



# United States Department of the Interior

FISH AND WILDLIFE SERVICE  
Washington, D.C. 20240

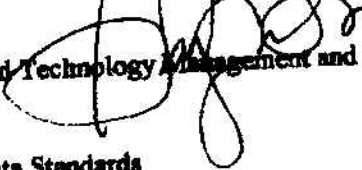


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## Memorandum

To: Service Directorate

From: *Acquis* Assistant Director-Information Resources and Technology Management and  
Chief Information Officer 

Subject: Adoption of Revisions to Procedural Metadata Standards

Revisions to the Service's Geospatial and Biological Metadata Standards have successfully completed the formal national review process for proposed data standards and are hereby formally adopted. No negative comments or suggested modifications were received from Service personnel during the formal 45-day review period, ending on September 27, 2007.

The revised standards are attached and can be viewed at <http://www.fws.gov/stand/> and <https://intranet.fws.gov/region9/data/standards/index.html>.

This purpose of these revised standards is to simplify the internal metadata creation process and ensure complete alignment with the Federal Geographic Data Committee's Content Standard for Digital Geospatial Metadata (CSDGM), FGDC-STD-001-1998, and the Biological Data Profile of the CSDGM. Questions on the use or application of these standards should be directed to Barb White, Data Steward, Division of Information Resources and Technology Management, Branch of Data and Systems Services.

Please distribute this memorandum and attachments to all Program, Regional, and Field Offices to ensure that staff members are aware of these adopted standards and the requirement to apply them Service-wide where appropriate.

Questions and comments pertaining to data standards that have been adopted for Service-wide use should be directed to Barb White, National Data Administrator, via electronic mail, or by phone at 303-275-2310.

Attachments

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