

GMD Foreign Visitor Policy

Due to significant changes to the procedures for authorizing foreign national guests (on site more than 3 days) Foreign (non US) visitors must now request the following:

- 1) Please notify Ann Thorne 60 days in advance of any foreign national visitation to a GMD site.
- 2) Please send Ann via email a list of the computing systems any foreign nationals will have to access at any GMD facilities.
- 3) If the foreign national will have access to the Research and Development High Performance Computing System, it is required to get prior approval from GFDL. Ann is responsible for gaining approval from GFDL. This adds to the processing time. Please allow an additional 5 work days for this approval.
- 4) Ann will notify the foreign national what date they can enter the site.
- 5) It is required to have background investigations performed for every foreign national who will be on site for 6 months or longer. Background processing requires finger print cards, completion of an OF-306 (Declaration for Federal Employment), and a Security cover sheet. Ann can provide you with the forms.

PLEASE NOTE THAT IF YOU HAVE A "GREEN CARD" YOU DO NOT NEED TO GO THROUGH THIS PROCESS.

Contact information for :

Ann Thorne
Earth System Research Laboratory
325 Broadway
Boulder, CO 80305
303-497-4600

Email: ann.thorne@noaa.gov