



NOAA  
FISHERIES  
SERVICE

NORTHEAST  
REGIONAL  
OFFICE

## Preparing the Northeast Multispecies Sector Annual Year-end Report

### Fishing Year 2010



THE HADDOCK FISHERY.

Baiting trawls on deck of Gloucester haddock schooner Mystic. (Bos. v. vol. 4, p. 277.)

From a photograph by T. W. Smith.

## Table of Contents

Introduction.....	3
Confidentiality .....	3
Regulatory Basis .....	3
Regulatory Language .....	3
Disclaimer.....	3
What Do I Need to Do? .....	4
What Information Do I Need to Provide?.....	4
How Do I Organize the Information? .....	4
How Must I Prepare the Information? .....	5
List of Acronyms .....	5
Part 1, Section 1: Sector Information.....	6
Part 1, Section 2: Fishing Effort Information .....	7
Part 1, Section 3: Discard Estimation Method.....	7
Part 1, Section 4: Violation Reports .....	8
Part 1, Section 5: Other Relevant Information.....	10
Submitting the Part 1 Report.....	11
Part 1 Electronic Report.....	11
Part 1 Paper Report .....	11
When Must I Submit My Part 1 Report? .....	11
Part 1 Checklist.....	11
Part 2, Section 1: Catch Information.....	12
Part 2, Section 2: ACE Transactions and Redistribution of Allocations .....	12
Submitting the Part 2 Report.....	13
Part 2 Electronic Report.....	13
Part 2 Paper Report .....	13
When Must I Submit My Part 2 Report? .....	13
Part 2 Checklist.....	13
Year-end Report Schedule .....	14
Appendix A: Examples .....	15
Appendix B: Signature Form.....	22

## Introduction

Regulations require that each approved sector submit a year-end report to the New England Fishery Management Council (Council) and NOAA's National Marine Fisheries Service (NMFS) that shows how the sector fared during the fishing year just completed. This document provides guidance for preparing the annual year-end report for fishing year (FY) 2010.

## Confidentiality

The information required in this report includes data that are statutorily confidential, as set forth in section 402(b)(1) of the Magnuson-Stevens Fishery Conservation and Management Act. The full report will, therefore, only be made available to individuals authorized to view confidential data and subject to non-disclosure requirements, such as NMFS employees and Council staff. The information in the report may be summarized into a form that will preserve confidentiality, and released in that summary form to the public.

## Regulatory Basis

The Northeast (NE) Multispecies Fisheries Management Plan (FMP) meets the requirements of the Magnuson-Stevens Act and its related legislative mandates. Amendment 16 to the FMP made revisions to several management measures, including significant revisions to the requirements that apply to sectors. One of these revisions was an expansion of the elements required in the mandatory annual year-end report.

## Regulatory Language

The regulations list the information that each sector manager needs to supply, which can be found at 50 CFR 648.87(b)(1)(vi)(C).

The text reads:

Year-end report. An approved sector must submit an annual year-end report to NMFS and the Council, no later than 60 days after the end of the fishing year, that summarizes the fishing activities of participating permits/vessels, which must include at least the following information: Catch, including landings and discards, of all species by sector vessels, the permit number of each sector vessel that fished for regulated species or ocean pout; the number of vessels that fished for non-regulated species or ocean pout; the method used to estimate discards by sector vessels; the landing port used by sector vessels; enforcement actions; and other relevant information required to evaluate the biological, economic, and social impacts of sectors and their fishing operations consistent with confidentiality requirements of applicable law.

## Disclaimer

This document provides a plain-language summary of how to satisfy the regulatory requirement for each sector to submit a year-end report to the Council and NMFS. This document supplements the regulatory requirement for "other relevant information required to evaluate the biological, economic, and social impacts of sectors and their fishing operations" by specifying additional information the sector must submit as part of its annual report.

## What Do I Need to Do?

Read this section to find out what information you need to provide, how to organize the information, and how to prepare the information for your year-end report. Then read the rest of this document for specific instructions for preparing your year-end report.

## What Information Do I Need to Provide?

You need to provide two basic sets of information:

- **General information** about your sector that is available right now.
- **Catch information** about your sector that NMFS will provide to you: catch data, landings data, discard data, and discard ratio data.

## How Do I Organize the Information?

You will prepare your year-end report to NMFS in *two* parts. You will submit these parts separately to NMFS so that the information is timely.

### ➤ Report Part 1: General Information

This part of your report is due June 29, 2011. It must contain descriptive information about the sector, its operations, and its performance during FY 2010.

This part of your report must contain the following sections:

- Section 1: Sector Information
- Section 2: Fishing Effort Information
- Section 3: Discard Estimation Method
- Section 4: Violation Reports
- Section 5: Other Relevant Information

### ➤ Report Part 2: Catch and Redistribution Information

NMFS will notify sectors of any FY 2010 overages or underages no later than July 1, 2011. Part 2 of the year-end report is due 7 days after NMFS notifies sectors of any FY 2010 overages or underages. It must contain the final numerical data provided by NMFS.

This part of your report must contain the following sections:

- Section 1: Catch Information
- Section 2: ACE Transactions and Redistribution of Allocations

## How Must I Prepare the Information?

You need to include both descriptive information and table data for your report:

- Submit the descriptive information in Microsoft Word.
- Submit the table data in Microsoft Excel. Log in to SIMM and download the table data from the Year End Report section.

Prepare the table data as Microsoft Excel spreadsheets. Put all spreadsheets in a single Excel file and include this file along with the MS Word file containing the descriptive information on the compact discs that you will send to NMFS. Label all tables clearly, such as “Sector Information for Sector XXX in FY 2010.” Make sure each column heading properly identifies the information.

---

**Note:** See [Submitting the Part 1 Report](#) on p. [11](#) and [Submitting the Part 2 Report](#) on p. [13](#) for information about returning your completed reports to NMFS.

---

## List of Acronyms

The following acronyms are used in this document.

Acronym	Meaning
ACE	Annual Catch Entitlement
CC/GOM	Cape Cod / Gulf of Maine Stock Area
CPH	Confirmation of Permit History; MRIs not on a hull
DAS	Days at Sea
FMP	Northeast Multispecies Fishery Management Plan
FY	Fishing Year
GB	Georges Bank Stock Area
GOM	Gulf of Maine Stock Area
MRI	Moratorium Right Identification (ID) Number
PSC	Potential Sector Contribution
SIMM	Sector Information Management Module
SNE/MA	Southern New England / Mid-Atlantic Stock Area
VPN	Vessel Permit Number

The rest of this guidance document is made up of two parts, which correspond to the two parts of the report you must submit. The numbered sub-sections in this document correspond to the subsections that you must include as part of your report. Each sub-section of this document describes the information that you must include in order to comply with the regulations for annual year-end reports (identified on p. [3](#) under [Regulatory Language](#)).

## Part 1: General Information

Part 1 of your annual year-end report is due June 29, 2011. It should contain all the information listed in the following subsections.

### Part 1, Section 1: Sector Information

To prepare the sector information, please do the following:

1. Download the Sector Information data from SIMM. Put the Year End Report data you downloaded from SIMM into a MS Excel spreadsheet. This data:

- Lists all MRIs enrolled in the sector.

For each MRI, list all vessel names and Federal permit numbers associated with the MRI during the year, or indicate that the MRI was in CPH; and the allocations (in pounds) made to each MRI by the sector.

---

**Note:** In this table, provide the sum (in lb) of all stocks allocated to each MRI.

---

- Indicates which sector vessels landed regulated groundfish species.

Regulated groundfish species means the subset of NE multispecies that includes Atlantic cod, witch flounder, American plaice, yellowtail flounder, haddock, pollock, winter flounder, windowpane flounder, redfish, white hake, Atlantic halibut, and Atlantic wolffish.

- Indicates which sector vessels landed NE multispecies other than those listed above, including small-mesh multispecies.

This includes red hake, silver hake, mixed or unclassified hake, and ocean pout.

---

**Note:** Ocean pout and wolffish are prohibited species, even though they are managed by the NE Multispecies FMP. However, all landings of ocean pout and wolffish must still be reported.

---

- Indicates which sector vessels landed any species other than NE multispecies this year.
- Lists the landing ports, by state, that each MRI used and indicates the number of landings by each MRI.

---

**Note:** [Table 1](#) in Appendix A shows an example of this table.

---

2. Download the Port Landing data from SIMM and put the data in a MS Excel spreadsheet. This includes landing ports, by state, and indicates the number of vessels that landed in each port, along with the number of landings in each port.

---

**Note:** [Table 2](#) in Appendix A shows an example of this table.

---

3. Download the PSC and Initial ACE data from SIMM and put the data in a MS Excel spreadsheet that includes the cumulative PSCs for the sector (percentage) and allocated ACEs (pounds) by stock for your sector.

---

**Note:** [Table 3](#) in Appendix A shows an example of this table.

---

## Part 1, Section 2: Fishing Effort Information

Prepare a text description of fishing effort by sector vessels under sector rules in FY 2010. How was fishing effort distributed among sector vessels? Did members' business and/or business practices change under sectors, compared to fishing under DAS? If so, how? Please discuss any sector plan for FY 2010 for controlling, distributing, or targeting fishing effort. For example, did the sector utilize a notification system to help vessels avoid stocks with limited ACE? Did the sector choose certain vessels to target particular stocks or fisheries, or did each vessel operate independently? Also indicate whether this is the sector's first year operating.

## Part 1, Section 3: Discard Estimation Method

All sectors were required to compile their total groundfish catch using the method specified by NMFS in Preparing the Sector Manager Report Fishing Year 2010. It is important for the year-end report to detail the methods used, as the year-end report will be the record of the sector's activity for the year. Your final report should include your experience using the method: Did you use software to compute discards, or did you compute discards manually? Was it easy for you to make the required calculations? Was the guidance document clear?

Insert the following summary of the method in your report, include a statement that the sector followed this method, and include a copy of the method document (Preparing the Sector Manager Report Fishing Year 2010) as part of the submission package.

“Sectors need reliable information about the total groundfish catch, both landings and discards, to ensure that the sector stays within its individual ACEs. For trips that are observed, the actual discards recorded by the observer are applied to that trip. Discards for unobserved trips are calculated using the ratio of species discards to the total kept catch on observed trips. Discard ratios are computed for each stratum; a stratum is a unique combination of sector, gear and the stock area fished. At the start of a fishing year, the initial discard ratios are estimated based on observed trips by vessels in the previous years. As the fishing year progresses the initial discard ratio transitions to an in-season discard ratio based entirely on trips observed within the particular stratum. The discard ratios are cumulative, which means that as each discard ratio is updated based on new observations, the discards for previous unobserved trips are recalculated. Therefore, at the end of the year all unobserved trips will have discards estimated using the discard ratios that were calculated from all observed trips occurring in the stratum for that fishing year.”

The details of the discard calculation process are included in the NMFS document Preparing the Sector Manager Report Fishing Year 2010, available from the following NMFS website:

<http://www.nero.noaa.gov/sfd/sectordocs/PreparingSectorManagerReportFY2010.pdf>

## Part 1, Section 4: Violation Reports

Any and all violations of the sector operations plan (including defined administrative provisions) or regulations must be detailed in the annual report. In addition to providing details of the violations previously presented in the weekly reports, the annual report must include further description and discussion of the investigations, conclusions, and resultant actions taken by the sector manager in response to these enforcement issues.

For each violation, prepare a report that has the details, an overview, a chronology, and the outcome. Details should include date, vessel, captain, owner, violation, and who investigated. The overview should describe the violation. The chronology should walk the reader through the events in order. The outcome should explain what was determined to have happened and any action taken by the sector or the NMFS Office of Law Enforcement (if known).

If your sector had no enforcement issues during the fishing year, provide the following text in Part 1, Section 4 of the year-end report:

"The sector experienced no violations during FY 2010."

An example violation report follows.



SECTOR NAME  
VIOLATION REPORT

Infraction Date: May 10, 2010  
Infraction Description: ASM Refusal  
Vessel Name: F/V My Boat  
Captain Name: Bob Cooper  
Owner Name: Joe Smith  
Investigated by sector manager

Overview

The captain of the F/V My Boat proceeded with a fishing trip after refusing to take the assigned at-sea monitor (ASM) to sea on the trip.

Chronology of Events

On May 1, 2010, the captain logged into PTNS and indicated a planned trip for May 10, 2010. On May 3, 2010, the captain received notification that the trip was assigned an ASM.

On May 10, 2010, the captain and crew were preparing the vessel for departure. The assigned ASM arrived, but the captain refused to allow the monitor aboard. The captain subsequently proceeded on the scheduled fishing trip.

On May 10, 2010, the assigned ASM contacted his/her company, which subsequently submitted an incident report to the Northeast Fisheries Observer Program (NEFOP) regarding the situation. The Office of Law Enforcement (OLE) subsequently contacted the sector manager regarding the situation.

On May 12, 2010, the vessel returned to port. The sector manager met the vessel at the dock and informed the captain that if a trip was selected for any kind of monitoring, the vessel was required to submit to that monitoring. The captain was informed that the Infractions Committee would be notified.

On May 13, 2010, the members of the Infractions Committee were notified via telephone of the incident.

Decision of the Infractions Committee

On May 18, 2010, the Infractions Committee met to review the above outlined infraction. After reviewing the circumstances, the Committee elected to send the captain and vessel owner a written warning.

On May 19, 2010, the written warning was sent to both parties, closing out the infraction.

## Part 1, Section 5: Other Relevant Information

This section of the report focuses on providing information necessary to determine the biological, economic, and social impacts of sectors. NMFS will use all available information to analyze the impacts. However, data alone are frequently insufficient to understand impacts. In this section, please provide a narrative description of aspects of your sector's activity that may be important in evaluating impacts, particularly information that would not be apparent by looking at trade information or trip information about area fished or gear used.

Examples of information that would be useful in evaluating the impact of sectors:

- How has membership affected the members' views of sector management? Has being in a sector been what they expected? Better? Worse?
- Did more or fewer vessels fish actively in FY 2010 than anticipated? If so, why?
- What organizational and/or monitoring costs did the sector incur? Provide a dollar amount for those costs. How were those costs distributed to sector members (for example, a per-pound fee, apportioned by PSC, divided equally among members, etc.)?
- Were there any differences in fishing effort, fishing methods, and/or costs that your sector members noticed between last year and this year (i.e., compare the DAS program and this year's sector program)? Describe.
- How did ACE transfers with other sectors and trades of allocation among sector members affect the sector members? (See the section [Part 2, Section 2: ACE Transactions and Redistribution of Allocations](#) on p. 12.)

In the text of Part 1 of the year-end report, please explain how compensation and costs for ACE trades are divided among members, and discuss the reasons for trading (e.g., increasing groundfish activity, balancing overages, balancing available quota with ACE carryover limits).

- What does the sector intend to change about operations in FY 2011?

## Submitting the Part 1 Report

You must submit Part 1 of the annual year-end report in both electronic and paper format.

### Part 1 Electronic Report

Create two compact discs. Each disc should contain a copy of Part 1 of the year-end report in Microsoft Word and a separate Excel file with each table as a spreadsheet. Make sure the file name is clear, such as “Sector XXX FY 2010 Year End Report Part 1.”

### Part 1 Paper Report

You must prepare two paper copies of Part 1 of the annual year-end report, one for NMFS, and one for the Council. The paper copies must be printed versions of the electronic files (including all tables).

The paper report for NMFS will be the official record of the sector year-end report. This means that the paper copy you submit to NMFS must include the sector manager’s original signature, which indicates approval of the contents of the annual year-end report. This guidance document provides a signature form in Appendix B. Print out the signature form, complete and sign it, and include the signature form as the first page of your completed paper report to NMFS.

Both paper copies and both compact discs must be hand delivered or mailed to NMFS at the following address:

Patricia Kurkul  
c/o Sustainable Fisheries Division Sector Team  
National Marine Fisheries Service  
55 Great Republic Drive  
Gloucester, MA 01930

### When Must I Submit My Part 1 Report?

The regulations require that annual year-end reports be submitted no later than 60 days after the end of the fishing year. NMFS recognizes the need for flexibility; therefore, only Part 1 of the year-end report is due **June 29, 2011**.

### Part 1 Checklist

- Two Compact Discs (CDs), each containing:
  - Year-end report (Part 1), in single Microsoft Word file.
  - Report data spreadsheets (Part 1) in single Microsoft Excel file.
  - Copy of NMFS document, *Preparing the Sector Report Fishing Year 2010*:  
<http://www.nero.noaa.gov/sfd/sectordocs/PreparingSectorManagerReportFY2010.pdf>
- Two printed copies of Part 1 Report CD contents (Word file; Excel file; NMFS document). One copy is for NMFS, one for Council.
- Printed, completed and signed signature form, which is included in Appendix B, attached as first page to the NMFS paper copy. Signature must be original, not photo-copy.

## Part 2: Catch Information

Part 2 of your annual year-end report is due 7 days after final data is available from NMFS. It should contain all the information listed in the following subsections.

### Part 2, Section 1: Catch Information

The catch data must include landings and discards for all species by all vessels in your sector. This information must be provided by stock for NE multispecies and by species for all others. Use the final catch data that you receive from NMFS. If you have concerns about discrepancies between your data and the final numbers from NMFS, you can include text explaining your concerns. The report must include:

- Landings (dealer weight) by stock (e.g., pollock, GOM cod, monkfish).
- Discards by stock (observed discards plus calculated discards for unobserved trips; and final in-season discard ratios for unobserved trips).
- Total Catch by stock: landings + discards (in live pounds).

Download the catch data from SIMM and put the data in a spreadsheet in the MS Excel file. For discards, use the final observer discard data and discard ratios from NMFS. [Table 4](#) in the appendix shows an example of a catch data table.

### Part 2, Section 2: ACE Transactions and Redistribution of Allocations

You must provide detailed information about ACE transfers with other sectors and any redistribution of ACE among members of your sector that occurred.

Download the ACE transaction data from SIMM and put the data in a spreadsheet in the MS Excel file. You must also create a similar table of redistribution of allocation among members and include that spreadsheet in the MS Excel file. Provide compensation information for all ACE trades and ACE redistributions.

---

**Note:** [Table 5](#), [Table 6](#), and [Table 7](#) in Appendix A provide examples of ACE transfer data and allocation redistribution data.

---

## Submitting the Part 2 Report

You must submit Part 2 of the annual year-end report in both electronic and paper format.

### Part 2 Electronic Report

Create two compact discs. Each disc should contain a copy of your year-end report in Microsoft Word, and a separate Excel file with each table as a spreadsheet. Make sure the name of each file clearly indicates the purpose of the file.

### Part 2 Paper Report

You must prepare two paper copies of Part 2 of the annual year-end report, one for NMFS, and one for the Council. The paper copies must be printed versions of the electronic files (including all tables).

The paper report for NMFS will be the official record of the sector year-end report. This means that the paper copy you submit to NMFS must include the sector manager's original signature, which indicates approval of the contents of the annual year-end report. This guidance document provides a signature form in Appendix B. Print out the signature form, complete and sign it, and include the signature form as the first page of your completed paper report to NMFS.

Both paper copies and both compact discs must be hand delivered or mailed to NMFS at the following address:

Patricia Kurkul  
c/o Sustainable Fisheries Division Sector Team  
National Marine Fisheries Service  
55 Great Republic Drive  
Gloucester, MA 01930

### When Must I Submit My Part 2 Report?

The regulations require that annual year-end reports be submitted no later than 60 days after the end of the fishing year. NMFS will notify sectors of any FY 2010 overages or underages no later than July 1, 2011. Part 2 of the year-end report is due 7 days after NMFS notifies sectors of any FY 2010 overages or underages.

### Part 2 Checklist

Make sure your Part 2 report package contains the following items:

- Two Compact Discs (CDs), each containing:
  - Year-end report (Part 2), in single Microsoft Word file.
  - Report data spreadsheets (Part 2) in single Microsoft Excel file.
- Two printed copies of Part 2 Report CD contents (Word file; Excel file). One copy is for NMFS, one for Council.
- Printed, completed and signed signature form, which is included in Appendix B, attached as first page to the NMFS paper copy. Signature must be original, not photo-copy.

## Year-end Report Schedule

The end of the fishing year involves a number of steps and processes to determine the final sector catch numbers. The chart below provides a summary of important dates.

Task Name	Start Date	Finish Date
Fishing Year (FY) 2010 Ends	4/30/2011	4/30/2011
Last week of FY 2010 Groundfish VTRs (postmarked) and Dealer Reports due to NERO	5/3/2011	5/3/2011
VTR data, Dealer data, Observer data and Discard rates uploaded to SIMM	5/17/2011	5/17/2011
Sector Managers download SIMM data	5/18/2011	5/22/2011
Sector Managers continue to submit weekly FY 2010 Sector Manager Detail Reports	5/18/2011	6/9/2011
NERO receives final Sector Manager Detail Reports	6/9/2011	6/9/2011
NERO and sectors reconcile discrepancies	5/25/2011	6/9/2011
NMFS completes data updates	5/25/2011	6/9/2011
NERO generates comparison reports	6/10/2011	6/13/2011
NERO delivers ACE Summary balances to Sector Managers	6/13/2011	6/13/2011
Sectors engage in 14 day trading	6/13/2011	6/27/2011
Rollover underages, overages, release FY 2011 holdback	6/28/2011	7/1/2011
Submission of Part 1 of Sector Year End Reports due to NMFS	ASAP	6/29/2011
Submission of Part 2 of Sector Year End Reports due to NMFS	7/1/2011	7/11/2011

## Appendix A: Examples

[Table 1](#) shows one way you could set up a table to provide your sector information to NERO. Be aware that the letters in the MRI and Vessel Permit Number columns indicate that the values in these columns are not real and are used for example purposes only.

**Table 1: Sector XXX, FY 2010: Sector Information (Example)**

MRI	Vessel Permit Number	Vessel Name	Cumulative Total Allocation (lb) for MRI	Fished for Regulated Species?	Fished for Other Groundfish Species?	Fished for Other Species?	Landing Port(s) Used	No. of Sector Trips
99n	12345n	Dione	22173	Yes	No	No	Gloucester MA	50
99n	33366n	Eudora	22173	Yes	No	No	Gloucester MA	25
11n	CPH	CPH	21238	No	No	No	Portland ME	0
98n	12563n	Melite	41610	Yes	No	No	Hampton NH	50
22n	22563n	Doris	3195	Yes	Yes	No	York ME	25
33n	32563n	Nereus	7581	No	Yes	No	Gloucester MA	0
44n	42563n	Thetis	11408	No	No	No	Gloucester MA	0
55n	52563n	Halia	8591	No	No	No	Hampton NH	0
						No	York ME	5
66n	62563n	Thaleia	11397	Yes	Yes	Yes	Hampton NH	30
77n	72563n	Calypso	1285	Yes	Yes	Yes	Hampton NH	20
88n	82563n	Galateia	9281	No	No	No	Gloucester MA; Salem MA	0
88n	76567n	Maira	9281	No	No	No	York ME	0

[Table 2](#) shows an example of a table of landing ports, by state that indicates the number of vessels that landed in each port, along with the number of landings in each port.

**Table 2: Sector XXX, FY 2010: Port Landing Activity by State (Example)**

State	Port	Number of Vessels	Number of Landings
Maine	Port Clyde	8	75
Maine	Portland	20	250
Maine	York	3	59
New Hampshire	Portsmouth	4	23
New Hampshire	Rye	4	80
Massachusetts	Boston	6	57
Massachusetts	Chatham	12	100
Massachusetts	Harwichport	4	24
Massachusetts	Hyannis	2	21
Massachusetts	Gloucester	15	181
Massachusetts	Plymouth	3	36
Massachusetts	Scituate	4	28
Massachusetts	Westport	1	1



[Table 3](#) shows an example of a list of the cumulative sector PSCs and initial ACE totals for each stock in the sector.

**Table 3: Sector XXX, FY 2010: PSCs and Initial ACE Totals (Example)**

Sector Name	Stock ID	Cumulative PSC (%)	ACE (lb)
XXX	GB Cod East	0.1575	1173.8623
XXX	GB Cod West	0.1575	10738.4087
XXX	GOM Cod	0.4579	46100.4981
XXX	GB Haddock East	0.1209	31955.3211
XXX	GB Haddock West	0.1209	75841.9083
XXX	GOM Haddock	0.2253	4098.2312
XXX	Plaice	0.1366	8579.6649
XXX	Witch Flounder	0.208	3907.7815
XXX	GB Winter Flounder	0.0687	2805.1175
XXX	GOM Winter Flounder	0.2667	928.8888
XXX	Redfish	0.4437	66960.7111
XXX	White Hake	0.1243	7003.6709
XXX	Pollock	0.0569	20781.8313
XXX	GB Yellowtail Flounder	7.241	131380.9952
XXX	SNE/MA Yellowtail Flounder	1.2145	8300.5683
XXX	CC/GOM Yellowtail Flounder	2.2129	38004.295

[Table 4](#) shows an example of catch data.

**Table 4: Sector XXX, FY 2010: Catch Totals (Example)**

Species/Stock	Total Landings (Dealer Weight)	Final Observed Discards	Final Calculated Discards	Total Catch (Landings+Discards)
GB Cod East	325	101	40	466
GB Cod West	3,302	1000	879	5181
GOM Cod	4326	2004	1000	7330
Plaice	2744	1000	197	3941
GB Winter Flounder	1822	80	20	1922
GOM Winter Flounder	133	26	10	170
Witch Flounder	826	70	20	916
CC/GOM Yellowtail Flounder	729	20	10	759
GB Yellowtail Flounder	803	35	15	853
SNE/MA Yellowtail Flounder	234	23	20	278
GB Haddock East	11912	1000	363	13222
GB Haddock	40185	120	80	40385
GOM Haddock	798	120	80	998
White Hake	2,504	120	80	2704
Pollock	16,176	120	80	16376
Redfish	6753	120	80	6953
Monkfish	130	20	10	100
Skate	130	20	10	100
Dogfish	70	20	10	40
Lobster	130	20	10	100
Totals	94,032	5139	3014	101945

[Table 5](#) shows an example of ACE trade information downloaded from SIMM.

**Table 5: Sector XXX, FY 2010: Fish Sent to Other Sectors (Example)**

Pounds	Stock	Sent From:	Sent To Sector:	Date Completed	Value	Compensation Type/Method
300	GB Cod East	Louis Falinari	YYY	07/27/2010	\$1500	Money for fish
100	GOM Cod	John Vincent	CCC	09/18/2010	—	Fish for fish
400	GB Haddock West	Ron Somes	EEE	11/20/2010	\$1600	Money for fish
300	GB Cod East	Hal Albers	YYY	01/27/2011	\$1500	Money for fish
100	GOM Cod	Louis Falinari	CCC	02/18/2011	—	Fish for fish
400	GB Haddock West	John Vincent	EEE	04/20/2011	\$1600	Money for fish
<b>Totals</b>						
600	GB Cod East	—	—	—	\$3000	—
200	GOM Cod	—	—	—	—	—
800	GB Haddock West	—	—	—	\$3200	—

[Table 6](#) shows how to document stock redistribution within your sector.

**Table 6: Sector XXX, FY 2010: Fish Received from Other Sectors (Example)**

Pounds	Stock	Received By:	Received From Sector:	Date Completed	Value	Compensation Type/Method
500	GB Cod West	Ron Gomes	AAA	08/17/2010	\$2000	Money for fish
200	GB Haddock East	Hank Andersen	DDD	10/19/2010	—	Fish for fish
800	GOM Haddock	Louis Fabiano	FFF	12/23/2010	\$3200	Money for fish
500	GB Cod West	John Giamatti	AAA	02/17/2011	\$2000	Money for fish
200	GB Haddock East	Ron Gomes	DDD	03/19/2011	—	Fish for fish
800	GOM Haddock	Hank Andersen	FFF	04/23/2011	\$3200	Money for fish
<b>Totals</b>						
1000	GB Cod West	—	—	—	\$4000	—
400	GB Haddock East	—	—	—	—	—
1600	GOM Haddock	—	—	—	\$6400	—

[Table 7](#) shows an example of how you must document allocation redistribution within your sector.

**Table 7: Sector XXX, FY 2010: Transactions within Sector (Example)**

Pounds	Stock	To	From	Date Completed	Value	Compensation Type/Method
300	GB Cod East	Louis Fabiano	Michael Bastos	09/17/2010	\$1500	Money for fish
500	GB Cod West	John Giamatti	Michael Bastos	10/18/2010	—	Fish for fish
100	GOM Cod	Ron Gomes	Phillip Silva	11/19/2010	\$400	Money for fish
200	GB Cod West	Hank Andersen	Michael Bastos	12/20/2010	\$800	Money for fish
300	GB Cod East	Louis Fabiano	Michael Bastos	01/17/2011	—	Fish for fish
500	GB Cod West	John Giamatti	Michael Bastos	02/18/2011	\$2000	Money for fish
100	GOM Cod	Ron Gomes	Phillip Silva	03/19/2011	\$400	Money for fish
200	GB Cod West	Hank Andersen	Michael Bastos	04/20/2011	—	Fish for fish
<b>Totals</b>						
600	GB Cod East	—	—	—	\$1500	—
1400	GB Cod West	—	—	—	\$2800	—
200	GOM Cod	—	—	—	\$800	—

## Appendix B: Signature Form

A signature form is provided on the following page. You must complete this form and attach it to the paper copy of Part 1 and Part 2 of the report that you submit to NMFS.



## Northeast Multispecies Fishery

### Sector Annual Year-End Report: Signature Form

I, the undersigned, do attest that the information contained in this annual year-end report is accurate and complete.

Fishing Year: \_\_\_\_\_

Sector Name: \_\_\_\_\_

Sector Manager Name (Print): \_\_\_\_\_

Sector Manager Signature: \_\_\_\_\_

Date: \_\_\_\_\_