



## North American Energy Standards Board

801 Travis, Suite 1675, Houston, Texas 77002  
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Home Page: [www.naesb.org](http://www.naesb.org)

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December 2, 2015

**TO:** NAESB Wholesale Electric Quadrant (WEQ) Members, Wholesale Gas Quadrant (WGQ) Members, and posted other Interested Industry Parties  
**FROM:** Caroline Trum, NAESB Deputy Director  
**RE:** Conference Call of the NAESB WEQ/WGQ FERC Forms Subcommittee – December 7, 2015

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Dear All,

A conference call of the NAESB WEQ/WGQ FERC Forms Subcommittee has been scheduled for Monday, December 7, 2015 from 9:00 AM Central to 12:00 PM Central. During the conference call, the subcommittee will review modifications to the process flow, discuss documentation identifying the list of data fields for Form 6 as well as discuss versioning and a use case demonstration.

All meeting materials will be posted to the subcommittee website ([https://www.naesb.org/ferc\\_forms.asp](https://www.naesb.org/ferc_forms.asp)) for members and the NAESB Current Committee Activities website ([https://www.naesb.org/committee\\_activities.asp](https://www.naesb.org/committee_activities.asp)) for nonmembers. A list of all current NAESB members can be found through the following hyperlink: <https://www.naesb.org/pdf4/memstats.pdf>

As with all NAESB subcommittees, participation in this subcommittee is open to anyone wishing to participate or monitor; however, non-members will be charged a meeting attendance fee. Inclusion on NAESB distribution lists, email exploders providing information concerning future meetings and other activities of the subcommittee is a membership benefit. Non-members can monitor the NAESB Current Committee Activities website noted above for information on meetings and work papers.

Members: If you plan to dial-in, please RSVP to the NAESB office through email ([naesb@naesb.org](mailto:naesb@naesb.org)) or phone (713-356-0060). Also, please let us know if you would like to be added to the subcommittee distribution list and email exploder to receive future notices.

Non-members: Individual non-members wishing to participate in a NAESB committee, subcommittee, or task force meeting must first register for the meeting and submit a meeting attendance fee. The meeting participation fee, either by phone or in person, is \$100 for meetings/conference calls of 4 hours or less and \$300 for meetings/conference calls lasting more than 4 hours. As an alternative, individual non-members may pay an annual (12 consecutive months) subcommittee/task force fee of \$1000 (specific to a single subcommittee/task force) in lieu of the non-member individual meeting participation fee. The annual subcommittee/task force fee will allow an individual non-member to participate in the single subcommittee/task force meetings/conference calls for a period of 12 consecutive months. Please note that registration for the meetings is on an individual basis and does not extend to other employees from the same company. Non-members wishing to follow the project may view the “NAESB Current Committee Activities” webpage ([http://www.naesb.org/committee\\_activities.asp](http://www.naesb.org/committee_activities.asp)) for information on future meetings.

To join the conference call: To join a conference call:

- Dial the 11-digit toll free phone number (866-740-1260)
- An automated attendant will ask you to enter a seven-digit access code (7133564)
- The automated attendant will ask you to record your name.
- Please note that if the conference leader has not yet initiated the conference call, you will be placed on music hold until the conference leader starts the conference.
- The automated attendant will then ask you for a four-digit security code (9880)



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To join the web conference, go to [www.readytalk.com](http://www.readytalk.com) and enter the same access code (7133564) and security code (9880). Please note that if the conference leader has not yet initiated the web conference you will view a screen that states, "The Chairperson has not yet arrived. Please standby for your web conference to begin."

Please place your phone on mute unless you are speaking. For those participants that do not have a mute feature on your phone, please press (\*6) to mute your phone and (\*7) to un-mute your phone. Putting the conference call on hold may cause music to be played over the discussion and if so, the NAESB office will contact the on-hold line to have it disconnected.

ReadyTalk recommends that you test your browser and network connections for compatibility prior to participating in a web conference. To do so, go to <http://test.callinfo.com>. If you have problems joining a conference call or need technical assistance, please contact ReadyTalk Customer Care, 1-800-843-9166.

If you have any questions about participation on the subcommittee, please do not hesitate to contact the NAESB office at any time.

With Best Regards,

*Caroline Trum*



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**NORTH AMERICAN ENERGY STANDARDS BOARD  
WEQ/WGQ FERC Forms Subcommittee  
Conference Call and Webcasting  
December 7, 2015 – 9:00 AM to 12:00 PM Central**

**DRAFT AGENDA**

1. Welcome and Administrative Item
  - Antitrust Guidance: [http://www.naesb.org/misc/antitrust\\_guidance.doc](http://www.naesb.org/misc/antitrust_guidance.doc)
  - Adoption of Agenda
  - Adoption of Draft Minutes
    - September 14, 2015
    - November 13, 2015
2. Review Modifications to the Process Flow
3. Discuss Documentation Regarding Form 6
4. Discuss Versioning and Use Case Demonstration
5. Discuss Future Assignments
6. Review Next Steps and Future Meetings
7. Adjourn