

**Reclamation Manual Quarterly Activity Report
First Quarter 2012 (January-March)**

Series (Release No.)	Subject	Date Effective	Summary of Activity
FAC 04-13 (437)	Reporting Procedures for Sulfur Hexafluoride (SF6)	12/21/2011 ¹	New Release
FAC 04-14 (436)	Power Facilities Technical Documents	12/21/2011 ¹	Supersedes FAC TRMR-32 (373) 06/06/2011
CRM P01 (435)	Public Civil Rights	12/22/2011 ¹	New Release
FIST 5-9	FIST 5-9	01/17/2012	Superseded by FAC 04-13
PEC TRMR-40 (409)	Environmental Stewardship Requirements for Certain Water Related Contracts	01/18/2012	Minor Revision and Expires 07/13/2012
FAC TRMR-28 (354)	Real Property Asset Inventory and Financial Reconciliation of Buildings and Structures – Directive and Standard	01/25/2012	Minor Revision and Expires 12/17/2012
HRM TRMR-50 (438)	Student Loan Repayment Benefit Program	01/26/2012	New Release
HRM TRMR-51 (439)	Recruitment, Relocation, and Retention Incentives and Flexibilities Related to Creditable Service for Leave Accruals	01/26/2012	New Release
LND 14-01 (370)	Wildlife Fire Management (WFM)	01/26/2012	Minor Revision
IRM TRMR-39 (408)	Personnel Risk Assessment (PRA) Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	01/3/2012	Minor Revision and Expires 04/30/2012
LND 07-01 (115)	Inadvertent Discovery of Human Remains on Reclamation Lands	02/17/2012	Deleted
LND 10-01 (175)	Inadvertent Discovery of Native American Graves Protection and Reparation Act (NAGPRA) Cultural Items on Tribal Lands	02/17/2012	Deleted
CMP P13 (440)	Scientific Integrity	03/06/2012	Supersedes CMP TRMR-25 (365) 01/11/2010
IRM TRMR-34 (388)	Critical Cyber Asset (CCA) Identification Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	03/30/2012	Minor Revision and Expires 03/30/2013

¹Released after the publication of the 4th Quarter 2011 Report.

Series (Release No.)	Subject	Date Effective	Summary of Activity
IRM TRMR-35 (390)	Critical Asset (CA) Identification Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	09/16/2011	Minor Revision and Expires 03/30/2013
IRM TRMR-36 (421)	Identification and Protection of Critical Cyber Asset (CCA) Information Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	03/30/2012	Minor Revision and Expires 03/30/2013
IRM TRMR-42 (415)	Cyber Asset Access Management Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	03/30/2012	Minor Revision and Expires 03/30/2013
IRM TRMR-43 (416)	Critical Cyber Asset (CCA) Security Vulnerability Assessment Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	03/30/2012	Minor Revision and Expires 03/30/2013
IRM TRMR-44 (417)	Cyber Security Incident Resource and Recovery Program Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	03/30/2012	Minor Revision and Expires 03/30/2013
IRM TRMR-45 (418)	Electronic Security Perimeter (ESP) Identification Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	03/30/2012	Minor Revision and Expires 03/30/2013
IRM TRMR-46 (419)	Physical Security Plans Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	03/30/2012	Minor Revision and Expires 03/30/2013
IRM TRMR-47 (422)	Configuration Management Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	03/30/2012	Minor Revision and Expires 03/30/2013

**Reclamation Manual Quarterly Activity Report
Second Quarter 2012 (April-June)**

Series (Release No.)	Subject	Date Effective	Summary of Activity
FAC TRMR-52 (441)	Lease of Power Privilege	04/03/2012	Supersedes FAC 04-08 (308) 05/10/2007
CMP TRMR-30 (371)	Peer Review of Scientific Information and Assessments - Policy	04/04/2012	Minor Revision
LND 01-02 (327)	Federal Lands Recreation Enhancement Act (REA) Program Management	04/10/2012	Minor Revision
ENV P07 (368)	Environmental Mitigation	04/11/2012	Minor Revision
IRM TRMR-39 (408)	Personnel Risk Assessment (PRA) Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	04/19/2012	Minor Revision
LND 03-01 (442)	Land Withdrawal, Withdrawal Management, and Withdrawal Revocation	05/01/2012	Supersedes LND 03-01 (56) 08/21/1997
SLE 04-01 (429)	Bureau of Reclamation Uniform Program for Public Service (PS) Uniforms	05/01/2012	Minor Revision
PEC P02 (157)	Acreage Limitation Program	05/07/2012	Minor Revision
PEC 02-02 (106)	RRA (Reclamation Reform Act of 1982) Reference Manual	05/07/2012	Minor Revision
FIN 01-01 (374)	Roles and Responsibilities for Bureau of Reclamation Finance and Accounting Reclamation Manual (RM) Releases and Other Guidance	05/17/2012	Minor Revision
CMP 10-04 (372)	Collaboration with Customers Regarding Technical Services Required for Work on Existing Bureau of Reclamation Facilities	05/22/2012	Minor Revision
HRM TRMR-41 (414)	Telework (Directive and Standard)	05/24/2012	Minor Revision
LND 02-04 (443)	Administration of the Archeological Resources Protection Act (ARPA) on Bureau of Reclamation Land	05/24/2012	New Release
FIN 08-02 (375)	Minimum Bill Amount	05/25/2012	Minor Revision
FIN 01-02 (381)	Development and Maintenance Process for Bureau of Reclamation Finance and Accounting Reclamation Manual (RM) Releases and Other Guidance	06/01/2012	Minor Revision

Series (Release No.)	Subject	Date Effective	Summary of Activity
FIN 07-10 (7)	Deposit of Cash Receipts	06/01/2012	Minor Revision
PRM 03-01 (378)	Bureau of Reclamation Uniform Program for Service and Administrative (S&A) Uniforms	06/01/2012	Minor Revision
FIST 3-13	An Electrical Method of Moving a Generator Rotor	06/01/2012	Deleted
FIST 3-15	Fiber Optic Arc Detector	06/01/2012	Deleted
FIST 3-21	General Electric Company Relays	06/01/2012	Deleted
FIST 3-22	General Electric Type EJ-0-1 and EF-1 Fuse Problems	06/01/2012	Deleted
FIST 3-24	Overload Protection of Three Phase Motors	06/01/2012	Deleted
FIST 3-27	Spare Parts for Westinghouse Outdoor Switches	06/01/2012	Deleted
FIST 4-11	Dam and Powerplant Sump Water Level Indicator	06/01/2012	Deleted
FIST 5-3	High Pressure Systems	06/01/2012	Deleted
HRM 12-01 (398)	Honor Awards	06/21/2012	Minor Revision

**Reclamation Manual Quarterly Activity Report
Third Quarter 2012 (July-September)**

Series (Release No.)	Subject	Date Effective	Summary of Activity
IRM TRMR-33 (377)	Critical Cyber Asset (CCA) Security Supporting North American Electric Reliability Corporation (NERC) Reliability Standard Compliance	06/25/2012	Minor Revision
FIST 1-2	Conduct of Power Operations	06/27/2012	Supersedes FISTs 1-2 through 1-12, which are now retired
PEC TRMR-40 (409)	Environmental Stewardship Requirements for Certain Water Related Contracts	06/29/2012	Minor Revision
BGT P01 (433)	The Bureau of Reclamation's Commitment to Budget and Performance Integration and Performance Improvement (BPI/PI)	07/05/2012	Minor Revision
LND 02-01 (444)	Cultural Resources Management (CRM)	07/09/2012	Supersedes LND 02-01 (71) dated 03/13/1998
IRM 08-02 (143)	Reclamation Information Technology (IT) Security Program (ITSP): Network	07/11/2012	Deleted
IRM 08-03 (146)	Reclamation Information Technology (IT) Security Program (ITSP): Configuration Management of Security Mechanisms	07/11/2012	Deleted
IRM 08-04 (146)	Reclamation Information Technology (IT) Security Program (ITSP): System Backup Requirements	07/11/2012	Deleted
IRM 08-05 (146)	Reclamation Information Technology (IT) Security Program (ITSP): Audit and Systems Logging	07/11/2012	Deleted
IRM 08-06 (147)	Reclamation Information Technology (IT) Program: IT Intrusion Detection Systems (IDS)	07/11/2012	Deleted
IRM 08-07 (148)	Reclamation Information Technology (IT) Security Program (ITSP): IT System Security Accreditation	07/11/2012	Deleted
IRM 08-08 (148)	Reclamation Information Technology (IT) Security Program (ITSP): Physical Controls for IT	07/11/2012	Deleted
IRM 08-09 (148)	Reclamation Information Technology (IT) Security Program (ITSP): IT Security Awareness and Training Requirements	07/11/2012	Deleted

Series (Release No.)	Subject	Date Effective	Summary of Activity
IRM 08-10 (155)	Reclamation Information Technology (IT) Security Program: Remote and Third-Party Access	07/11/2012	Deleted
IRM 08-12 (178)	Reclamation Information Technology (IT) Security Program: Computer Protections, Anti-Virus, Access Control, and Passwords	07/11/2012	Deleted
IRM 08-14 (191)	Reclamation Information Technology (IT) Security Program (ITSP): Acceptable Use of Government-owned IT	07/11/2012	Deleted
IRM 08-15 (192)	Reclamation Information Technology (IT) Security Program (ITSP): Wireless Local Area Network (WLAN) Security	07/11/2012	Deleted
IRM 08-16 (193)	Reclamation Information Technology (IT) Security Program (ITSP): Computer Application Development, Acquisition, and Maintenance	07/11/2012	Deleted
IRM 08-17 (197)	Bureau of Reclamation Information Technology Security Program: Configuration Management	07/11/2012	Deleted
PEC TRMR-49 (428)	Extended Repayment of Extraordinary Operation and Maintenance Costs	08/03/2012	Minor Revision
FAC TRMR-23 (314)	Performing Certification of Select Water Resources Management Reports	08/08/2012	Minor Revision
HRM 12-01 (398)	Honor Awards	08/15/2012	Minor Revision
WTR TRMR-53 (445)	WaterSMART Grants	08/16/2012	Temporary Release
IRM TRMR-48 (427)	Information Technology (IT) Position Hiring Controls	08/27/2012	Minor Revision
CRM TRMR-54 (446)	Equal Employment Opportunity (EEO) Pre-complaint Program Evaluations	08/29/2012	Temporary Release
LND 02-05 (447)	Museum Records	08/30/2012	New Release
HRM 04-03 (386)	Clearance Process for Positions Graded GS-14 and Higher	09/07/2012	Minor Revision
IRM 08-13 (385)	Reclamation Information Technology (IT) Security Program (ITSP): IT Asset Disposal – Information Sanitization	09/10/2012	Minor Revision
CMP 09-02 (448)	Water and Related Resources Feasibility Studies	09/13/2012	Supersedes CMP 05-02 (126) dated 05/12/2000
RCD 05-01 (135)	Information Management	09/14/2012	Minor Revision

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FAC TRMR-22 (315)	Certification of Select Water Resources Management Reports	09/19/2012	Minor Revision
ENV TRMR-37 (404)	Environmental Management System (EMS) Independent Conformance Audit and Declaration of Conformance Process	09/19/2012	Minor Revision
BGT 01-07 (449)	Budget and Performance Integration and Performance Improvement (BPI/PI)	09/19/2012	New Release
FAC TRMR-55 (450)	Bureau of Reclamation's Associated Facility Review of Operations and Maintenance (AFRO&M) Program - Inspection of Canal Reaches Located in Urbanized Areas	09/21/2012	Temporary Release
FAC TMR-28 (354)	Verification and Validation of Bureau of Reclamation Buildings and Structures (Reclamation B&S) Data Base with the Cost Summary Report (BOR 730)	09/26/2012	Minor Revision
FAC 04-08 (451)	Lease of Power Privilege (LOPP) Processes, Responsibilities, Timelines, and Charges	09/28/2012	Supersedes FAC 04-08 (441) dated 04/03/2012

**Reclamation Manual Quarterly Activity Report
Fourth Quarter 2012 (October–December)**

Series (Release No.)	Subject	Date Effective	Summary of Activity
SAF 01-04 (452)	Motor Vehicle Safety Program	10/11/2012	Supersedes SAF 01-04 (84) 10/01/1998
IRM 08-18 (399)	Personal Computer (PC) Life Cycle Management	10/22/2012	Minor Revisions
PEC 05-06 (453)	Sustainable Operation and Maintenance Requirements for Certain Water-Related Contracts	11/02/2012	Supersedes PEC TRMR-40 (409) 02/15/2011
FIST 3-23	Instrument Transformer Secondary Grounding	11/19/2012	Retired and superseded by FIST 3-8
FIST 4-7	Sagging Transmission Line Conductors	11/19/2012	Retired
FIST 4-8	Herbicides Available for Treating Soil for Vegetation Control	11/19/2012	Retired
FIST 4-9	Oil-Absorbent Materials	11/19/2012	Retired
FIST 4-10	Bolt Anchor Sulfaset	11/19/2012	Retired
FIST 4-12	Diesel Oil Sampling and Rotation Program	11/19/2012	Retired
FIST 5-8	Safety Procedures for High Voltage Testing	11/19/2012	Retired and superseded by FIST 3-1A
FIST 5-11	Potential Hazard from Messwandler-Bau Instrument Transformers	11/19/2012	Retired
HRM TRMR-50 (438)	Student Loan Repayment Benefit Program	11/20/2012	Minor Revisions
HRM TRMR-51 (439)	Recruitment, Relocation, and Retention Incentives and Flexibilities Related to Creditable Service for Leave Accruals	11/20/2012	Minor Revisions
HRM 11-02 (454)	Alternative Work Schedules	11/30/2012	Supersedes HRM P02 (238) 12/19/2005
IRM TRMR-48 (427)	Information Technology (IT) Position Hiring Controls	12/14/2012	Minor Revisions