

## Reclamation Manual Quarterly Activity Report First Quarter 2014 (January - March)

Series (Release No.)	Subject	Date Effective	Summary of Activity
SLE P06 <sup>1</sup> (491)	Law Enforcement Program	05/14/2013	New Release
WTR P05 <sup>2</sup> (183)	Working with Water and/or Power Contractors during Formulation of Operation and Maintenance Programs, and Providing Quality Service to Contractors during Current Year Program Activities	10/23/2013	Minor Revision
SLE 03-02 <sup>3</sup> (483)	Facility Security	11/25/2013	Supersedes SLE 03-02 (397) 09/30/2010
FIST 4-5 <sup>4</sup>	Corrosion and Cathodic Protection	12/02/2013	
PEC 05-01 <sup>5</sup> (465)	Water Rates and Pricing	12/18/2013	Minor Revision
PEC P12 (456)	Determination of Irrigation Suitability of Proposed Project Lands, and Identification of Lands That May Receive Project Irrigation Water on Operating Projects	01/07/2014	Minor Revision
PEC 12-01 (479)	Irrigation Suitability Land Classification for New Projects or Operating Projects	01/07/2014	Supersedes WTR 06-01 (186) 01/29/2004 and minor revisions of 10/23/2006
ENV 05-01 (480)	Environmental Management Systems (EMS) Implementation	01/09/2014	Supersedes ENV 05-01 (348) 03/02/2009
ENV 05-02 (481)	Environmental Management Systems (EMS) Independent Conformance Audit and Declaration of Conformance Process	01/09/2014	Supersedes ENV TRMR-37 (404) 01/11/2011 and minor revisions of 09/09/2012
PRM 01-01 (107)	Delegation of Authority for Quarters and Property Management	01/09/2014	Deleted

<sup>1</sup>This release was approved by the Commissioner in 2013; however up until April 2014, the package was not provided to the RM manager to finalize.

<sup>2</sup>Released after publication of the 2013 4<sup>th</sup> Quarter Report.

<sup>3</sup>Ibid.

<sup>4</sup>Ibid.

<sup>5</sup>Ibid.

<b>Series (Release No.)</b>	<b>Subject</b>	<b>Date Effective</b>	<b>Summary of Activity</b>
LND 11-01 (272)	Disposal of Bridges and Crossings on Bureau of Reclamation Land and Easements	01/13/2014	Minor Revision
CRM 02-02 (482)	Title VII Equal Employment Opportunity (EEO) Pre-complaint Processing Evaluations	01/14/2014	New Release
HRM TRMR-50 (438)	Student Loan Repayment Benefit Program	01/17/2014	Minor Revision
PEC 05-05 (434)	Safety of Dams Repayment	01/27/2014	Minor Revision
ETH 05-01 (484)	Donations	01/28/2014	Minor Revision
ENV 06-01 (485)	Non-Agricultural Discharges into Bureau of Reclamation Facilities – Requirements and Procedures for Obtaining Authorization from Reclamation	01/31/2014	New Release
FAC TRMR-61 (486)	Lease of Power Privilege (LOPP) Processes, Responsibilities, Timelines, and Charges	02/11/2014	Supersedes FAC 04-08 (451) 09/28/2012
ADM TRMR-56 (455)	Approval and Reporting for Conferences Hosted and/or Attended by Bureau of Reclamation Employees	02/25/2014	Minor Revision
FIN 13-01 (487)	Temporary Duty Extended (TDE) - Travel	02/28/2014	New Release
NIA P01 (5)	Reclamation Policy on International Affairs	02/28/2014	Minor Revision
HRM P04 (235)	Federal Career Intern Program	03/05/2014	Deleted
CMP TRMR-30 (371)	Peer Review of Scientific Information and Assessments	03/11/2014	Minor Revision
LND TRMR-59 (461)	Review of Certain Land Use Authorizations	03/11/2014	Minor Revision
HRM 07-01 (489)	Performance Management	03/11/2014	Supersedes HRM 07-01 (233) 12/19/2005
HRM TRMR-62 (488)	Priority Placement Plan	03/12/2014	New Release
CRM TRMR-57 (460)	Accessibility to Electronic and Information Technology (EIT) for Individuals with Disabilities	03/14/2014	Minor Revision
PEC P05 (464)	Water-Related Contracts–General Principles and Requirements	03/21/2014	Minor Revision

<b>Series (Release No.)</b>	<b>Subject</b>	<b>Date Effective</b>	<b>Summary of Activity</b>
IRM TRMR-34 (388)	Critical Cyber Asset (CCA) Identification Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	03/31/2014	Minor Revision
IRM TRMR-35 (390)	Critical Asset (CA) Identification Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	03/31/2014	Minor Revision
IRM-TRMR-36 (421)	Identification and Protection of Critical Cyber Asset (CCA) Information Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	03/31/2014	Minor Revision
IRM-TRMR 38 (406)	Security Awareness and Cyber Security Training Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	03/31/2014	Minor Revision
IRM TRMR-39 (408)	Personnel Risk Assessment (PRA) Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	03/31/2014	Minor Revision
IRM TRMR-42 (415)	Cyber Asset Access Management Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	03/31/2014	Minor Revision
IRM TRMR-43 (416)	Cyber Asset (CA) Security Vulnerability Assessment Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	03/31/2014	Minor Revision
IRM TRMR-44 (417)	Cyber Security Incident Response and Recovery Program Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	03/31/2014	Minor Revision
IRM TRMR-45 (418)	Electronic Security Perimeter (ESP) Identification Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	03/31/2014	Minor Revision
IRM TRMR-46 (419)	Physical Security Plans Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	03/31/2014	Minor Revision
IRM TRMR-47 (422)	Configuration Management Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	03/31/2014	Minor Revision
IRM TRMR-48 (427)	Information Technology (IT) Position Hiring Controls	03/31/2014	Minor Revision
ENV TRMR-58 (463)	Sustainable Construction, Renovation, Operations, and Leasing of Bureau of Reclamation Building Assets	03/31/2014	Minor Revision

**Reclamation Manual Quarterly Activity Report  
Second Quarter 2014 (April - June 2014)**

<b>Series (Release No.)</b>	<b>Subject</b>	<b>Date Effective</b>	<b>Summary of Activity</b>
HRM 09-01 (312)	Surplus Employee Placement Program	4/4/2014	Deleted
SLE 06-02 (492)	Boards of Review	4/4/2014	New release
HRM 04-04 (432)	Pre-Recruitment Consultation	4/17/2014	Minor revisions approved
PEC 05-03 (490)	Extended Repayment of Extraordinary Maintenance Costs	4/17/2014	Supersedes PEC TRMR-49 (428) 8/29/2011
ADM 06-01 (493)	Non-Monetary Awards	4/24/2014	Supersedes ADM 06-01 (264) 11/6/2006
RSHS 18	Slings and Rigging Hardware	5/1/2014	Replaces 2009 version of RSHS 18
RSHS 19	Hoisting and Pile Driving Equipment	5/1/2014	Replaces 2009 version of RSHS 19
SAF 01-02 (494)	Safety and Occupational Health (SOH) – Accident Investigation and Reporting	5/5/2014	Supersedes SAF 01-02 (66) 11/6/1997
HRM TRMR-41 (414)	Telework	5/6/2014	Minor revisions approved
PEC P02 (157)	Acreage Limitation Program	5/8/2014	Minor revisions approved
PEC 02-02 (106)	Reclamation Reform Act of 1982 (RRA) Reference Manual	5/8/2014	Minor revisions approved
PEC TRMR-63 (495)	Use of Reclamation Water or Facilities for Activities Prohibited by the Controlled Substances Act of 1970	5/16/2014	New TRMR release
ADM 04-01 (496)	Approval and Reporting for Conferences Hosted, Attended, or Co-Sponsored by Bureau of Reclamation Employees	5/22/2014	Supersedes ADM TRMR-56 (455) 2/28/2013
NIA 10-01 (497)	Requirements for Execution and Administration of Indian Self-Determination and Education Assistance Act (Pub. L. 93-638, as amended) Contracts and Annual Funding Agreements (AFAs)	5/22/2014	New release
SLE 06-03 (498)	Law Enforcement and Security Badges and Credentials	5/30/2014	New release

<b>Series (Release No.)</b>	<b>Subject</b>	<b>Date Effective</b>	<b>Summary of Activity</b>
FAC TRMR-55 (450)	Bureau of Reclamation's Associated Facility Review of Operations and Maintenance (AFRO&M) Program - Inspection of Canal Reaches Located in Urbanized Areas	6/6/2014	Minor revisions approved
HRM 04-05 (400)	Hiring Process-Delegated Examining	6/11/2014	Minor revisions

**Reclamation Manual Quarterly Activity Report  
Third Quarter 2014 (July - Sept 2014)**

<b>Series (Release No.)</b>	<b>Subject</b>	<b>Date Effective</b>	<b>Summary of Activity</b>
FIST 6-4 <sup>1</sup> (FIST 6-4)	Protection System Coordination Management	06/24/2014	New FIST
ENV 05-02 (481)	Environmental Management System (EMS) Independent Conformance Audit and Declaration of Conformance Process	07/07/2014	Minor revisions approved
ENV P05 (341)	The Bureau of Reclamation's Commitment to Environmental Stewardship	07/07/2014	Minor revisions approved
FAC 10-01 (326)	Identifying Design, Cost Estimating, and Construction Projects for Which Independent Oversight Review is Required, and Performing Those Reviews	07/30/2014	Minor revisions approved
FIN 08-02 (375)	Minimum Bill Amount	07/31/2014	Minor revisions approved
FAC TRMR-64 (501)	Power Recommendation Tracking	07/31/2014	New Temporary Release
HRM 01-01 (500)	Bureau of Reclamation Learning and Employee Development Program	08/01/2014	Supersedes HRM 01-01 (79) 06/26/1998
RCD 06-01 (426)	Mail Management	08/01/2014	Minor revisions approved
FAC P10 (328)	Independent Oversight of Design, Cost Estimating, and Construction	08/06/2014	Minor revisions approved
CRM TRMR-57 (460)	Accessibility to Electronic and Information Technology (EIT) for Individuals with Disabilities	08/13/2014	Minor revisions approved
HRM 12-01 (398)	Honor Awards	08/20/2014	Minor revisions approved

<sup>1</sup> The release was approved on 6/24/2014; however, the complete package was not provided to RM manager to finalize until August 2014.

<b>Series (Release No.)</b>	<b>Subject</b>	<b>Date Effective</b>	<b>Summary of Activity</b>
RCD P03 (337)	Bureau of Reclamation's Directives System – Reclamation Manual	08/25/2014	Minor revisions approved
RCD 03-01 (338)	Reclamation Manual Release Procedures	08/25/2014	Minor revisions approved
RCD 03-03 (310)	Request for Waiver from a Reclamation Manual Requirement and Approval or Disapproval of the Request	08/25/2014	Minor revisions approved
FIN 01-02 (381)	Development and Maintenance Process for Bureau of Reclamation Finance and Accounting Reclamation Manual (RM) Releases and Discretionary Guidance	09/09/2014	Minor revisions approved
ENV 15-03 (503)	Environmental Compliance Audit Program	09/16/2014	Supersedes ENV 02-08 (366) 01/08/2010
SLE P01 (396)	Security Program	09/17/2014	Minor revisions approved
FAC 04-08 (505)	Lease of Power Privilege (LOPP) Processes, Responsibilities, Timelines, and Charges	09/17/2014	Supersedes FAC TRMR-61(486) 02/11/2014
PEC 05-08 (504)	Contract Compliance Reviews	09/29/2014	Supersedes WRT 08-01 (218) 05/09/2005
FAC TRMR-60 (478)	Emergency Management	9/29/2014	Minor revisions approved
LND 02-05 (447)	Museum Records	09/29/2014	Minor revisions approved

**Reclamation Manual Quarterly Activity Report  
Fourth Quarter 2014 (October - December 2014)**

<b>Series (Release No.)</b>	<b>Subject</b>	<b>Date Effective</b>	<b>Summary of Activity</b>
ADM 03-03 (252)	Positions in Professional Public Affairs Positions and Other Related Positions	10/01/2014	Minor revisions approved
FIN 07-10 (FIN 7)	Deposit of Cash Receipts	10/08/2014	Minor revisions approved
LND TRMR-59 (461)	Review of Certain Land Use Authorizations	10/09/2014	Minor revisions approved
FAC TRMR-55 (450)	Bureau of Reclamation's Associated Facility Review of Operations and Maintenance (AFRO&M) Program – Inspection of Canal Reaches Located in Urbanized Areas – Directive and Standard	10/24/2014	Minor revisions approved
FIN 01-01 (374)	Roles and Responsibilities for Bureau of Reclamation Finance and Accounting Reclamation Manual (RM) Releases and Discretionary Guidance	10/24/2014	Minor revisions approved
HRM 04-02 (331)	Obtaining Private Sector Temporary Help Services	11/03/2014	Minor revisions approved
HRM 12-01 (398)	Honor Awards	11/20/2014	Minor revisions approved
PEC P05 (464)	Water-Related Contracts-General Principles and Requirements	11/20/2014	Minor revisions approved
WTR P08 (217)	Periodic Review of Water Deliveries with Respect to Contract Terms	11/20/2014	Deleted
PEC 05-06 (453)	Sustainable Operation and Maintenance Requirements for Certain Water-Related Contracts	12/04/2014	Minor revisions approved
Delegations (476)	Delegations of Authority	12/12/2014	Minor revisions approved



<b>Series (Release No.)</b>	<b>Subject</b>	<b>Date Effective</b>	<b>Summary of Activity</b>
ADM 03-03 (252)	Positions in Professional Public Affairs Positions and Other Related Positions	10/01/2014	Minor revisions approved
CMP 10-04 (372)	Collaboration with Customers Regarding Technical Services Required for Work with Existing Bureau of Reclamation Facilities	12/15/2014	Minor revisions approved
LND 02-04 (443)	Administration of Archeological Resources Protection Act (ARPA) on Bureau of Reclamation Land	12/17/2014	Minor revisions approved