

Reclamation Manual

Directives and Standards

Checklist 14

HAZARDOUS MATERIALS TRAINING CHECKLIST

Site/Facility: _____

Date: _____

Address: _____

EPA I.D.: _____

Use this checklist if facility has hazardous materials onsite or generates hazardous waste.

Hazardous Materials Training Checklist				
INSPECTION ITEM	CITE	YES	NO	COMMENTS
Have all facility personnel who may be exposed to hazardous substances, health hazards, or safety hazards successfully completed training prior to receiving job assignments associated with hazardous materials?	29 CFR 1910.120			
Approximately how many hours of training do most employees receive?	29 CFR 1910.120			Number of hours _____
Have these employees received annual training updates?	29 CFR 1910.120			
Who is responsible for ensuring that employees receive adequate training?	29 CFR 1910.120			
Are training records available to document the type and frequency of training received by each employee?	29 CFR 1910.120			
Have all managers and supervisors having line responsibility for hazardous waste management attended hazardous waste awareness training within 12 months of assuming such a position?	ENV 02-06			
Do any personnel perform work at a CERCLA site?	29 CFR 1910.120			

