

Office of National Marine Sanctuaries Graphic Design Volunteer Internship



Graphic Design Volunteer Internship

To apply, please email a cover letter, resume and 3-4 work samples to onmsoutreach@noaa.gov. Only applicants who provide digital samples of their work in PDF format or online portfolio will be considered.

The NOAA Office of National Marine Sanctuaries serves as the trustee for a network of underwater parks encompassing more than 170,000 square miles of marine and Great Lakes waters from Washington state to the Florida Keys, and from Lake Huron to American Samoa. The network includes 13 national marine sanctuaries and Papahānaumokuākea and Rose Atoll marine national monuments.

Our mission is to protect and enhance these natural and cultural treasures for future generations through scientific research, management and education.

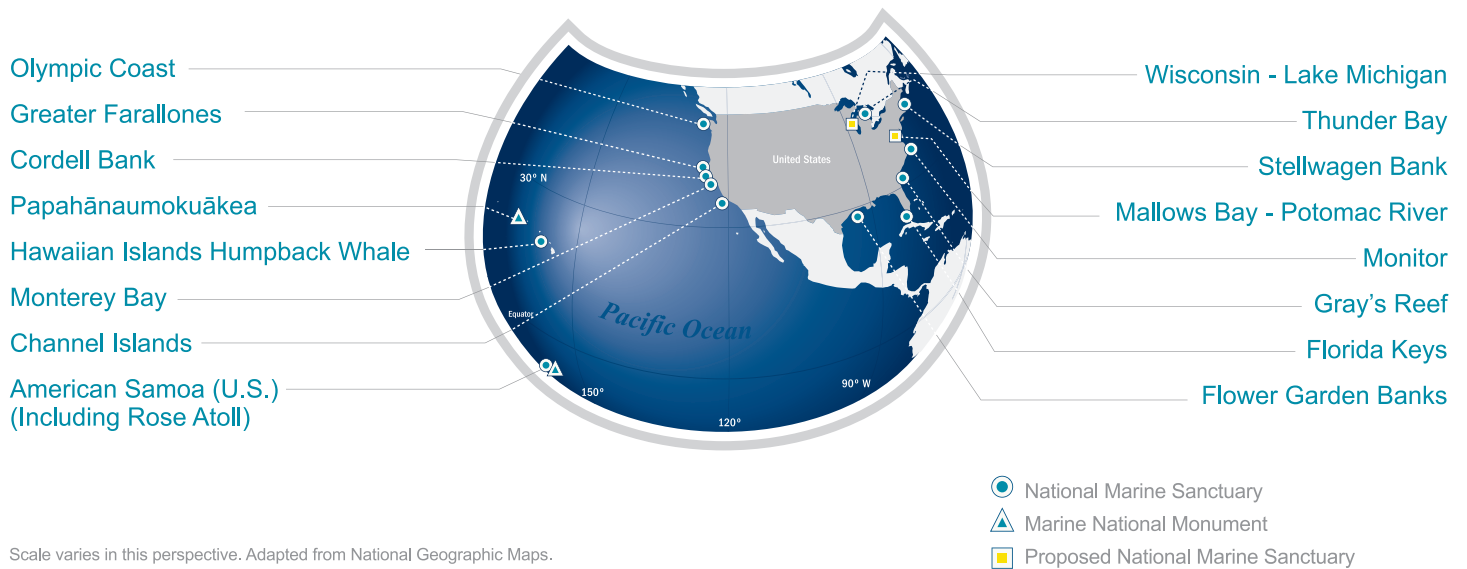
What We Offer

We invite you to join a dedicated and enthusiastic team at the NOAA Office of National Marine Sanctuaries (ONMS) where you will gain invaluable resume-building experience and an insider's perspective from the nation's leader in ocean conservation and management. As a volunteer intern, you will work on a variety of projects. You will also be encouraged to attend marine conservation events, lectures, conferences and receptions that provide fantastic networking opportunities for your career development.

Position Description

The Graphic Design Volunteer will be a member of the Education and Outreach Division, working primarily with the lead ONMS Graphic Designer/Illustrator. We are seeking a talented volunteer with a passion for the design profession, an understanding of how to work within brand guidelines and the ability to take direction. The ideal candidate must be detail oriented, organized, creative, efficient and fast, and have great communication skills. The candidate can work from home, but must live in the Pittsburgh area and be available to meet in Bridgeville, PA weekly to touch base and collaborate on jobs/tasks with the Graphic Designer. Travel to the Silver Spring headquarters office may be required, and would be accommodated via car pool.

NATIONAL MARINE SANCTUARY SYSTEM



Major Responsibilities

- Work on existing projects, take direction from editors, make grammatical updates
- Manage resource library and access files for distribution
- Prepare files for print production
- Publication layout
- Large format design and layout (posters/banners)
- Museum and visitor center exhibit and layout

Desired Qualifications

- BA/BFA in Graphic Design or a related field
- Personal computer (laptop preferred) with Adobe Creative Suite
- Proficient in Photoshop, Illustrator and InDesign
- Basic proficiency in Microsoft Word and PowerPoint
- Ability to self-critique, take constructive criticism and collaborate
- Experience with Final Cut Pro and/or Adobe Premier Pro is a plus

Possible Additional Responsibilities or On-the-Job Training

- Web GUI design and graphic support
- Custom illustration
- Logo/icon design
- Video production and editing

Benefits

- Professional experience
- Work from home
- Flexible hours

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<http://sanctuaries.noaa.gov>