

GitHub Page Repository Request Form

This form must be approved by the appropriate regional New Media Coordinator or the National Social Media Manager before a Service employee repository will be associated with the FWS GitHub site. Consult your Regional New Media Coordinator for details. The FWS Github site can be found here: <https://github.com/usfws>

About this Form

This form has been designed to help you, your supervisor, and your regional new media coordinator develop a strategic approach to using an official social media account on behalf of the Service. This form is the primary source for making decisions about whether or not to approve a new repository on the Service GitHub page, so please provide as much information as you possibly can. A repository on GitHub is a storage area for a specific project. Users create accounts, fill out the form, obtain approval from the regional social media coordinators, and then accounts are associated with the USFWS GitHub Site and Repositories are created for individual projects on the US FWS GitHub Site.

About You

Name/Position _____

Date _____

Email _____

Phone _____

Supervisor's Name/Title: _____

Office _____

Region _____

Part 1: Nuts and Bolts

Proposed GitHub Repository Name _____

Who is the primary GitHub Repository Administrator (please include email, phone, and office affiliation)?

Who are the backup GitHub Repository Administrators (please include email, phone, and office affiliation)?

Part 2: Your Strategy

Purpose & Scope:

Why, specifically, would you like to start a new GitHub repository? What are your specific goals for the repository?

Is this repository part of a larger identified outreach effort, Government Performance and Results ACT (GPRA) goal, or other Service Priority such as “Connecting People with Nature” or Climate Change? If so please identify.

Who is the audience you are trying to reach through your proposed repository?

Will there be any sensitive data or code included in your repository?

Have you read and complied with the FWS Management Plan for GitHub?

Who has given authorization for your use of GitHub for your project development?

Has this project been designed in such a way that it can easily be used by other regions and offices?