and Recycling, Site Optimization and Future Land Use, and Community Engagement will meet monthly.

Question/Comment:	Answer:
<p>Henderson: I think the Community Engagement should have a town hall meeting to get other views, which we do not get at our regular meetings.</p> <p>Are the national chairs meetings recorded?</p>	<p>Roberts: After the first couple of months, we will let you prioritize the work that needs to be done.</p> <p>Snyder: Yes, the national chairs meetings are documented.</p>
<p>Francis: Who will be the expert for the Budget and Funding subcommittee?</p>	<p>Roberts: I am not sure, someone local. DOE works with this all the time.</p> <p>Snyder: At the national chair's meetings, someone from headquarters comes and explains everything. She is very informative.</p>

Roberts: Do you want to approve the work plan?

- **Henderson** made a motion to approve the work plan has amended to say it will be a working document, **Manson:** seconded the motion.
- **Motion carried, work plan approved**

Public Comment:

Manuta: My name is David Manuta. What are we doing for our young people? They could act in a way to make us proud of them. I agree with Steve Moore. We need to look under every rock for opportunities. We cannot rely on DOE to be here forever.

Final Comments from the board:

Brushart: Since our last board meeting, Dennis Carr is now the project manager of Fluor. They do an outstanding job.

Manson: Weeks ago, we received an application for a community involvement grant. Some of the things listed, we have already done. We should look into applying for this grant next year. We do not have time to apply this year.

Roberts: As a board, we cannot apply for this grant, but maybe you know of a group that you could forward the information.

Minter: SODI has asked for funding to build a facility with meeting rooms, high-speed internet. It is an ongoing project. New Mexico has received funding for schools. It would be is a good place to go check out.

Roberts: Board members please stay after we adjourn to sign up for subcommittees.

Snyder adjourned the meeting.

Next Meeting Thursday, November 1, 2012, 6 p.m.

Action Items:

- EHI email out the subcommittee list and a calendar for September to the full board
- EHI to obtain a map of the site for the ECLP subcommittee from FBP

DEPUTY DESIGNATED FEDERAL OFFICIAL PRESENTATION

Joel Bradburne, Site Lead
U.S. Department of Energy



**Portsmouth Site Specific Advisory Board
September 6, 2012**

Agenda

- ▶ Plant Updates
- ▶ Regulatory Progress
- ▶ Public Outreach
- ▶ Upcoming Events





Change has begun...FY2013 Plant Updates



X-101 DEMO



Change has begun...FY2013 Plant Updates



X-101 PAD

SUPPORT BUILDING D&D



X-100

UTILITIES OPTIMIZATION

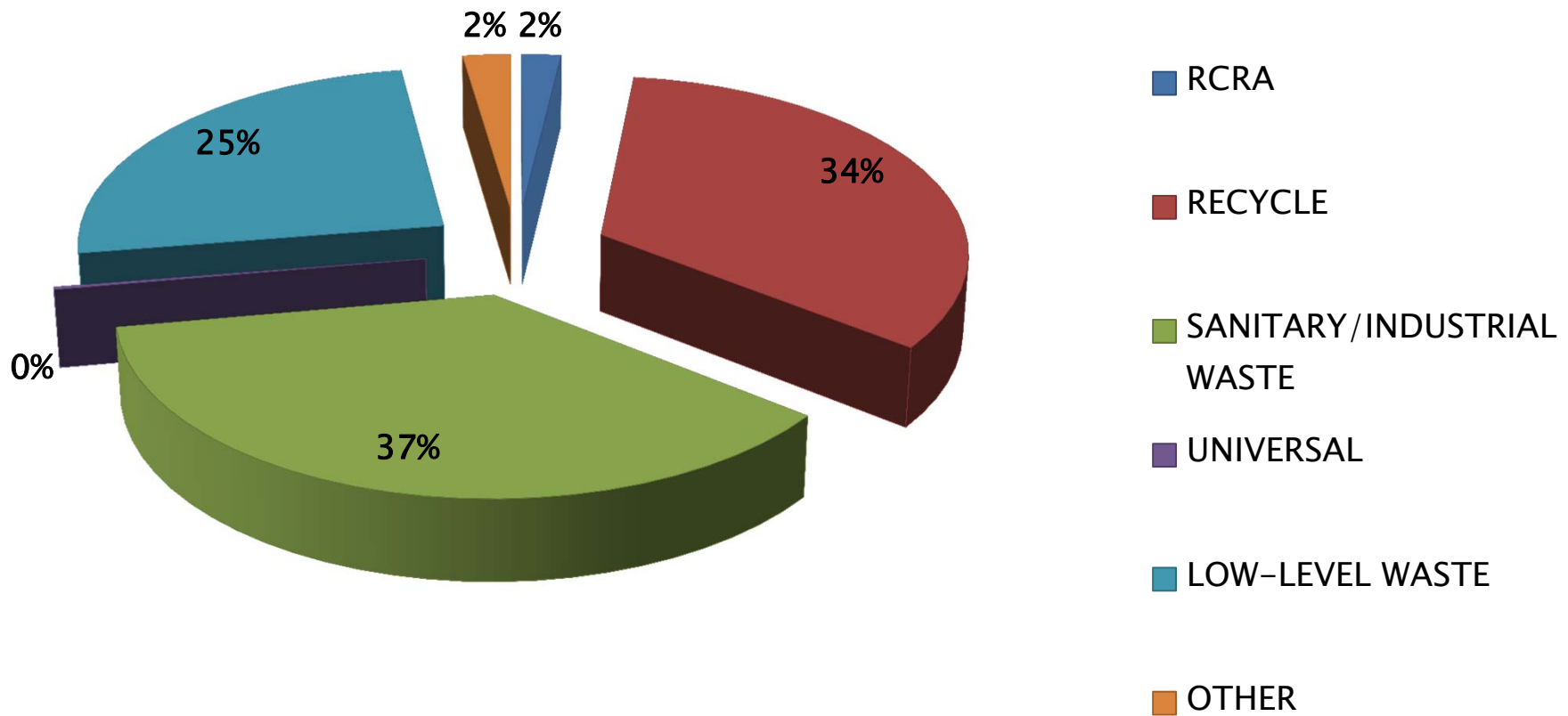




UTILITIES OPTIMIZATION



Waste Disposition



Waste Disposition
January 2012– Aug 29,2012



Environmental Remediation



**Groundwater Treated:
26.3 Million Gallons
in FY2012**


**TCE Removed:
308 Pounds
in FY2012**



DUF6 Conversion Plant



Regulatory Progress

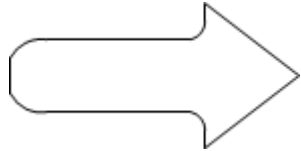
					
Process Building D&D	Evaluation of Alternatives, Informational Meetings and Workshops	Proposed Plan	Public Comment Period	Record of Decision	Work Begins
Waste Disposition	Evaluation of Alternatives, Informational Meetings and Workshops	Proposed Plan	Public Comment Period	Record of Decision	Work Begins
RCRA Soil Decision	Implement Ongoing Corrective Measures <small>(already in place from previous decisions)</small>			Evaluation of Alternatives	



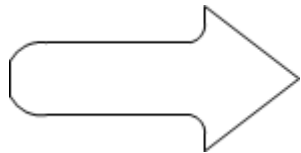
Public Outreach



Upcoming Events

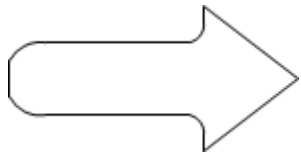


Science Alliance
Tues & Wed, Sept 25 & 26



Public Meeting
Monday, October 22

**MARK YOUR
CALENDAR!**



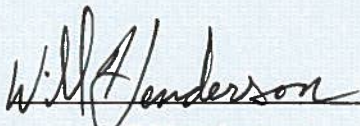
SSAB Full Board Meeting
Thursday, November 1

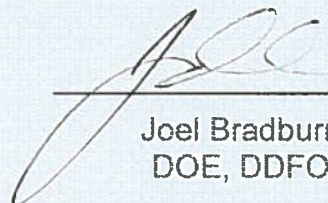
*For a full list of SSAB activities,
check out the website at
<http://www.ports-ssab.energy.gov>*

PORTSMOUTH SITE SPECIFIC ADVISORY BOARD ANNUAL WORK PLAN Fiscal Year 2013



The attached SSAB Work Plan has been agreed upon by U.S. Department of Energy and the Portsmouth Site Specific Advisory Board on September 6, 2012:


Will Henderson,
SSAB Chair


Joel Bradburne
DOE, DDFO

INTRODUCTION

The Portsmouth Gaseous Diffusion Plant (PORTS) Site Specific Advisory Board (SSAB) is a stakeholders' board, chartered to provide advice and recommendations to the U.S. Department of Energy (DOE) on decontamination and decommissioning, environmental remediation, waste management and related issues at the Portsmouth Site. The Portsmouth/Paducah Project Office (PPPO) manages the Environmental Management (EM) activities in Portsmouth.

The SSAB is comprised of up to 20 members, chosen to reflect the diversity of gender, race, occupation, views, and interests of persons living near the Portsmouth Site. The board is committed to reflecting the concerns of the communities impacted by environmental management of the plant site. Besides DOE, the Ohio Environmental Protection Agency (OEPA) and Ohio Department of Health (ODH) are represented in an advisory capacity.

The scope of the SSAB is to provide advice and recommendations concerning the following EM site-specific issues: environmental restoration; waste management; recycling; future land use and long term stewardship. The Board may also be asked to provide advice and recommendations on any other EM projects or issues.

The Board meets bi-monthly to hear presentations by persons working on relevant environmental management topics, listen to and discuss input from citizens, consider recommendations developed by the PORTS SSAB subcommittees, and perform other business. The Board strives for consensus in reaching decisions and conducts business under a set of bylaws, standing rules, and special rules of order, which incorporate the principles of *Robert's Rules of Order*.


Every month SSAB members participate in subcommittees to focus on various topics related to site cleanup. Active subcommittees for the fiscal year 2013 were established based on project priorities, as selected by the SSAB members, with guidance from DOE. They are:

- Site Legacy
- Waste Disposition and Recycling
- Site Optimization and Future Land Use
- Community Engagement
- Budget and Funding
- EM National Chairs Planning

This Work Plan addresses the SSAB priorities for the 2013 Fiscal Year. Although the Board intends to structure its activities to focus on the priority projects, it is understood that other topics may present

themselves that could result in deviation from the Work Plan. A prescribed process is followed to alter the SSAB work plan with alterations accepted and approved by both the SSAB and DOE.

PROJECTED SCHEDULE

					
Process Building D&D	Evaluation of Alternatives, Informational Meetings and Workshops	Proposed Plan	Public Comment Period	Record of Decision	Work Begins
Waste Disposition	Evaluation of Alternatives, Informational Meetings and Workshops	Proposed Plan	Public Comment Period	Record of Decision	Work Begins
RCRA Soil Decision	Implement Ongoing Corrective Measures <small>(already in place from previous decisions)</small>			Evaluation of Alternatives	

SUBCOMMITTEE DESCRIPTIONS

SITE LEGACY

The mission of the Site Legacy subcommittee is to make recommendations regarding the short-and long-term visions for preserving and archiving the role of the Portsmouth Gaseous Diffusion Plant in the community and the nation that represents the communities' interests. The Site Legacy subcommittee will meet in September 2012 to elect committee leaders and to establish a plan to proceed with its work for the year. Suggested work topics include:

- Update on historical items
- Plan to display historical items
- Review of site legacy web site
- Development of site legacy plan

As appropriate, the subcommittee will strive to prepare and present short briefings supporting proposed recommendations during the monthly board meetings. In order to fulfill its mission, the subcommittee may add additional topics and/or meetings as needed. The subcommittee will be responsible for informing the full SSAB on changes to the subcommittee's work plan.

WASTE DISPOSITION AND RECYCLING

The mission of the Waste Disposition and Recycling subcommittee is to evaluate and make recommendations on DOE's planning and implementation of the treatment, storage, disposal and transportation of wastes and materials for which the EM program is responsible.

2013 Topics

Month	Subject	Topic
September 2012	Elect Committee Leadership WAC Recommendation Discussion	
October 2012	WAC Recommendation Development	
November 2012	Recycling Initiative	
December 2012	Board Training: Development Initiatives	
January 2013	Recycling Regulatory Update	
February 2013	WD Proposed Plan Overview Public Comment Period Briefing	
March 2013	Recycling Symposium	
April 2013	Recycling Symposium Development	
May 2013	WD ROD Overview	
June 2013	WD Recommendation Discussion	
July 2013	WD Recommendation Development	

As appropriate, the subcommittee will strive to prepare and present short briefings supporting proposed recommendations during the monthly board meetings. To fulfill its mission, the subcommittee may add additional topics and/or meetings as needed. The subcommittee will be responsible for informing the full SSAB on changes to the subcommittee's work plan.

SITE OPTIMIZATION AND FUTURE LAND USE

The mission of the Site Optimization and Future Land Use subcommittee is to evaluate and make recommendations on DOE’s ongoing efforts to develop remedial strategies to clean up land contaminated from legacy activities associated with the Portsmouth site including process buildings and soils. The subcommittee will also provide DOE with recommendations on final cleanup levels. The subcommittee will facilitate public participation in providing feedback to DOE on these decisions considering human health and the environment. DOE complex-wide concerns and impacts related to DOE’s missions will also be considered.

2013 Topics

Month	Subject	Topic
September 2012	Elect Subcommittee Leadership Infrastructure Overview	
October 2012	FFE Update	
November 2012	Vision Building	
December 2012	Board Training: Development Initiatives	
January 2013	Community Collaboration	
February 2013	Final Cleanup Level Discussion	
March 2013	Final Cleanup Level Recommendation Development	
April 2013	Property Transfer Overview	
May 2013	SODI Overview	
June 2013	Vision Building Recommendation Discussion	
July 2013	Vision Building Recommendation Development	

As appropriate, the subcommittee will strive to prepare and present short briefings supporting proposed recommendations during the monthly board meetings. To fulfill its mission, the subcommittee

may add additional topics and/ or meetings as needed. The subcommittee will be responsible for informing the full SSAB on changes to the subcommittee’s work plan.

COMMUNITY ENGAGEMENT

The mission of the Community Engagement subcommittee is to create avenues for communication to the communities impacted by the environmental management activities at the Portsmouth Gaseous Diffusion Plant.

2013 Topics

Month	Subject	Topic
September 2012	Elect Subcommittee Leadership Marketing Strategy Discussion	
October 2012	Press Release Development	
November 2012	Social Media Discussion	
December 2012	Board Training: Development Initiatives	
January 2013	TBD	
February 2013	TBD	
March 2013	TBD	
April 2013	TBD	
May 2013	TBD	
June 2013	Communications Plan Recommendation Discussion	
July 2013	Communications Plan Recommendation Development	

As appropriate, the subcommittee will strive to prepare and present short briefings supporting proposed recommendations during the monthly board meetings. To fulfill its mission, the subcommittee may add additional topics and/or meetings as needed. The subcommittee will be responsible for informing the full SSAB on changes to the subcommittee’s work plan.

BUDGET AND FUNDING

The mission of the Budget and Funding subcommittee is to understand and help local stakeholders appreciate the challenges associated with the federal budgeting process and how allocated dollars impact cleanup work at the Portsmouth site. The subcommittee will engage the local communities impacted by the environmental management activities at the Portsmouth Gaseous Diffusion Plant allowing for discussion and education on the site's funding scenarios.

2013 Topics

Month	Subject	Topic
September 2012	Elect Subcommittee Leadership Define a Path Forward Discussion	
TBD	Overview Federal Budget Process/ Discussion of Recommendation for President's Budget	
TBD	Development of Recommendation for President's Budget	
TBD	Board Training: Development Initiatives	
TBD	Understanding of Funding Levels for PORTS	
TBD	Discussion of Recommendation for IPL	
TBD	Development of Recommendation for IPL	

As appropriate, the subcommittee will strive to prepare and present short briefings supporting proposed recommendations during the monthly board meetings. To fulfill its mission, the subcommittee may add additional topics and/or meetings as needed. The subcommittee will be responsible for informing the full SSAB on changes to the subcommittee's work plan.

EM NATIONAL CHAIRS PLANNING

The mission of the EM national Chairs Planning subcommittee is to provide local values and interests to the planning process associated with hosting the Bi-Annual EM National Chair Conference, scheduled for the fall of 2013. This subcommittee will also address other issues related to the national EM SSAB board.

2013 Topics

Month	Subject	Topic
September 2012	Elect Subcommittee Leadership EM National Chairs Meeting Overview	
TBD	Update of Planning Process	
TBD	Update of Planning Process	

As appropriate, the subcommittee will strive to prepare and present short briefings supporting proposed recommendations during the monthly board meetings. In order to fulfill its mission, the subcommittee may add additional topics and/ or meetings as needed. The subcommittee will be responsible for informing the full SSAB on changes to the subcommittee's work plan.

DATE:	MEETING:	TIME:	ROOM:
September 6, 2012	Full Board Meeting	6:00 pm	Room 160
September 24, 2012	Waste Disposition and Recycling	4:00 -5:00 pm	
	Community Engagement	5:15 – 6:15 pm	EHI Conference Room
	Site Optimization and Future Land Use	6:30 – 7:30 pm	EHI Conference Room
September 25, 2012	Site Legacy	7:30- 8:30 pm	EHI Conference Room
	Budget and Funding	4:00-5:00 pm	EHI Conference Room
	EM National Chairs	5:15 – 6:15 pm	EHI Conference Room
	Meeting Planning Session		
September 27, 2012	Executive Meeting	12:00-1:00 pm	EHI Conference Room
October 9, 2012	Waste Disposition and Recycling	4:00 -5:00 pm	EHI Conference Room
	Community Engagement	5:15 – 6:15 pm	EHI Conference Room
	Site Optimization and Future Land Use	6:30 – 7:30 pm	EHI Conference Room
November 1, 2012	Full Board Meeting	6:00 pm	Room 160
November 13, 2012	Waste Disposition and Recycling	4:00 -5:00 pm	EHI Conference Room
	Community Engagement	5:15 – 6:15 pm	EHI Conference Room
	Site Optimization and Future Land Use	6:30 – 7:30 pm	EHI Conference Room
December (TBA)			
January 3, 2013	Full Board Meeting	6:00 pm	Room 160
January 8, 2013	Waste Disposition and Recycling	4:00 -5:00 pm	EHI Conference Room
	Community Engagement	5:15 – 6:15 pm	EHI Conference Room
	Site Optimization and Future Land Use	6:30 – 7:30 pm	EHI Conference Room
February 12, 2013	Waste Disposition and Recycling	4:00 -5:00 pm	EHI Conference Room
	Community Engagement	5:15 – 6:15 pm	EHI Conference Room
	Site Optimization and Future Land Use	6:30 – 7:30 pm	EHI Conference Room

March 7, 2013	Full Board Meeting	6:00 pm	Room 160
March 12, 2013	Waste Disposition and Recycling	4:00 -5:00 pm	EHI Conference Room
	Community Engagement	5:15 – 6:15 pm	EHI Conference Room
	Site Optimization and Future Land Use	6:30 – 7:30 pm	EHI Conference Room
April 9, 2013	Waste Disposition and Recycling	4:00 -5:00 pm	EHI Conference Room
	Community Engagement	5:15 – 6:15 pm	EHI Conference Room
	Site Optimization and Future Land Use	6:30 – 7:30 pm	EHI Conference Room
May 2, 2013	Full Board Meeting	6:00 pm	Room 160
May 14, 2013	Waste Disposition and Recycling	4:00 -5:00 pm	EHI Conference Room
	Community Engagement	5:15 – 6:15 pm	EHI Conference Room
	Site Optimization and Future Land Use	6:30 – 7:30 pm	EHI Conference Room
June 11, 2013	Waste Disposition and Recycling	4:00 -5:00 pm	EHI Conference Room
	Community Engagement	5:15 – 6:15 pm	EHI Conference Room
	Site Optimization and Future Land Use	6:30 – 7:30 pm	EHI Conference Room
July 11, 2013	Full Board Meeting	6:00 pm	Room 160
July 16, 2013	Waste Disposition and Recycling	4:00 -5:00 pm	EHI Conference Room
	Community Engagement	5:15 – 6:15 pm	EHI Conference Room
	Site Optimization and Future Land Use	6:30 – 7:30 pm	EHI Conference Room
August	TBA		

SSAB MEETINGS

SSAB meetings are intended to communicate the business of the SSAB and to discuss and vote on recommendations to be submitted to DOE. In addition, Deputy Designated Federal Official (DDFO) comments will be made in the form of a presentation intended to brief SSAB members of recent developments and provide site highlights and accomplishments.

SSAB meetings will also be the forum for educational presentations that complement the working session or site management matters. Examples of suggested topics for presentations may include the annual budget process and risk education.