

# Reclamation Manual

Directives and Standards

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## WaterSMART Grants Request for a Time Extension Template (DATE)

**Entity:**

**Agreement#:**

**Region:**

**GOTR:**

**Fiscal Year Awarded:**

**Original Project Completion Date:**

**Revised Project Completion Date:**

Please briefly explain the project:

Please explain the reason(s) for the time extension:

Could the issue(s) have been avoided? Please Explain.

Will an extension result in any additional costs to Reclamation? Please Explain.

Could the project be completed in a shorter amount of time than is requested?

Yes:      No:

Please explain.

Are additional delays expected? What is the likelihood that another time extension will be necessary?

Will the time extension in any way minimize the expected project benefits or alter the project scope identified in the financial assistance agreement? Please Explain.

Does the WaterSMART Grant Regional Coordinator recommend approving this request?

Yes:      No:

If No, Please Explain:

Has the project already received a time extension(s)?

Yes:      No:

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\_\_\_\_ RECOMMEND APPROVAL OF REQUEST

\_\_\_\_ RECOMMEND DENIAL OF REQUEST

\_\_\_\_\_  
WaterSMART Grant Coordinator

\_\_\_\_\_  
Date

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\_\_\_\_ CONCUR WITH RECOMMENDATION FOR APPROVAL OF REQUEST

\_\_\_\_ RECOMMEND DENIAL OF REQUEST

\_\_\_\_\_  
Director, Policy and Administration

\_\_\_\_\_  
Date