

**2003 FISHING VESSEL LOGBOOK RECORD  
ATLANTIC HIGHLY MIGRATORY SPECIES FISHERIES  
SET FORM INSTRUCTIONS**

This form is to be used to report fishing activity for Atlantic highly migratory species permits. Under current regulations, all fishermen are responsible for submitting a logbook for every fishing trip.

Please print all requested information clearly. A form with incomplete or unclear information may delay processing and not be credited towards your compliance. This lack of compliance may result in your permit renewal being denied.

**Monthly reporting for individuals holding a Swordfish and Shark permit will be considered complete and in compliance with the regulations only if: 1) the (a) Trip Summaries for each trip completed during the month, (b) individual Set Records for each set made during the trip(s), and (c) Tally Records for all fish sold are provided; or 2) a no fishing report is provided.**

If a permitted vessel did NOT fish during a calendar month, a No Fishing Reporting Form must be completed. No Fish Reports are located in the back of the Trip Summary Logbook, behind the trip report forms. Please note the following:

- A separate form must be completed for each month that no fishing occurred.
- Please do not submit one form for multiple months.
- Do not submit more than one form for each month.
- Put a check by each permit for the fishery(ies) that no fishing occurred.
- Multiple fisheries can be reported on one form.
- Do not check fisheries for which you do NOT have a permit.

In the pre-addressed envelopes provided, please mail original set forms, along with the Trip Summary Form and weighout slips (tally records), or a No Fishing Reporting Form, to:

**National Marine Fisheries Service  
Logbook Program  
P.O. Box 491740  
Key Biscayne, Florida 33149-9915**

Mailing should be postmarked no later than the 7th day after offloading all Atlantic Highly Migratory Species, or (7) days after the end of a month which you are reporting no fishing activity.

When additional forms or envelopes are needed, please include a note with your logbook submission or call the Logbook Program at the number listed below. Include your name, address and your vessel identification number. If you have any questions, please contact the Logbook Program at (305) 361-4581, or Mr. Andy Bertolino at (305) 361-4240.

**DESTROY OLD UNUSED FORMS. USE ONLY CURRENT YEAR FORMS.**

**Please use a separate log sheet for each set. If using a gear that is not fished in sets, use one sheet for each day of fishing.**

- Record the **Official Vessel Number**.
- **Signature**, each set form must be signed by the captain or a person responsible for maintaining the records for the vessel.
- Designate primary **Target** species.
- Record **Gear Used**.
- Record **Set Date** and **Haulback Date** (calendar day when set or haulback began).
- Enter Times when using longlines or gillnets for:
  - **Begin Set** and **End Set** (designate AM or PM)
  - **Begin Haulback** and **End Haulback** (designate AM or PM)(Please note, do not use military time).

- At the start of each set, record the location to the nearest degree and minutes of **Latitude** and **Longitude**, and the **Surface Water Temperature**, in degrees Fahrenheit.
- Enter the following data for each set if using **Longline** gear:
  - **Number of hooks per set**
  - **Number of hooks between floats**
  - **Number of light sticks**
  - **Length of Mainline** (in miles)
  - **Average Length of Gangions** (in fathoms)
  - **Average Length of Floatline** (in fathoms)
  - **Did you use a line thrower?**
  - **Were you tending or rebaiting hooks before haulback? If yes, specify how many hooks were rebaited.**
  - **Bait: indicate Live, Dead or Artificial.**
- Enter the following data for each set if using **Gillnet**:
  - **Mesh Size** (in inches)
  - **Total drift gillnet net length** (in fathoms)
  - **Fishing Depth Range** (Depth of top and of Bottom of net in fathoms)
- Record **NUMBERS OF SWORDFISH, TUNAS, SHARKS AND OTHER SPECIES KEPT AND THROWN BACK**. For the fish that were thrown back, please specify the number of those that were **Alive** and the number of those thrown back that were **Dead**. For **Est. Lbs Kept.**, write down the estimated dressed weight in pounds of fish kept for each species. For catches of species not listed on the form, print the species name in the blank spaces and record the appropriate catch information.
- Record **NUMBERS OF SEA TURTLES INVOLVED**
  - **Total Number Involved**. Write down the total number of each sea turtle species that were caught in, or interacted with, your fishing gear for the period of your report.
  - **Number Injured**. Write down the number of each sea turtle species that were injured while in, or by, your fishing gear.
  - **Number Dead**. Write down the number of each sea turtle species that were observed to be dead while in, or by, your fishing gear.

***Remove page(s), and with the corresponding Trip Summary form and tally sheet(s), mail within 7 days after the last offloading date.***

***Retain the second copy of set forms for your records.***

PAPERWORK REDUCTION ACT STATEMENT: Atlantic highly migratory species vessel logbooks provide information on fishing effort, target catch and bycatch in the fisheries for tunas, sharks and swordfish. This information is the basis for quota monitoring and stock assessment and is used to meet international obligations to report fishery statistics to the International Commission for the Conservation of Atlantic Tunas. Public reporting burden for this information collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining data needed, and completed & reviewing the collection of information, is estimated to average: 12 minutes per response for the set form (daily report); 30 minutes per response for the trip expense and earnings summary; 2 minutes per response for the no-fishing report; and 30 minutes per response for the annual expenditures form. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Highly Migratory Species Management Division, National Marine Fisheries Service, F/SF1, 1315 East West Highway, Silver Spring, MD 20910. Providing the requested information in the vessel logbook is mandatory, if selected, and is necessary for managing the Atlantic highly migratory species fisheries in accordance with the Atlantic Tunas Convention Act (16 U.S.C. 971 et seq.) and the Magnuson-Stevens Fishery Conservation and Management Act (16 U.S.C. 1801 et seq.). In accordance with NOAA Administrative Order 216-100, it is agency policy not to release confidential fisheries statistics, other than in aggregate form. Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number. This is an approved information collection under OMB #0648-0371 and expires June 30, 2005.