



## PRIVACY IMPACT ASSESSMENT (PIA)

For the

Advancement/Selection Board Application (ADV/SEL BOARD)

Department of the Navy - BUPERS

### **SECTION 1: IS A PIA REQUIRED?**

**a. Will this Department of Defense (DoD) information system or electronic collection of information (referred to as an "electronic collection" for the purpose of this form) collect, maintain, use, and/or disseminate PII about members of the public, Federal personnel, contractors or foreign nationals employed at U.S. military facilities internationally? Choose one option from the choices below. (Choose (3) for foreign nationals).**

- (1) Yes, from members of the general public.
- (2) Yes, from Federal personnel\* and/or Federal contractors.
- (3) Yes, from both members of the general public and Federal personnel and/or Federal contractors.
- (4) No

\* "Federal personnel" are referred to in the DoD IT Portfolio Repository (DITPR) as "Federal employees."

**b. If "No," ensure that DITPR or the authoritative database that updates DITPR is annotated for the reason(s) why a PIA is not required. If the DoD information system or electronic collection is not in DITPR, ensure that the reason(s) are recorded in appropriate documentation.**

**c. If "Yes," then a PIA is required. Proceed to Section 2.**

**SECTION 2: PIA SUMMARY INFORMATION**

a. Why is this PIA being created or updated? Choose one:

- New DoD Information System
- Existing DoD Information System
- Significantly Modified DoD Information System
- New Electronic Collection
- Existing Electronic Collection

b. Is this DoD information system registered in the DITPR or the DoD Secret internet Protocol Router Network (SIPRNET) IT Registry?

- Yes, DITPR      Enter DITPR System Identification Number
- Yes, SIPRNET      Enter SIPRNET Identification Number
- No

c. Does this DoD information system have an IT investment Unique Project Identifier (UPI), required by section 53 of Office of Management and Budget (OMB) Circular A-11?

- Yes
- No

If "Yes," enter UPI

If unsure, consult the Component IT Budget Point of Contact to obtain the UPI.

d. Does this DoD information system or electronic collection require a Privacy Act System of Records Notice (SORN)?

A Privacy Act SORN is required if the information system or electronic collection contains information about U.S. citizens or lawful permanent U.S. residents that is retrieved by name or other unique identifier. PIA and Privacy Act SORN information should be consistent.

- Yes
- No

If "Yes," enter Privacy Act SORN Identifier

DoD Component-assigned designator, not the Federal Register number.  
Consult the Component Privacy Office for additional information or  
access DoD Privacy Act SORNs at: <http://www.defenselink.mil/privacy/notices/>

or

Date of submission for approval to Defense Privacy Office

Consult the Component Privacy Office for this date.

**e. Does this DoD information system or electronic collection have an OMB Control Number?**

Contact the Component Information Management Control Officer or DoD Clearance Officer for this information.

This number indicates OMB approval to collect data from 10 or more members of the public in a 12-month period regardless of form or format.

**Yes**

**Enter OMB Control Number**

**Enter Expiration Date**

**No**

**f. Authority to collect information. A Federal law, Executive Order of the President (EO), or DoD requirement must authorize the collection and maintenance of a system of records.**

(1) If this system has a Privacy Act SORN, the authorities in this PIA and the existing Privacy Act SORN should be the same.

(2) Cite the authority for this DoD information system or electronic collection to collect, use, maintain and/or disseminate PII. (If multiple authorities are cited, provide all that apply.)

(a) Whenever possible, cite the specific provisions of the statute and/or EO that authorizes the operation of the system and the collection of PII.

(b) If a specific statute or EO does not exist, determine if an indirect statutory authority can be cited. An indirect authority may be cited if the authority requires the operation or administration of a program, the execution of which will require the collection and maintenance of a system of records.

(c) DoD Components can use their general statutory grants of authority ("internal housekeeping") as the primary authority. The requirement, directive, or instruction implementing the statute within the DoD Component should be identified.

SORN N01080-1 authorities:

110 U.S.C. 5013, Secretary of the Navy; Department of Defense Instructions DoDI 1336.08, Military Human Resource Records Life Cycle Management; DoDI 1336.05, Automated Extract of Active Duty Military Personnel Records; DoDI 7730.54, Reserve Components Common Personnel Data System (RCCPDS); Chief of Naval Operations Instructions OPNAVINST 1070.2 Series, Automated Extracts of Active Duty Military Personnel Records; and OPNAVINST 1001.19 Series, Reserve Components Common Personnel Data System (RCCPDS); and E.O. 9397 (SSN), as amended.

SORN N01080-2 authorities:

10 U.S.C. 5013, Secretary of the Navy and E.O. 9397 (SSN), as amended..

SORN N01080-3 authorities:

5 U.S.C. 301, Department Regulations and E.O. 9397 (SSN), as amended..

Other authorities:

Title 10

**g. Summary of DoD information system or electronic collection. Answers to these questions should be consistent with security guidelines for release of information to the public.**

(1) Describe the purpose of this DoD information system or electronic collection and briefly describe the types of personal information about individuals collected in the system.

Advancement/Selection Board Application is a BUPERS Online (BOL) that provides a platform for Navy Personnel Command, Career Progression (PERS 8), Naval Education Training Professional Development Technology Center (NETPDC) N321, and Navy Recruiting Command (NRC) to load/post promotion, selection, continuation board, and eligibility results for command and individual access. The information applies to United States Navy (USN) personnel under the purview of the Navy Personnel Command (NPC), Millington, Tennessee. Web-based BOL Advancement/Selection and Continuation Board Application. It will capture the requirements as it applies to promotion, selection, continuation board, and eligibility results posting and access. It will not be utilized to increase or enhance functionality.

PII collected: Name, SSN, DoD ID number, promotion/advancement results.

(2) Briefly describe the privacy risks associated with the PII collected and how these risks are addressed to safeguard privacy.

The risks associated with maintaining PII in this application are potential compromise by a disgruntled employ or hacking. Except for internal malicious activity, mitigations are provided by the security controls provided by BOL and per DoD and DON policy. All PII stored on shared drives is protected by ensuring all folders are secured with security groups. These security groups are updated as soon as an employee departs the command. The SSN is never displayed on the screen, it is only used in the 'background' to ensure the correct person is identified.

**h. With whom will the PII be shared through data exchange, both within your DoD Component and outside your Component (e.g., other DoD Components, Federal Agencies)? Indicate all that apply.**

**Within the DoD Component.**

Specify. Navy Personnel Command (NPC) PERS-54, and PERS-3, Naval Education and Training Professional Development Center (NETPDC) and Navy Recruiting Command (NRC)

**Other DoD Components.**

Specify. [ ]

**Other Federal Agencies.**

Specify. [ ]

**State and Local Agencies.**

Specify. [ ]

**Contractor** (Enter name and describe the language in the contract that safeguards PII.)

Specify. SAIC. Language in applicable contracts reference the protection of PII in accordance

with the Privacy Act of 1974 and the Federal Acquisition Regulation (FAR) privacy clauses.

Other (e.g., commercial providers, colleges).

Specify.

**i. Do individuals have the opportunity to object to the collection of their PII?**

Yes  No

(1) If "Yes," describe method by which individuals can object to the collection of PII.

(2) If "No," state the reason why individuals cannot object.

PII is not collected from the individual. PII is only being displayed to specific users based on user roles and is obtained via system interfaces.

**j. Do individuals have the opportunity to consent to the specific uses of their PII?**

Yes  No

(1) If "Yes," describe the method by which individuals can give or withhold their consent.

(2) If "No," state the reason why individuals cannot give or withhold their consent.

PII is not collected from the individual. PII is only being displayed to specific users based on user roles and is obtained via system interfaces.

k. What information is provided to an individual when asked to provide PII data? Indicate all that apply.

- |  |   |
|--|---|
| <input type="checkbox"/> Privacy Act Statement | <input type="checkbox"/> Privacy Advisory |
| <input type="checkbox"/> Other                 | <input checked="" type="checkbox"/> None  |

Describe each applicable format.

PII is not collected from the individual. PII is only being displayed to specific users based on user roles and is obtained via system interfaces.

**NOTE:**

Sections 1 and 2 above are to be posted to the Component's Web site. Posting of these Sections indicates that the PIA has been reviewed to ensure that appropriate safeguards are in place to protect privacy.

A Component may restrict the publication of Sections 1 and/or 2 if they contain information that would reveal sensitive information or raise security concerns.